

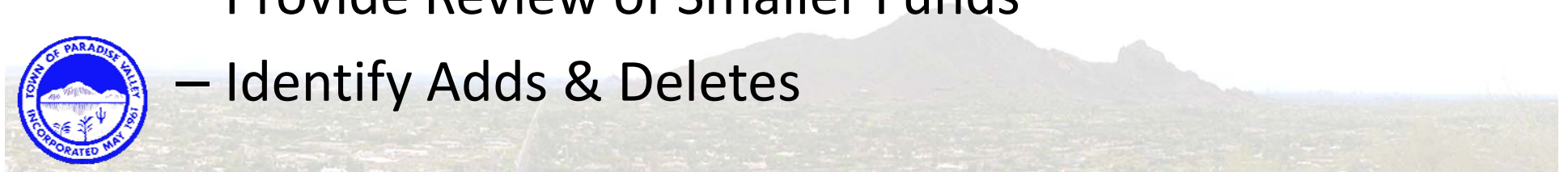
# TOWN OF PARADISE VALLEY

**FY17 Budget**



# FY17 BUDGET

- Purpose
  - Provide Overview of Total Budget
  - Provide Review of CIP
  - Provide Review of Compensation & Benefit Costs
  - Provide Departmental Review
  - Provide Review of Smaller Funds
  - Identify Adds & Deletes



# FY17 BUDGET

- Big Picture
  - Economic Conditions are Healthy
    - Revenues look positive the next two years
  - ELR Continues to be a Problem
  - Goals Advanced in Recommended Budget
    - Public Safety, CIP, Storm Water, Technology, Staffing, Non-Motorized Mobility



# FY17 BUDGET

- Review of the Recommended Budget
  - Through the lens of Revenue & Expense
  - Through the Lens of ELR
- Presenting an Overly Simplified View



# FY17 BUDGET

	General Fund	All Funds
Current Revenues	\$25.1M	\$44.6M
Reserves	<u>\$25.6M</u>	<u>\$30.5M</u>
Total Funds	\$50.7M	\$75.1M
Minus Reserves by Policy	<u>-19.7M (90%)</u>	<u>-\$21.0</u>
<b>Total Available</b>	<b>\$31.0M</b>	<b>\$54.1M</b>
Expenditures	<u>\$(24.5)</u>	<u>\$(44.2)</u>
<b>Revenues over Expenditures</b>	<b>\$6.5M</b>	<b>\$9.9M</b>



# FY17 BUDGET

- Expenditure Limitation Rule(ELR)
  - \$25M All Funds Cap
  - \$44M in Recommended Expenditures
- Working Down
  - Deduct \$6.5M in transfers from \$44.2M = \$37.7M
- Working Up
  - Add \$12.7 in exclusions & Carry Forward = \$37.7M



# FY17 BUDGET

ELR	All Funds
Total Uses	\$44.2M
Minus Transfers	<u>\$(6.5)M</u>
<b>Projected Expenditures</b>	<b>\$37.7M</b>
<b>Adjusted ELR Cap</b>	<b>\$37.7M</b>
Minus Exclusions	\$(8.8)M
Minus ELR Carry Forward	<u>\$(3.9)M</u>
<b>ELR Cap</b>	<b>\$25M</b>





# FY17 BUDGET

- Conclusions
  - Balanced Budget (revenues greater than expenses)
  - ELR Compliant Budget (within the adjusted cap)
- What's that buy?





Fund	Expenditures
General Fund	\$24,539,258
Highway User Fund	2,913,593
Court Special Fund	204,438
CIP Fund	8,439,419
Debt Service Fund	1,157,797
Minor Funds	290,000
Alarm Fund	413,500
Fire Service Fund	2,900,154
Wastewater Operating	2,800,909
Impact Fee Fund	<u>505,665</u>
<b>Total Uses</b>	<b>\$44,164,733</b>



# FY17 BUDGET

- General Fund
  - Police Pension Pay-down
  - More Building Inspectors
  - More Court Clerks
  - Remedy Evidence Backlog
  - Manage Procurement
  - Merit, Benefit and Reclassification Changes



<b>Departments</b>	
Mayor & Council	\$ 157,200
Tourism	1,351,037
Town Manager	803,930
Town Attorney	555,379
Municipal Court	704,790
Police Department	9,151,020
Public Works	1,345,631
Community Development	1,391,590
Department of Administration	2,038,681
Operating Contingencies	595,000
Emergency Contingency	<u>950,000</u>
<b>Total Department Expenditures</b>	<b>\$ 19,044,258</b>



# FY17 BUDGET

- HURF
  - Pavement Preservation
  - Median Maintenance
- Court Special Funds
  - Debt Service on new Court Building
  - New Equipment



# FY17 BUDGET

- CIP
  - Radio Tower
  - 52<sup>nd</sup> Street
  - Finish Cheney & Cherokee Storm Water Studies
  - Underground APS District 30
  - Implement a GIS
  - Bike/Ped Carry-over
  - Ritz Carlton Street/Median Projects\*



# FY17 BUDGET

- Debt Service
  - Sewer Capacity Debt
  - FY16 CIP Debt
- Alarm Fund
  - New System



# FY17 BUDGET

- Fire Service Fund
  - Contract Payments
  - Station Operation Costs
- Wastewater & Impact Fee Fund
  - Requires a General Fund Loan
  - Scottsdale Contract, Debt for Capacity
  - Planning for Rate Increase





# TOWN OF PARADISE VALLEY

## **Town Manager's Recommended Budget Compensation & Benefits**



# Town Manager's Recommended Budget – Compensation & Benefits

- Health Insurance
- Dental Insurance
- Police Pension
- Compensation/ Merit Increases
- Salary Ranges



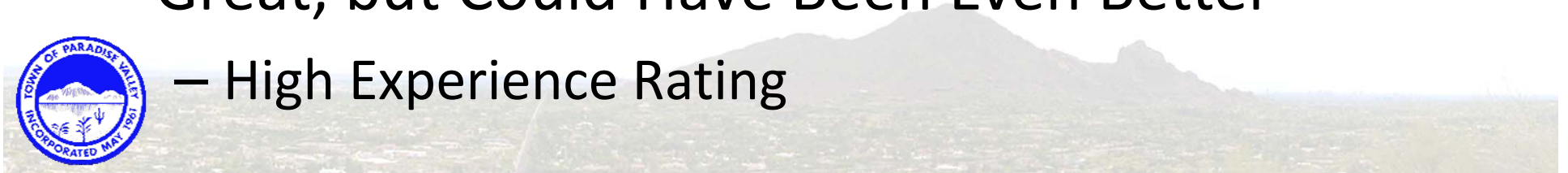
# Health Insurance

- The Town Offers 2 Health Insurance Plans
  1. HDHP with a HSA
    - Deductible: \$2,500 EE / \$5,000 Family
    - Out of Pocket Max: \$3,450 EE / \$6,550 Family (Was \$6,900)
    - Town HSA Contribution: \$2,600 EE / \$4,420 Family
  2. PPO Copay Plan (Office Visits / Urgent Care)
    - Deductible: \$750 EE / \$1,500 Family 2 / \$2,250 Family 3+
    - Out of Pocket Max: \$5,000 person / \$10,000 Family 2+
    - Not Eligible for HSA

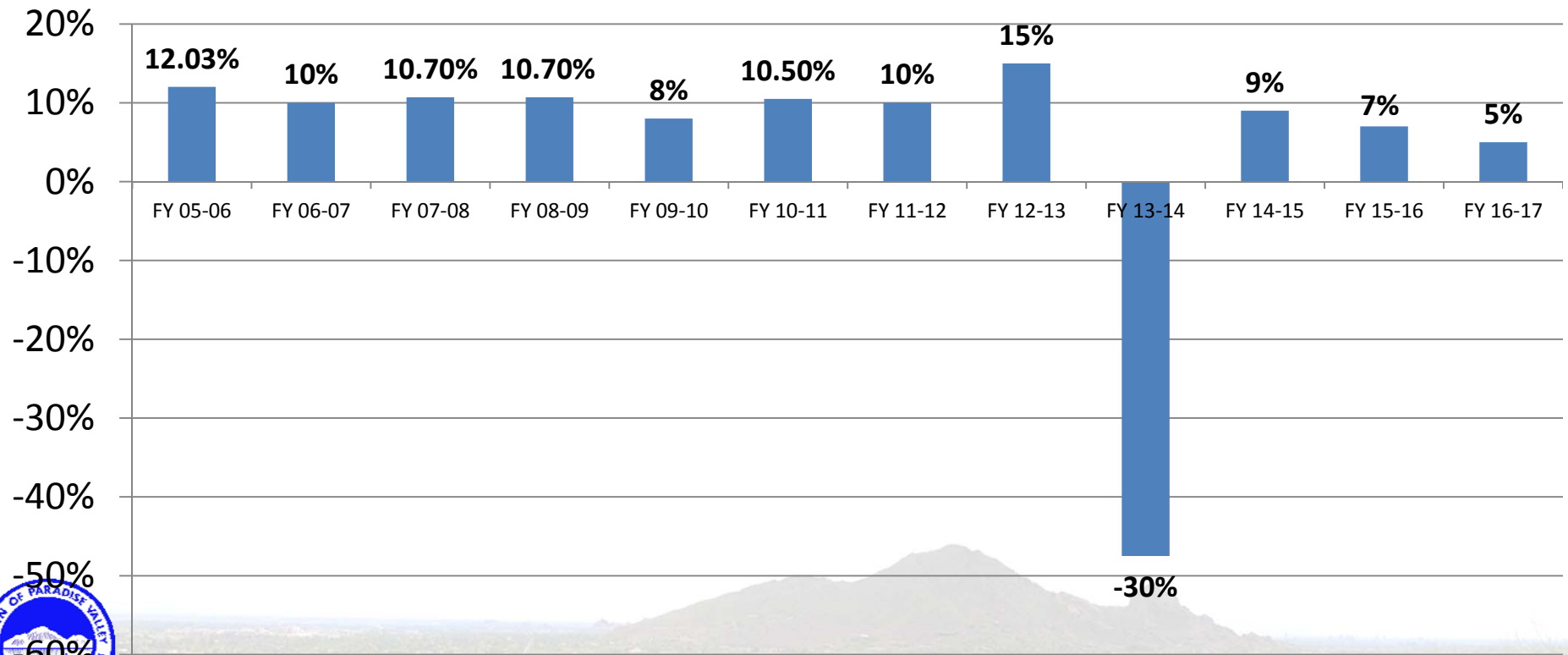


# Health Insurance

- FY 17 Changes
  - 5% Increase in Premiums
  - \$35,000 Increase to Town
  - Maintain EE/Town Cost Sharing – 100% EE, 75/25% Dependent Coverage
- Great, but Could Have Been Even Better
  - High Experience Rating



# Town's History of Medical Insurance Premium Renewal Rates



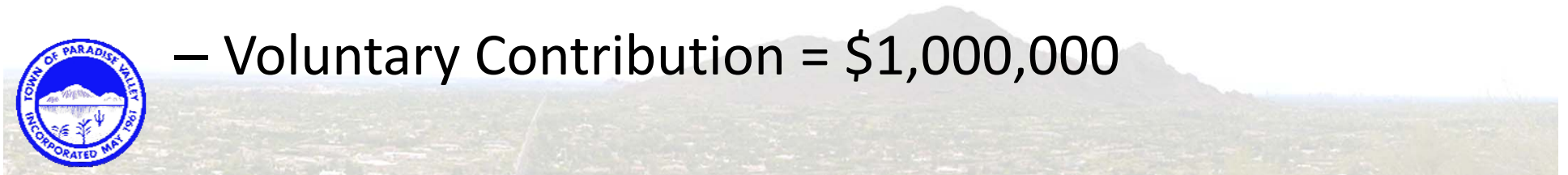
# Dental

- FY 17 Changes
  - 3.6% Increase in Premiums
  - \$1,700 Increase for Town
    - No Renewal Increase Last Year



# Police Pension

- FY 17 Change
  - Decrease from 72% to 71%
  - Due to the Town's Extra Payments to Pay Down Unfunded Liability
  - Base Payment & Require Contribution toward Unfunded Liability = \$1,996,527
  - Voluntary Contribution = \$1,000,000





# Compensation/ Merit Increases

- Annual survey of 8 comparable city's actual pay increases for FY 2015-16 (last year)
- Market comparable cities: Chandler, Gilbert, Glendale, Mesa, Peoria, Phoenix, Scottsdale & Tempe
- Average = 3.6%



# Compensation/ Merit Increases

- FY17 Changes
  - 3.5% Merit Pool (\$375,000 Budgeted)
  - Based on Performance
  - Merit Distribution
    - 15% to Receive 2.5%
    - 55% to Receive 3.5%
    - 30% to Receive 4.5%



# Salary Ranges

- FY 17 Change
  - Increase Town's Salary Ranges 3.6%
    - Based on Market Survey of the 8 Comparable Cities
    - Keep's the Town's Pay Competitive
    - Ranges Move Only
      - Increases to Salary Ranges **Does Not** Equate to Additional Pay Increases



# Reclassifications

- 8 Requests for Reclassification
- 7 Approved (most with modifications)
- Total Cost = \$111,000
  - Most of that in Dispatch



# FY17 BUDGET INTRO

Questions?



# FY17 BUDGET

- What are we reviewing?
  - What's Happening – Past, Present & Future
  - What's different from FY16?
    - Zero Based Line Items
    - New Requests
    - 1x Asks in FY16 requested again in FY17







# **TOWN OF PARADISE VALLEY CAPITAL IMPROVEMENT PLAN FY16-17**

March 10<sup>th</sup>, 2016



# AGENDA

- **What is a CIP?**
- **Project Identification, Scoping, Scoring and Ranking**
- **CIP Categories**
- **FY16-17 Projects**
- **Future Years**
- **Financing Options**
- **Questions**

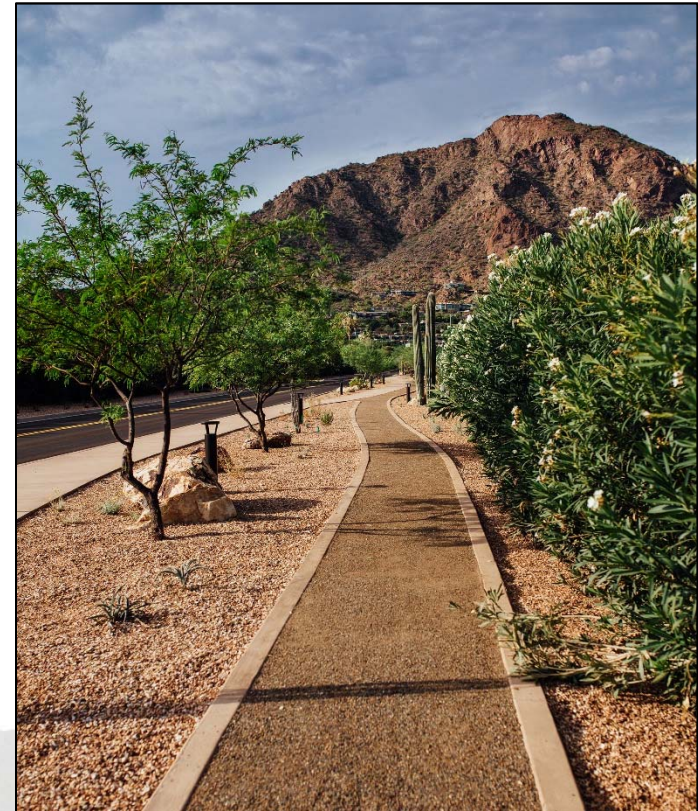


March 10<sup>th</sup>, 2016



## WHAT IS A CIP?

- **Multi-year plan identifying and prioritizing capital needs**
- **Includes projects greater than \$100,000 and a useful life of at least two years**
- **Typically a 5 year planning period**
- **Presented as a separate section of the budget**



March 10<sup>th</sup>, 2016

# WHAT IS A CIP?

## Exclusions

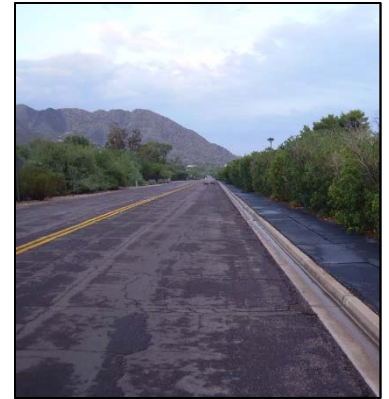
- Vehicles
- Operations and Maintenance
  - Street resurfacing
  - Small facility improvements
- Furniture, Fixtures, and Equipment
  - Computers, desks, chairs, etc.



March 10<sup>th</sup>, 2016



# WHAT IS A CIP?



March 10<sup>th</sup>, 2016

# PROJECT IDENTIFICATION

## 1. Input from Citizens, Council and Staff

- Berneil Ditch, 32<sup>nd</sup> Street Sidewalks, Denton Lane cul-de-sac

## 2. Implementation of General Plan

- Replacement of asphalt sidewalks

## 3. Identified in Strategic / Master Plans

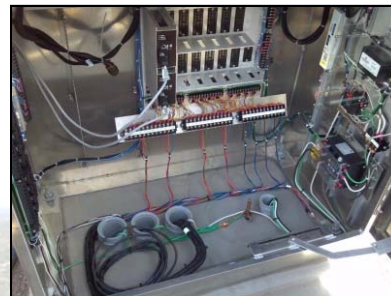
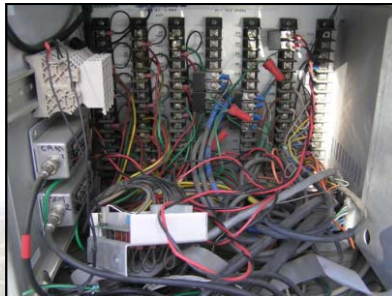
- Wastewater Master Plan, Bike/Ped Study

## 4. Stem from other projects

- Roadway improvements to 52<sup>nd</sup> Street north of Mockingbird

## 5. Operational improvements

- Traffic Signal Upgrades



March 10<sup>th</sup>, 2016



# PROJECT SCOPING

## Determine:

- Extent of project
- Cost estimates
  - Current dollars
  - Updated annually
- Possible outside funding sources

Project Name	<b>32nd Street Sidewalks - Stanford to Lincoln</b>							
Project Location	East side of 32nd Street between Stanford Drive and Lincoln Drive							
Project Type	Sidewalk Project							
Project Description	Installation of a one mile stretch of 6' wide colored concrete sidewalk from Stanford Drive to Lincoln Drive to complete a sidewalk connection to the City of Phoenix city limits and neighboring commercial and recreational uses.							
	<u>Carryover</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>FY 2021-22 and thereafter</u>	<u>Total</u>
<u>Project Costs - Town of PV</u>								
Land					\$300,000	\$150,000		\$150,000
Design								\$300,000
Construction						\$2,700,000.00		\$2,700,000
FFE								\$0
Other								\$0
<b>Total Project Costs</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$2,850,000</b>	<b>\$0</b>	<b>\$3,150,000</b>
<u>Specific Funding Sources</u>								
Town of Paradise Valley					\$300,000	\$2,850,000		\$3,150,000
City of Phoenix								\$0
								\$0
								\$0
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$2,850,000</b>	<b>\$0</b>	<b>\$3,150,000</b>
<u>Operating Costs (Savings)</u>								
Personnel						\$750		
Contractual								
Supplies								
Utilities								
Other								
<b>Total Operating Costs (Savings)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$750</b>	<b>\$0</b>	
Project Notes	This project connects existing pedestrian facilities at the town's boundary with the City of Phoenix at Lincoln Drive and 32nd Street to Stanford Drive and 32nd. At the north end of the project commercial uses exist as well as a trailhead within the Phoenix Mountain Preserve. On the south side of this project there is the SRP Arizona Canal which is heavily utilized by pedestrians. Resident requests for this specific project have been received. Challenges include both cut and fill at certain points along this route as well as possible extensions of box culverts which may limit the ability to detach or meander. Town staff will reach out to the City of Phoenix to gauge interest and the possibility of participation.							



March 10<sup>th</sup>, 2016

# PROJECT SCORING AND RANKING

## ☐ Town's Critical Objectives (40%)

1. Increase in public health
2. Increase in public safety
3. Identified in General Plan
4. Consistent with vision statement
5. Consistent with annual work plan
6. Specific request of the Town Council

## ☐ Community / Citizen Benefits, Environmental and Aesthetics (20%)

1. Stabilize or improve neighborhoods
2. Improve quality of life for residents
3. Improves community appearance
4. Improves recreational / cultural opportunities
5. Improve environmental protection effort
6. Assists in elimination of slum and blight conditions

## ☐ Costs (30%)

1. Cost sharing / grant / outside funding
2. Source of higher revenue
3. Maintain, replace or expand an existing asset
4. Lower operating cost
5. Lower future capital cost
6. Implication of deferring the project

## ☐ Distributional Effects (10%)

1. Town wide improvement
2. Benefits large portion of Town
3. Investment made by the Town in the last five years
4. Investment made by the Town to meet legal obligation
5. Project that has the support of another community of agency
6. Inter-jurisdictional benefit will be achieved



March 10<sup>th</sup>, 2016



# PROJECT SCORING AND RANKING

- All identified projects are scored and ranked
- Current CIP has 49 projects totaling \$67 Million
- All scored and ranked projects are assigned to categories
- Balance budget and prioritize annually
- Prioritize projects based on score and available funding



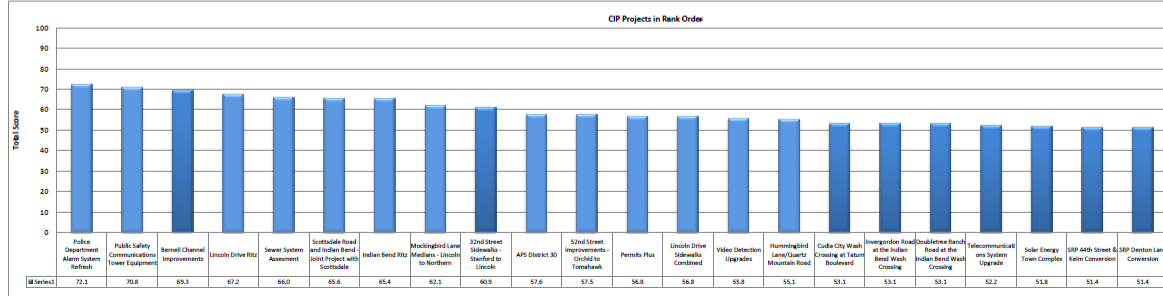
March 10<sup>th</sup>, 2016



# PROJECT SCORING AND RANKING

	OWT	Weight	Police Department Alarm System Refresh	Public Safety Communications Tower Equipment	Barnet Channel Improvements	Lincoln Drive Rtz	Sewer System Assessment	Scottsdale Road and Indian Bend - Joint Project with Scottsdale	Indian Bend Rtz	Marion/High Lane Medians - Lincoln to Northway	32nd Street Sidewalk - Shared to Lincoln	APS District 30	32nd Street Improvements - Dotted to Tomahawk	Permits Plus	Lincoln Drive Sidewalks Combined	Video Detection Upgrades	Hammingford Lane/Quartz Mountain Road	Quartz City Wash Crossing at Tatum Bypass rd	Intergration Road at the Indian Bend Wash Crossing	Douglasme Ranch Road at the Indian Bend Wash Crossing	Telecommunications System Upgrade	Solar Energy Town Complex	SRP 4th Street & Veem Conversion	SRP Denton Lane Conversion
<b>Town's Critical Objectives (s)</b>	40	100	110	144	118	100	104	120	100	100	124	150	110	100	150	140	100	100	100	100	100	100	100	100
Increase in public health	20	6	3	8	0	8	6	6	0	8	3	0	0	0	3	3	6	5	5	5	1	3	0	0
Increase in public safety	20	10	10	9	5	8	10	5	5	10	10	7	10	5	10	8	8	10	10	10	10	3	7	7
Identified in General Plan	20	9	10	9	10	6	8	8	10	10	10	10	7	10	10	7	7	8	8	8	5	10	10	10
Consistent with vision statement	15	8	10	8	10	8	10	8	10	10	10	10	10	10	10	7	7	8	8	8	8	10	10	10
Consistent with annual work plan	15	10	10	7	10	8	8	8	10	10	8	10	7	10	4	5	9	8	8	8	7	10	10	10
Specific request of the Town Council	10	10	10	7	10	8	10	10	10	10	8	10	8	7	0	6	8	7	7	7	10	10	10	10
<b>Costs (s)</b>	30	100	207	204	135	165	177	162	165	165	84	83	89	184	120	193.5	120	83	83	83	109.5	156	57	67
Cost sharing / grant / outside funding	20	6	10	10	10	10	10	10	10	10	10	10	0	0	10	7	3	3	3	3	0	5	5	8
Source of higher revenue	20	7	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintain, replace or expand an existing asset	20	9	10	10	5	10	10	10	10	10	10	10	10	10	10	8	10	7	7	7	7	10	10	10
Lower operating cost	15	4	5	0	0	10	1	0	0	0	0	0	0	0	8	0	10	5	1	1	5	10	0	0
Lower future capital cost	15	4	7	0	2	10	3	2	2	0	2	2	2	0	0	7	3	3	3	3	0	2	2	2
Implication of deferring the project	10	10	10	8	10	8	10	8	8	10	10	8	10	10	10	5	8	8	8	8	5	0	6	6
<b>Community/Citizen Benefits, Environmental and Aesthetics (s)</b>	20	100	70	70	100	165	11	104	153	140	165	131	166	112	128	81	109	83	82	82	19	84	131	131
Stabilize or improve neighborhoods	20	7	3	10	9	7	8	7	8	7	9	10	10	10	9	10	6	8	8	8	2	0	10	10
Improve quality of life for residents	20	10	8	10	9	7	8	7	9	10	10	10	10	10	9	8	7	8	8	8	6	3	10	10
Improve community appearance	20	0	4	10	10	2	5	8	10	10	10	10	10	10	5	7	0	8	5	5	8	4	10	10
Improve recreational/cultural opportunities	20	0	0	10	7	0	0	10	4	10	0	10	0	10	0	0	0	0	0	0	4	3	5	5
Improve environmental protection effort	15	0	0	10	7	9	6	7	3	0	2	0	0	4	0	3	6	6	6	6	6	10	2	2
Assists in elimination of slum and blight conditions	5	0	0	10	4	0	2	4	3	5	0	0	6	0	0	0	7	2	2	2	0	0	5	5
<b>Distributional Effects (s)</b>	10	100	70	100	40	82	88	70	56	36	36	58	40	52	52	63	34	38	38	38	57	10	30	10
Town wide improvement	20	10	10	5	4	7	8	4	4	4	3	3	3	2	10	6	10	3	3	8	3	3	3	3
Benefits large portion of town	20	7	10	6	7	7	8	4	4	4	5	5	5	5	10	7	10	3	3	8	8	5	5	
Investment made by the Town in the last five years	20	8	10	0	0	10	9	0	0	0	0	10	10	6	5	10	7	1	1	1	6	2	3	
Investment made by the Town to meet legal obligation	20	8	10	0	10	10	0	10	10	10	0	10	0	0	0	0	2	0	0	0	5	0	0	
Project that has the support of another community or agency	10	8	10	10	10	10	10	10	10	10	10	10	10	0	0	0	4	4	4	4	4	8	8	
Interjurisdictional benefits will be achieved	10	0	10	10	10	10	10	10	10	10	10	10	10	0	0	0	0	0	0	0	0	0	0	
<b>Total</b>	100		72.1	70.8	69.3	67.2	66.0	65.6	65.4	62.1	60.3	57.6	57.5	56.8	56.8	55.8	55.1	53.1	53.1	53.1	52.2	51.8	51.4	51.4
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22

- APS Undergrounding Projects
- SRP Undergrounding Projects
- Facility Improvement Projects
- Technology Projects
- Street Projects
- Sidewalk Projects
- Stormwater Projects
- Wastewater Projects
- Traffic Signal Projects



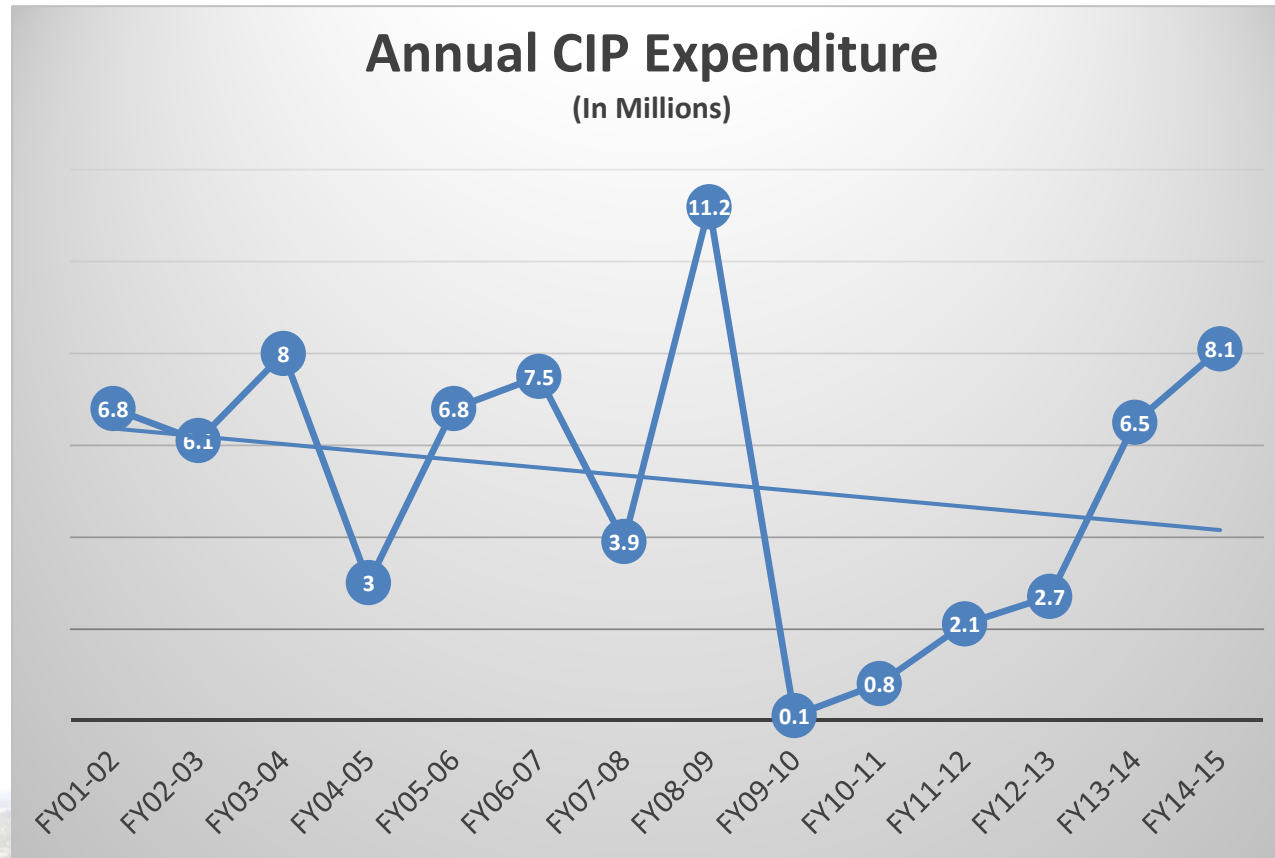
# WHAT HAVE WE ACCOMPLISHED?

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- **Reconstructed:**
  - Mockingbird Lane
  - Stanford Drive
  - 56<sup>th</sup> Street
- **Upgraded Traffic Signals**
- **Underground Conversion:**
  - SRP Homestead Lane
  - SRP Stanford Drive
  - APS District 6
  - APS District 21
- **Echo Canyon Parking / Roundabout**
- **Constructed New Court Facility**
- **Installed Town Entry Monuments**
- **Installed License Plate Readers**
- **Sidewalks:**
  - Tatum Boulevard
  - 52<sup>nd</sup> Street
  - Asphalt Sidewalks Townwide
- **Watershed Study**
- **Wastewater Master Plan**



# HISTORIC CIP SPENDING



# CIP CATEGORIES FY17 AND BEYOND

Category	Number of Projects	Project Value
APS Undergrounding	1	\$ 849,757
SRP Undergrounding	4	\$ 7,953,208
Facility Improvement	4	\$ 2,250,000
Technology	7	\$ 5,562,000
Street	15	\$ 26,690,000
Sidewalk	4	\$ 6,400,000
Drainage	6	\$ 17,425,000
Wastewater	2	\$ 1,321,000
Traffic Signals	1	\$ 250,000
Master Plans / Studies	5	\$ 2,050,000
<b>Total</b>	<b>49</b>	<b>\$ 66,750,965</b>



March 10<sup>th</sup>, 2016

# FY16-17 PROJECTS

Project	Carryover	Original FY16-17	Adjustments	Proposed FY16-17
APS District 30 Conversion	-	\$ 429,366	-	\$ 429,366
44 <sup>th</sup> Street and Keim Conversion	\$ 55,000	\$ 780,300	(\$ 835,300)	-
Town Hall Space Optimization Study	-	\$ 50,000	(\$ 50,000)	-
Town Hall Complex Back Up Power	-	\$ 500,000	(\$ 500,000)	-
Police Communications Tower	\$ 4,000,000	-	-	\$ 4,000,000
Permits Plus	\$ 79,000	-	-	\$ 79,000
Telecommunications System Upgrade	-	\$ 320,000	(\$ 320,000)	-
Implementation of GIS	-	\$ 150,000	-	\$ 150,000
Network Switch Upgrade	\$ 119,000	-	-	\$ 119,000
52 <sup>nd</sup> Street Improvements	-	\$ 300,000	-	\$ 300,000
Lincoln Drive (Related to Ritz)	-	\$ 1,287,000	(\$ 706,500)	\$ 580,500
Indian Bend (Related to Ritz)	-	\$ 592,000	(\$ 592,000)	-
Mockingbird Lane (Related to Ritz)	-	\$ 1,630,000	(\$ 775,000)	\$ 855,000
Lincoln Drive Sidewalks	-	\$ 290,000	\$ 350,000	\$ 640,000
Decommission Metering Stations	-	\$ 150,000	-	\$ 150,000
Sewer System Assessment	-	\$ 234,200	-	\$ 234,200
Master Plans / Studies	\$350,000	\$ 500,000	(\$ 500,000)	\$ 350,000
<b>Total</b>	<b>\$ 4,603,000</b>	<b>\$ 7,212,866</b>	<b>(\$ 3,929,800)</b>	<b>\$ 7,887,066</b>



March 10<sup>th</sup>, 2016

# FY16-17 FUNDING SOURCES

	Amount
<b>Previously Committed Town Funds</b> (Permits Plus, Police Communications Tower, Etc.)	\$ 4.6M
<b>Outside Funding Sources</b> (ADOT Grant)	\$ 0.3M
<b>Town's Remaining Portion</b>	\$ 3.0M
<b>Total</b>	\$ 7.9M

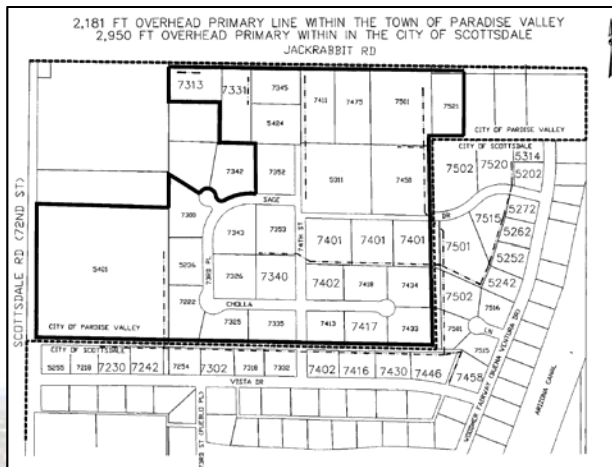


March 10<sup>th</sup>, 2016

# FY16-17 PROJECTS

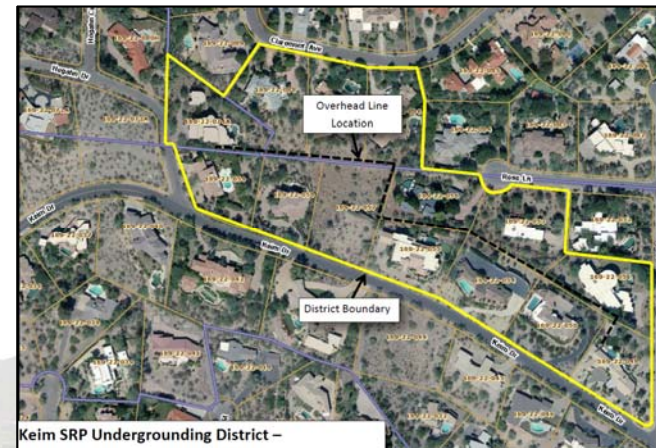
## APS District 30

- The conversion of approximately 5,000 linear feet of overhead primary line in rear yard easements to underground in town right-of-way, including the removal of poles
- This district is comprised of 30 lots



## 44<sup>th</sup> Street and Keim

- The conversion of approximately 2,000 linear feet of overhead primary line in rear yard easements to underground in town right-of-way, including the removal of poles
- This district is comprised of 14 lots.



Keim SRP Undergrounding District –

March 10<sup>th</sup>, 2016





# FY16-17 PROJECTS

## Town Hall Space Optimization Study

- Study to identify space utilization in town hall
- Currently departments / staff are spread out as well as storage
- This project will identify future upgrades and changes for an interior remodel

## Town Hall Complex Backup Power

- This would provide for backup power during a power outage so the Town can operate during an emergency.
- Installation of a separate stand alone generator for Town Hall.
- Additionally, the Police / Public Works Department generator is 18+ years old and is due for replacement.

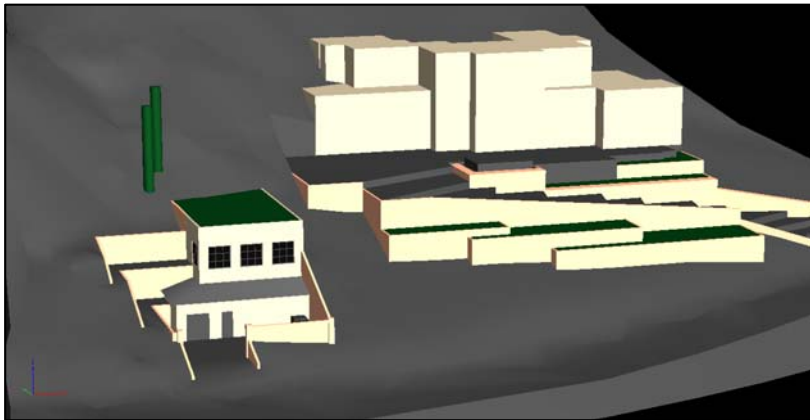


March 10<sup>th</sup>, 2016

# FY16-17 PROJECTS

## Police Communications Tower

- Design and construction of antenna and associated building for improved radio communication for emergency response



## Permits Plus

- The Town exceeded the functionality limitations of the current permit management software in 2009
- Community Development lacks an electronic workflow, document management, code enforcement, plan review, and parcel data software package



March 10<sup>th</sup>, 2016

# FY16-17 PROJECTS

## Telecommunications System Upgrade

- This phone system upgrade will replace the antiquated telephone system currently in place since 1997.
- Many technological advances since the original installation will facilitate easier integration in to existing systems and restore reliability.
- The Town has outgrown the limited functionality of the existing system.

## Townwide GIS

- In FY 2016, the Town undertook a GIS strategic planning effort to identify key short, medium, and long term prioritized objectives. This project will provide consistent GIS information and capabilities for Police, Public Works, Community Development, Utility Billing, and other Town functions.

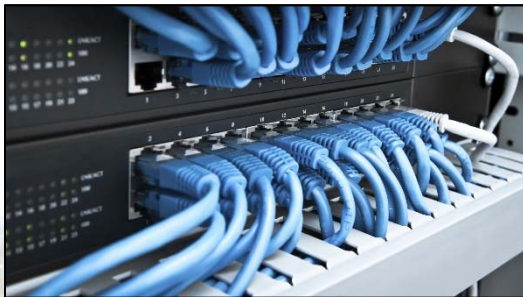


March 10<sup>th</sup>, 2016

# FY16-17 PROJECTS

## Network Switch Upgrade

- This replacement cycle will provide reliable and expandable networking capabilities to the Town's computer network infrastructure
- Existing equipment does not have replaceable or serviceable parts if there is a failure
- This equipment will also allow the Town to comply with Federal and State network security standards



## 52<sup>nd</sup> Street

- The reconstruction of 52<sup>nd</sup> Street between Tomahawk and Orchid to match the adjoining roadway cross section
- Design complete in FY2015-16
- Construction in FY2016-17



March 10<sup>th</sup>, 2016

# FY16-17 PROJECTS

## Roadway Improvements Related to Ritz Carlton

- Design, construction administration, and the start of Construction for the following:
  1. Indian Bend from Scottsdale Road to Mockingbird Lane
    - Match roadway cross section to General Plan, add traffic calming, rebuild roundabout
  2. Lincoln Drive from Scottsdale Road to Mockingbird Lane
    - Iconic corridor, sidewalks, drainage channel, landscaping, turn lanes at Lincoln and Tatum
  3. Mockingbird Lane from Lincoln Drive to Northern alignment
    - Add bike lanes, detached sidewalk, landscaping, southbound right turn lane at Lincoln



March 10<sup>th</sup>, 2016

# FY16-17 PROJECTS

## Lincoln Drive Sidewalks

- Construction of approximately 2 miles of new sidewalk along Lincoln Drive
- Construction is Federally Funded through a grant (\$2,000,000) in FY2019



## Decommission Metering Stations

- Updated IGA with the City of Scottsdale does not require constant flow monitoring
- Removal of 13 flow monitoring stations as required per the IGA
- Lowers on-going maintenance cost



March 10<sup>th</sup>, 2016



# FY16-17 PROJECTS

## Sewer System Assessment

- Per updated IGA with Scottsdale, the completion of year one of a five year Paradise Valley sewer assessment done in conjunction with Scottsdale's assessment
- Identifies line issues that need to be addressed such as roots, aging pipe, dips in the lines, etc.

## Ped / Bike Study

- Identified in the 2012 General Plan Goal 4.2
- A town wide master plan identifying necessary improvements to the non-motorized circulation system to provide a safe, interconnected, and continuous pedestrian and bicycle network
- Anticipate future CIP projects will be identified in the study



March 10<sup>th</sup>, 2016



# FY16-17 PROJECTS

## IVSC, Gateways Study

- Identified in the 2012 General Plan Goals 3.3-1.5, 3.3-1.6, 3.3-1.7, 4.5-1.10
- A town wide master plan identifying a program to improve and maintain rights-of-way corridors, create key gateways that differentiates the Town from surrounding communities, and places for residents to recreate or gather together
- Anticipate future CIP projects will be identified in the study

## Watershed Studies

- Completion of the ongoing Cheney/Cherokee watershed study to identifying existing stormwater facilities and necessary improvements to safely manage stormwater within the watershed
- Includes the initiation of a second study, watershed still TBD
- Anticipate future CIP projects will be identified in the study



March 10<sup>th</sup>, 2016

## FUTURE YEARS

	FY16-17 (w/ Carryover)	FY17-18	FY18-19	FY19-20	FY20-21
CIP Budget	\$ 8,281,419	\$ 6,881,385	\$ 7,228,725	\$ 7,070,910	\$ 6,376,965

- **Total number of projects = 49**
- **Total CIP value = \$ 66,750,965**
- **Total town's portion = \$ 45,700,000**
- **Does not include anticipated projects to be identified in the Watershed Studies, Master Plans, etc.**



March 10<sup>th</sup>, 2016

# FINANCING OPTIONS

---

- **Roadway improvements related to Ritz Carlton**
- **FY16-17 Budget - \$8.3M**
- **Debt vs No Debt**
  - **Debt - Issue approximately \$2.1M in new money**
  - **No Debt – Sending Ritz back for 5 Star to do, cutting \$2.1M out of CIP or use a third party escrow agent & 5 Star signs construction contract.**



March 10<sup>th</sup>, 2016

**THANK YOU!**

**Questions?**



# TOWN OF PARADISE VALLEY

## Mayor & Council Budget



# FY17 Mayor & Town Council

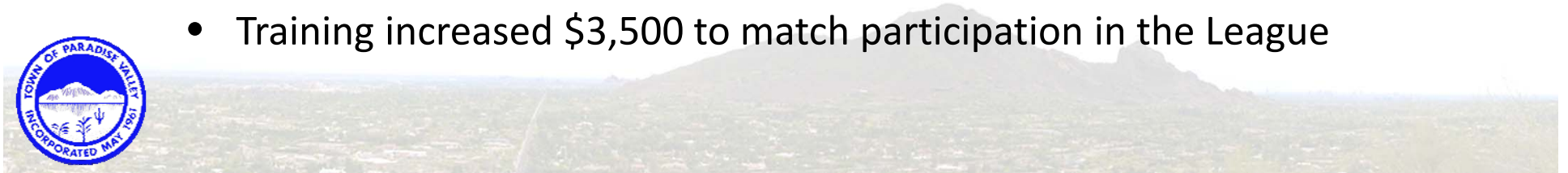
- Past, Present & Future
  - Reinstated Holiday Party
  - PSPRS Board Expenses
  - Professional Services – Specialty Consulting (Ritz)
  - League Conference
  - Election Coming



# FY17 Mayor & Town Council

2014-2015 Actual	2015-2016 Budget	2016-2017 Budget Request
\$136,673	\$145,510	\$157,200

- An additional \$5,000 for Holiday Party
- Reduced PSPRS Attorney Fees by \$10,000
- Upped professional services \$6,000
- Training increased \$3,500 to match participation in the League





# TOWN OF PARADISE VALLEY

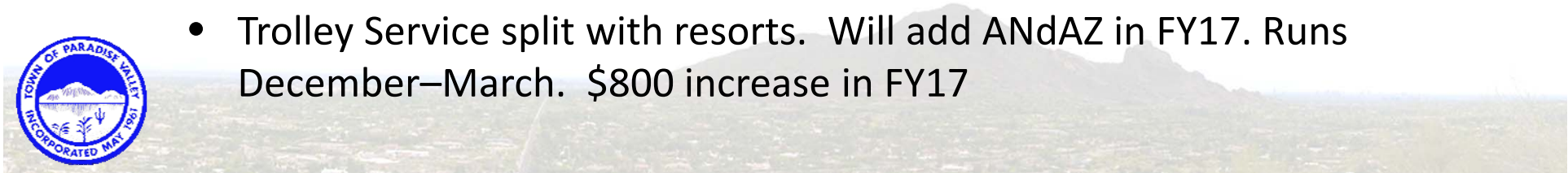
**Tourism**



# FY17 Tourism

2014-2015 Actual	2015-2016 Budget	2016-2017 Budget Request
\$1,165,708	\$1,230,626	\$1,351,037

- Per agreement with SCVB, 40.9% of Bed Taxes collected. Equals \$1,275,037 for FY17.
- Funded \$25,000 to Super Bowl, \$75,000 to College Football Championship; budgeted \$50,000 for Final Four in FY17
- Trolley Service split with resorts. Will add ANdAZ in FY17. Runs December–March. \$800 increase in FY17



# TOWN OF PARADISE VALLEY

**Town Manager's Office**





# FY17 Town Manager's Office

- FY16 – Looking Back
  - New Manager
  - New Mayor & Council
  - New Technology in Clerk's Office
  - New Payroll System involving HR
  - Lots of Change



# FY17 Town Manager's Office

- FY17 – Looking Forward
  - Implementation of Council Goals
  - Resolving the ELR
  - Decreasing Unfunded Pension Liability
  - Introducing more Wellness Programs
  - Utilizing Tech to Increase Transparency & Comm.
  - Budget to Reflect Actual Services.



# FY17 Town Manager's Office

2014-2015 Actual	2015-2016 Budget	2016-2017 Budget Request
\$810,289	\$723,198	\$803,930

- **Zero Based**- professional services, dues, training, travel, town reporter line items
- **Professional Services** - Contract for lobbyist \$36,000, \$35,000 for Management, HR, CD or special project related items
- **HR Legal Fees**- every year but never specifically budgeted (\$10,000)
- **Reductions** - office supplies, employee awards, and Bulletin Board ad





# FY17 Town Manager's Office

2014-2015 Actual	2015-2016 Budget	2016-2017 Budget Request
\$810,289	\$723,198	\$803,930

- **Resident Guide** – Printing costs \$4,000
- **Candidate & Issue Elections** - \$23,360
- **Postage** – moved from IT. \$12,000



# TOWN OF PARADISE VALLEY

## **Town Attorney FY2016-2017 Budget**



# TOWN ATTORNEY'S OFFICE BUDGET DISCUSSION

Town Attorney's Office currently has three full time employees; one part-time contract employee; and a prosecution contract

- Town Attorney
- Paralegal
- Legal Assistant
- Part-time Assistant Town Attorney (under 20 hrs/week)
- Contract Prosecutor (8 hrs/week)



# TOWN ATTORNEY 2016-17 BUDGET PROJECTIONS

	<u>FY 2014-15 (Final)</u>	<u>FY 2015-16 (Projected)</u>	<u>FY 2016-17 (Request)</u>
	\$513,595 (Budget)	\$592,379 (Original)	\$555,400
Gen Fund	\$420,474 (Spent)	\$557,436 (Projected)	
Other Funds	\$ 50,953	\$ 53,000	\$ 56,221

- **New Expense Line Items Next FY:** none; retain Assistant Attorney
- **Modified Line Items:** overtime eliminated; outside counsel budget is same as prior years
- **Zero Based Budgeting:** applied to line items re outside legal services, professional services, messenger services, office supplies, temporary labor, printing, mileage, staff training, training travel

**Changes to Budget:** Reduced expense estimates in research and overtime



# TOWN ATTORNEY'S OFFICE ANTICIPATED PROJECTS FOR FY17

- Quality of Life Initiatives Implementation
- Ritz Project:
  - Road project contracts
  - Development Agreement Implementation
  - CC&R's; platting
- MTS Project:
  - Development Agreement Implementation
  - CC&R's; platting
- Annexation of Clearwater Hills
- Board of Adjustment Variance Issues
- Pending litigation matters





# TOWN OF PARADISE VALLEY

**Municipal Court  
FY 2016-2017 Budget**





# Municipal Court

Court currently has four full time employees; one part-time employee; three part-time temporary employees and three part-time contract employees

- 1 FT Court Director
- 1 FT Court Supervisor
- 2 FT Court Clerks/Specialists
- 1 PT Court Clerk (24 hrs/week)
- 3 PT Temporary Clerks (under 20 hrs/week)
- 3 PT Contract Security Officers (under 20 hrs/week)



# Municipal Court Budget

	2015/2016	2016/2017
General Fund	\$629,513	\$704,790
Court Enhancement	\$238,688	\$201,838
<b>Total</b>	<b>\$868,201</b>	<b>\$897,728</b>

## Changes to Budget:

- **General Fund** - \$75,277 increase (12%) to general fund budget largely related to temporary labor request.
- **Court Enhancement Fund** - \$36,850 decrease (-15%) based on Court's upgraded case management system being funded in FY 15/16.
- **Zero Based Budget** – Applied to General Professional Services, Credit Card Expense, Temporary Labor, Office Supplies, Dinners/Luncheons, Staff Training, Training Travel, Dues, Subscriptions/Publications, Mileage and Records Retention.



# General Fund

- One-Time Request -\$111,500
  - Temporary Labor (5)
    - Continue to employ 3 part time employees from this fiscal year AND 2 additional part time employees
    - Total of 5 temporary part time employees (equivalent to 2.5 full time employees)
    - Over 100% increase of case filings from last fiscal year resulting in an increase of workload (phones, counter, payments, mail and courtroom activity)
    - Current staffing levels cannot continue to provide exceptional customer service with additional workload



# Municipal Court

CASE FILINGS	FY 13/14	FY 14/15	PROJECTED FY 15/16
<b>Total Cases</b>	<b>17,059</b>	<b>26,128</b>	<b>58,670</b>
Criminal Cases	191	225	134
Civil Cases	16,840	25,888	58,524
Protective Orders	28	15	12

FY 14 → FY 15      53%

FY 15 → FY 16      125%

FY 14 → FY 16      244%



# Court Enhancement Fund

- One-Time Requests - \$70,400
  - Interactive Voice Recognition Payment System
    - Automated payment system that provides the convenience to customers to pay court fines by phone 24/7
  - Security Radios (3)
    - Compatible with Town's new radio system and tower
  - File Room Reconfiguration
    - Convert file room to additional office space
  - Courtroom Sound Panels
    - Additional sound panels to reduce the reverberation levels in the courtroom and improve audio clarity for recordings



# Court Enhancement Fund

(CONTINUED)

- One-Time Requests - \$70,400
  - CourtSmart Recording System Maintenance
    - Recording system tune-up after sound panels are installed
  - Programmer/Report Writer
    - Modification of existing reports to be compatible with upgraded case management system.
  - Court Signage for Building
    - Additional signage needed on east side of the building facing the parking lot





# Court Enhancement Fund

- On-Going Expense - \$131,438
  - \$90,000 Court Building Principle Payment
  - \$25,000 Land Lease Payment
  - \$16,438 Interest Payment



# Questions?

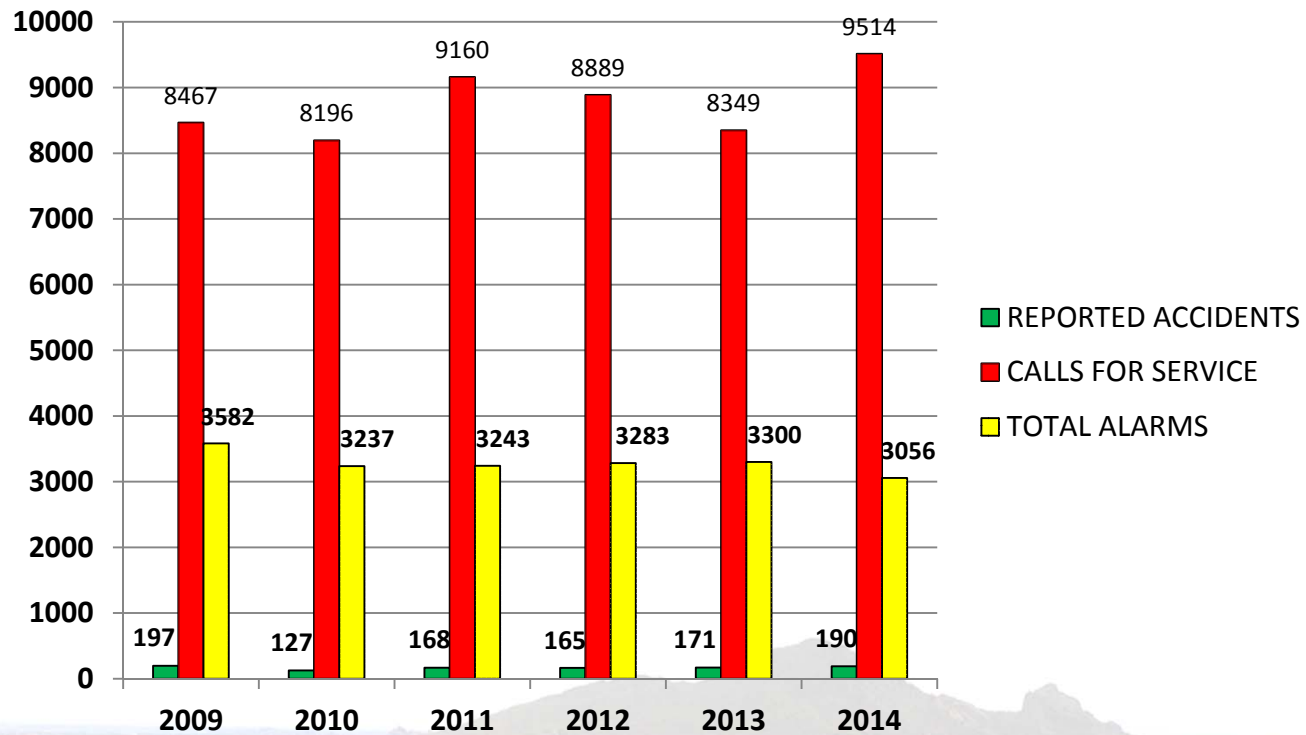


# TOWN OF PARADISE VALLEY

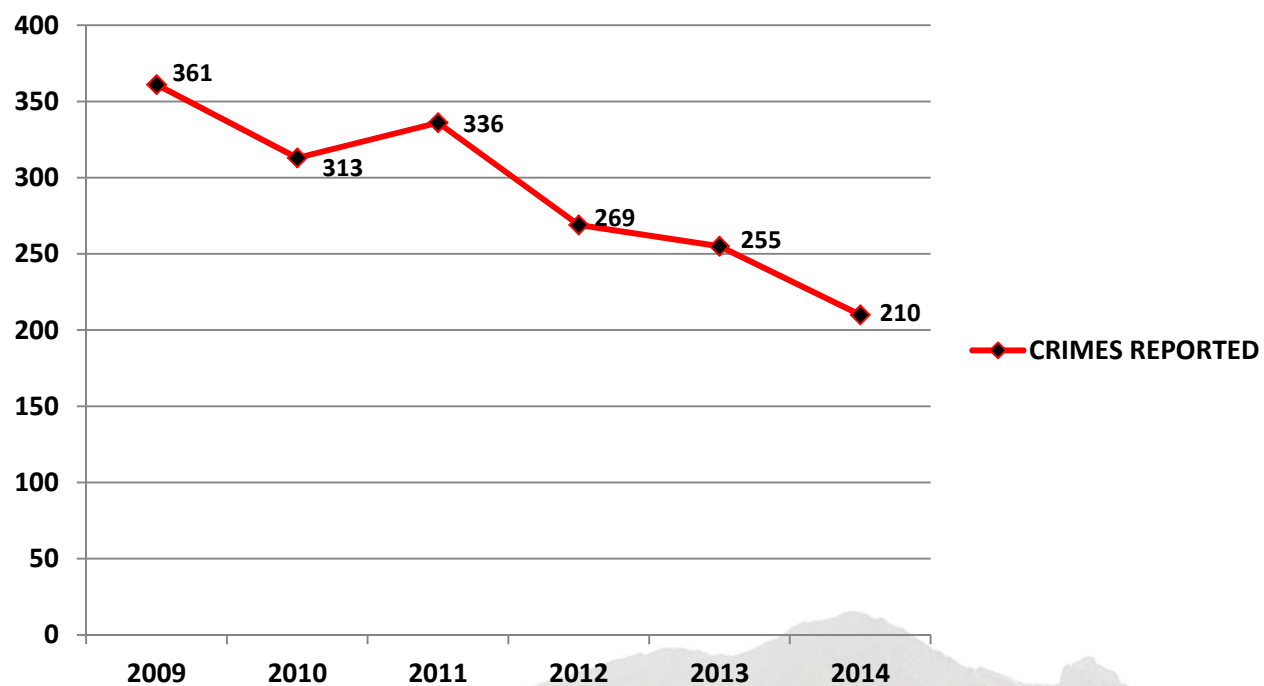
## Police Department FY2016-17 Budget Requests



# Reported Accidents, Calls For Service, and Residential Alarms



# UCR Part 1 Crimes



# What are we trying to accomplish?

## Our Goals

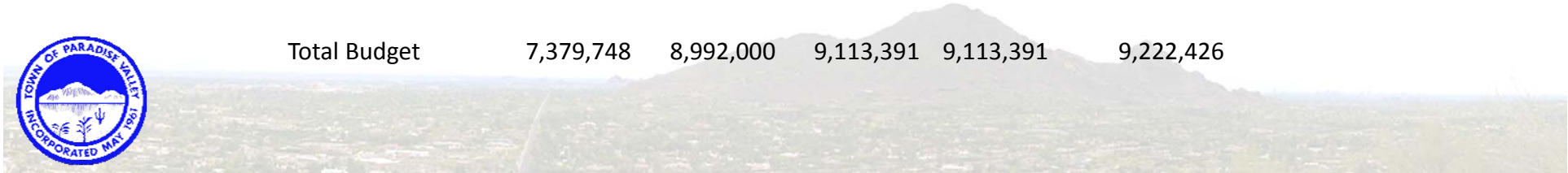
- Goal 1: Reduce Crime and the Fear of Crime
- Goal 2: Encourage Community Empowerment
- Goal 3: Develop and Empower Department Personnel
- Goal 4: Incorporate Technology into the Department
- Goal 5: Review and Improve Work Product





# Historical Budget Numbers

Department	FY2014-15 Actuals	FY 2015-16	FY 2015-16	FY2015-16 Projected	FY 2016-17
		Original Budget	Amended Budget		Recommended Budget
Administration	1,863,933	1,989,384	2,162,041	2,162,041	2,256,113
Communications	553,217	661,739	666,886	666,886	608,700
Patrol	3,989,688	5,302,685	5,249,838	5,249,838	5,225,992
CIU	972,911	1,038,193	1,034,627	1,034,627	1,060,215
Total General Fund	7,347,304	8,992,000	9,046,241	9,046,241	9,151,020
Allocated to Alarm Fund	32,444	0	67,150	67,150	71,406
Total Budget	7,379,748	8,992,000	9,113,391	9,113,391	9,222,426



# Administration

## Reduction Requests:

- Overtime-\$9,000 reduction
- Badges & Uniform Supplies-\$9,800 reduction
- Office Supplies-\$5,000 reduction



# Administration

## Reduction Requests:

- Officer Awards Program-\$2,100 reduction
- Property Evidence Storage-\$16,600 reduction
- Training Travel-\$2,500 reduction



# Administration

## One-Time Requests:

- Temporary Labor (Evidence Tech)-\$90,000
- Community Outreach-\$3,600 increase
  - YANA program \$5,000, Crime Prevention \$2,500
  - Volunteer Uniforms \$2,000, Welcome Wagon \$2,500
- Training-\$23,450 one time (continuing); \$52,200 total



# Administration

## One-Time Requests:

- Subscriptions-\$8,400 increase
  - Lexis Nexis \$6,000, Smart 911 license fee \$4,500
- MILO Firearms Training Simulator-\$30,000
- Firearms replacement-\$25,000
- Redflex Photo Enforcement Fees-\$250,000 increase



# Administration

## Ongoing Requests:

- Maricopa County Animal Control Fees-\$275 increase based on input from MCCAC
- Recruiting & Employment-\$540 increase
- Records retention-\$1,200 increase





# Administration

QUESTIONS?



# Communications

## Reduction Requests:

- Overtime-\$20,000 reduction
- Miscellaneous-\$99,035 reduction
  - 20 APX Portable Radios
  - G Deck for dispatch

## One-Time Requests:

- RWC Fees-\$98,000
- Part-time 911 Dispatcher - \$30,000



# Communications

## Ongoing Requests:

- Employee Benefit-clothing-\$3,000 increase
- Radio repairs-\$6,700 increase
- Radio Battery Replacements- \$2,000



# Communications

QUESTIONS?



# Patrol Operations

## Reduction Requests:

- Overtime-\$20,000 reduction
- Gas & Oil-\$25,000 reduction
- Patrol Supplies-\$21,259 reduction

## Ongoing Requests:

- Maricopa County Jail Fees - \$2,240 increase



# Patrol Operations

## One-Time Requests:

- TASER replacement-\$20,000
- Substation equipment-\$2,841
  - 3 each: filing cabinets, office chairs, mini fridges
- ARS Code manuals-\$1,400
- AED replacement- \$10,000





# Patrol Operations

QUESTIONS?



# Criminal Investigations

## One-Time Requests:

- Cellbrite investigation equipment-\$9,000
- Digital recorders/cameras life cycle replacement-\$3,000
- Coplink software-\$50,000

## Ongoing Requests:

- Investigative Travel - \$5,000



# Criminal Investigations

QUESTIONS?



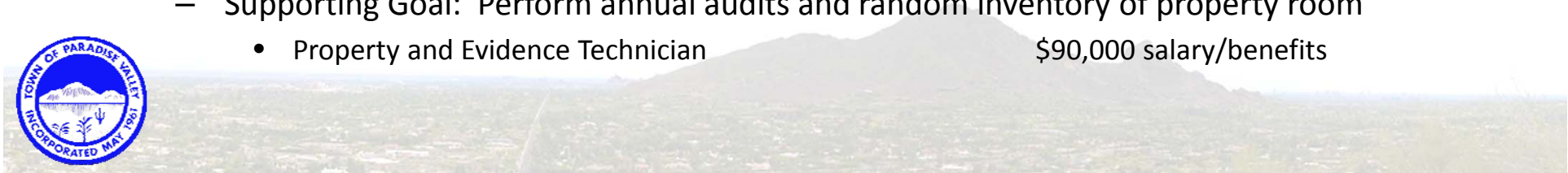
# How does this budget advance the Police Department Strategic Plan?

- Goal 1: Reduce Crime and the Fear of Crime
  - Supporting Goal: Crime analysis and Mapping
    - Crime Analyst position \$5,000
  - Supporting Goal: Intelligence Sharing
    - Coplink Software for networked investigations \$50,000
- Goal 2: Encourage Community Empowerment
  - Supporting Goal: Senior Citizen Programs
    - You Are Not Alone (YANA) \$5,000
    - Coffee with a Cop program \$2,500



# How does this budget advance the Police Department Strategic Plan?

- Goal 3: Develop and Empower Department Personnel
  - Supporting Goal: Provide Annual Training for all personnel
    - Department Wide Training Budget \$52,200
    - MILO Range firearms simulator training system \$30,000
  - Supporting Goal: Develop and provide regular training to citizen volunteers
    - Department Wide Training
- Goal 4: Incorporate Technology into the Department
  - Supporting Goal: Identify a long term solution to the alarm monitoring business
    - CIP Item Alarm Monitoring (Alarm Fund) \$210,000
- Goal 5: Review and Improve Work Product
  - Supporting Goal: Perform annual audits and random inventory of property room
    - Property and Evidence Technician \$90,000 salary/benefits



# FY16 Police Department

QUESTIONS?





# **PUBLIC WORKS / ENGINEERING ZERO BASED BUDGET**



**March 10<sup>th</sup>, 2016**

# Public Works / Engineering Zero Based Budget

**\$4,214,643 Total Department Budget – FY15 - Actuals**  
**\$47,890 Administrative Allocation**

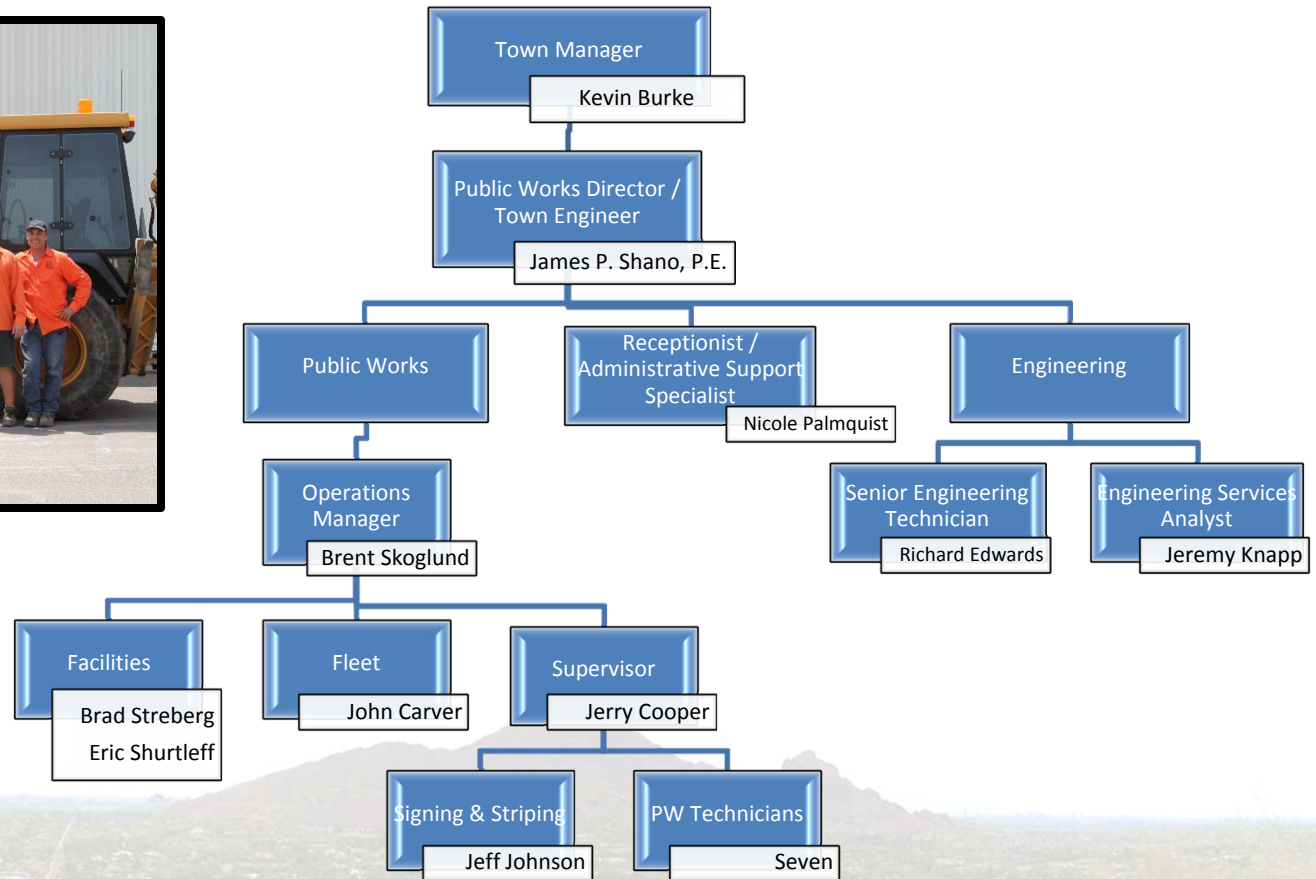
**\$4,330,320 Total Department Budget – FY16 – Projected**  
**\$58,700 Administrative Allocation**

**\$4,260,314 Total Department Budget – FY17 – Recommended**  
**\$52,379 Administrative Allocation**

**(\$70,000) (1.62%) - Total Decrease from FY16 to FY17**



# Public Works / Engineering Department





# Public Works / Engineering

## Provides the following services:

- Street Maintenance
  - Includes landscaping, Traffic Signs, Signal Maintenance, Pavement Management, Street Sweeping, Storm Water Cleanup
- Facilities Management
- Fleet Management
- Engineering
  - Capital Improvement Projects, Grading and Drainage Review, Right-of-way Permitting



# Agenda

## Public Works / Engineering Budget

- Street Maintenance
- Facility Maintenance
- Fleet Maintenance
- Engineering



# Street Maintenance

## One-Time Expenditures

- Re-Granite Tatum Islands - \$20,000
- Electric Arrow Board - \$2,800
- Restock Fasteners - \$1,500
- Sign Reflective Materials - \$800
- K-Markers - \$5,894
- Video Detection Cards - \$8,000





# Facility Maintenance

## One-Time Expenditures

- Fleet Door Operators (2) - \$5,500
- PD A/C Unit - \$15,000
- Modifications to 2 Steel Car Covers - \$2,030
- Chiller Pump Replacement - \$19,000

## On-Going Expenditures

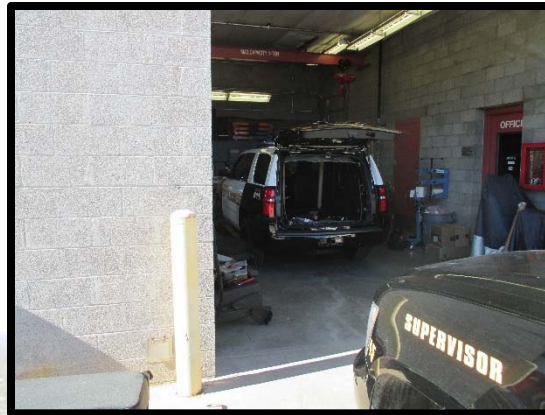
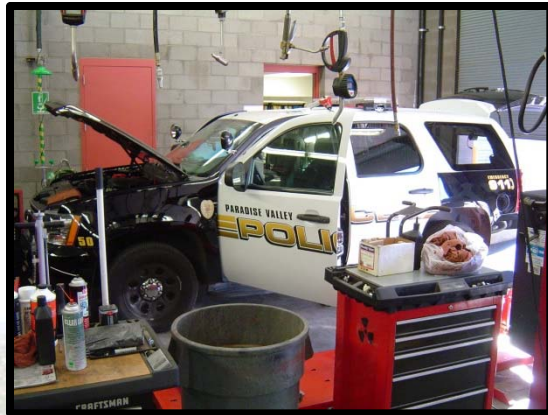
- Employee Tool Allowance - \$1,000



# Fleet Maintenance

## Ongoing Expenditures

- Employee Tool Allowance - \$500



# Engineering

## One-Time Expenditures

- Update Storm Water Management Plan (SWMP) - \$25,000
- Training – Tuition Reimbursement – \$2,500



# Summary Pubic Works / Engineering Budget

**\$4,214,643 Total Department Budget – FY15 - Actuals**  
**\$47,890 Administrative Allocation**

**\$4,330,320 Total Department Budget – FY16 – Amended**  
**\$58,700 Administrative Allocation**

**\$4,260,314 Total Department Budget – FY17 – Recommended**  
**\$52,379 Administrative Allocation**

**(\$70,000) (1.62%) - Total Decrease from FY16 to FY17**





**QUESTIONS?**



**March 10<sup>th</sup>, 2016**

# TOWN OF PARADISE VALLEY

## Community Development Budget





# Community Development

Ten Employees

1. Building Division – plan review, building inspections, zoning complaints, fire prevention, emergency management, hillside development
2. Planning Division – General Plan, SUPs, plats, variances, Code interpretations, Commission and Board staff , technical assistance
3. Post Office – Postal needs



# Community Development Budget

	2015/2016	2016/2017
Building Division	\$540,684	\$623,260
Planning Division	\$743,727	\$768,230
<b>Total</b>	<b>\$1,284,411</b>	<b>\$1,391,590</b>



# Building Division

- \$82,576 overall increase from last year.
  - New - \$125,000 request for temporary labor (inspector/plan reviewer).
  - Inspections up 15% and values up 36%. Anticipated commercial construction and resort residential further increase demand for inspections and plan reviews.
  - Division has 1 inspector, 1 plan reviewer, and 1 Building Official. (All three responsible for other tasks as well)
  - Cannot absorb additional workload with current staff.



# Planning Division (& Post Office)

- \$24,503 overall increase from last year
  - New - additional \$20,000 for Post Office.
  - Different postal equipment is needed. Will be leasing scale, meter, monitor.
  - Different and more costly supplies



# Zero Based Budget

- Half of all line items were calculated using zero based budgeting:
  - General Professional Services, Temp Labor, Printing, Dinners, Dues, Mileage, Training, Travel, Gas & Oil, Subscriptions & Publications, Furniture & Fixtures.
    - \$600 increase for Commission, Board, and Hillside snacks (due to longer meetings)
    - \$4,260 increase for training travel (15/16 budget is low because National Conference is in Phoenix. 16/17 national Conference is out of state)
    - Decreases in mileage, subscriptions & publications, dues, gas & oil, blueprints, & office supplies





# Questions?





# TOWN OF PARADISE VALLEY

## **Administration and Government Affairs FY 2016-17 Budget**



# Town's Finance Group - Overview

- Four full-time staff
  - Director
  - One Senior Financial Analyst
  - Two Accounting Specialist
- Accounting/General Ledger
- Budget
- Procurement/Purchasing
- Accounts Payable
- Accounts Receivable
- Utility Billing
- Payroll



# FINANCE 2016-17 BUDGET PROJECTIONS

	FY 2014-15 Actuals	FY 2015-16 Budget	FY 2016-17 Request
General Fund	\$496,641	\$688,867	\$659,589
Other Funds	\$161,456	\$178,650	\$197,603
Total	\$658,097	\$867,517	\$857,192



# What Do Finance Expenditures Provide?

- Responsible stewardship of taxpayer dollars
- Exceptional customer service
- Standardized and consistent management and payment of salaries and benefits
- Consistent adherence to legal requirements
- Timely payment for goods and services
- Accurate accounting of revenues and expenditures



# Basis for Proposed Finance Expenditures

- Proposed expenditures fall primarily into three categories:
  - Restructure of division to eliminate gaps
  - Continuance of interim one-time procurement funding
  - First year of new maintenance costs



# Finance Budget – New Items

Request	Notes	FY 2017
Temporary Procurement Officer	\$100,000 one-time in FY16	\$50,000
Payroll Processing	First year ongoing for new system	15,000
Meals	Meetings with other agencies and quarterly team meetings	1,500
Mileage-Miscellaneous Travel	Regional mtgs; legislative committees	500
Training	Tuition reimbursement	2,500
Furniture	Reconfiguration, storage, meeting table	1,500





# Town's IT Group - Overview

- Three full-time staff
  - One Senior IT Analyst
  - Two IT Analysts
- Contract IT services utilized for specific projects where efficient and practical
- IT Strategic Plan developed in 2015 and implemented 2016
- Averages 35 projects per year (10 of which are major/priority)
- Recurring goal of increasing customer satisfaction
- Supports 110 users and over 300 devices



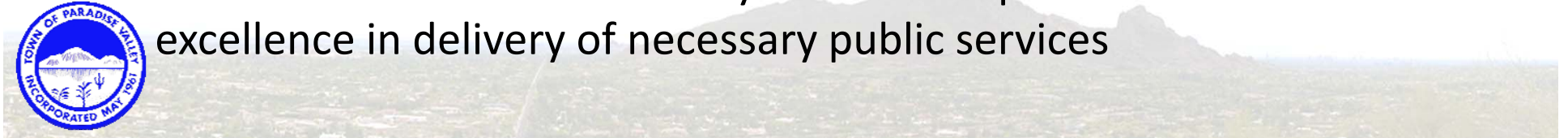
# IT 2016-17 BUDGET PROJECTIONS

	FY 2014-15 Actuals	FY 2015-16 Budget	FY 2016-17 Request
General Fund	\$896,203	\$1,340,246	\$1,398,824
Other Funds	\$11,255	\$11,300	\$11,391
Total	\$907,458	\$1,351,546	\$1,410,215



# What Do IT Expenditures Provide?

- Technology services that foster credibility, trust, and confidence through exceptional service and support
- Facilitate proactive and responsible approach to identifying technology needs, addressing gaps and implementing solutions
- Ensures sustainability of existing technology services to avoid costly “catch-up” scenarios
- Exceptional technology services support the missions and goals of all Town departments and services
- We believe that Paradise Valley residents expect and deserve excellence in delivery of necessary public services



# Basis for Proposed IT Expenditures

- Proposed Expenditures Fall in to Three Categories:
  - Ongoing commitments due to existing technology and services
  - Hardware and software replacements due to age
  - Solutions to gaps identified in GIS and IT Strategic Plans



# IT Strategic Plan – Budget Impact

- Proposed FY 16-17 Budget Addresses:
  - Lack of automated payment system
  - Document management solution not completely implemented
  - Outdated administrative policies pertaining to technology
  - Service delivery bottlenecked by paper processes
  - Insufficient GIS resources
  - Lack of modern workflow platform for managing department mission
  - Inadequate technology for Alarm Monitoring Service
  - Inconsistent IT staff training



# IT Budget – Continuing/Existing

- Server and Workstation Replacements - \$95,955 (-\$11k)
- Multi-function Copier Replacement - \$9,300
- Aerial Pictometry - \$7,300
- Desktop/Server Software Licensing - \$15,000 (+\$3k)
- FullCourt Maintenance - \$15,000
- New World Systems PD CAD/RMS Support - \$138,000 (+\$3k)





## IT Budget – Continuing/Existing (cont.)

- Tele-Works TVR Annual Maintenance - \$9,000
- Caselle Accounting Maintenance - \$12,200
- Web Hosting Services - Town Websites - \$7,900
- ESRI ArcView Support (GIS support) - \$30,000 (+\$7k)
- Email Protection Services Agreement - \$5,000
- Data Services for Fixed LPR Sites - \$46,000
- Data Services for PD Mobile Technology - \$40,000



## IT Budget – Continuing/Existing (cont.)

- Granicus Annual Hosting Fee - \$12,000
- DVN Maintenance (audio/visual equipment) - \$7,100
- Cox Internet Feed for Town Buildings Public WiFi - \$7,700
- Town Network Internet Service - \$45,000
- McAfee Active Virus Defense - \$6,000
- IT Staff Training - \$15,000 (+\$5k)



## IT Budget – Continuing/Existing (cont.)

- L3 Mobile PD Technology Agreement- \$48,000 (-\$87k)
- Brazos Electronic Ticketing Hosting - \$8,000
- PD Social Media and Crime Reporting Applications - \$21,000
- Lucity Maintenance - \$7,000
- Laserfiche Annual Maintenance/Hosting Fee - \$27,000
- Sierra Wireless Support Agreement (PD Fleet) - \$7,000



# IT Budget – Contract IT Services

Network Infrastructure Documentation/Evaluation	\$3,600
Replacement of Workstations/Servers	\$8,900
Additional GIS Services	\$14,500
Network Security Consulting Services	\$9,000
E-mail System Replacement	\$3,500
Logging Recorder Redundancy Implementation	\$2,000
Morpho-Ident Field Deployment	\$2,000
Technology Policy Review and Recommendations	\$4,000
Supplemental IT Help Desk Services	\$23,500
End-User Training on Microsoft Office	\$4,000
<b>FY 16-17 Contract IT Professional Services Total</b>	<b>\$75,000</b>



# IT Budget – New Items

- Public Works Fleet Software Upgrade - \$17,000
- IVR/TVR Platform - \$7,000 (\$24,000 in Court Enhancement)
- E-mail Platform Upgrade Licensing - \$23,000
- Backup Logging Recorder - \$17,000
- Backup NCIC Server - \$10,700
- Fixed LPR Site Maintenance Labor - \$13,000



## IT Budget – New Items (cont.)

- Fixed LPR Maintenance Agreement - \$128,000
- RWC Data Services/Connections - \$5,000
- Checkpoint Firewall Agreement - \$25,000





# IT Budget – Removed Items

- Permit Software Maintenance Agreement – (\$23,000)
  - New software will include first year maintenance at no cost
- Card Reader Security System Maintenance – (\$13,000)
  - New platform will include first year maintenance at no cost



# Other Funds

- Highway User Revenue Fund (HURF)
- CIP Fund
- Debt Service Fund
- Enterprise Funds
- Court Special Funds
- Minor Funds



# Highway User Revenue Fund (HURF)

Highway User Funds	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>	<b>\$45,687</b>	<b>\$35,000</b>	<b>\$34,598</b>	<b>\$34,598</b>	<b>\$32,718</b>
Revenues	793,772	800,000	800,000	790,000	800,000
Transfers In	2,210,000	-	2,100,000	2,100,000	2,100,000
<b>Total Sources</b>	<b>3,003,772</b>	<b>800,000</b>	<b>2,900,000</b>	<b>2,890,000</b>	<b>2,900,000</b>
Expenditures (Uses)	3,014,861	2,870,275	2,870,275	2,891,880	2,913,593
<b>Total Uses</b>	<b>3,014,861</b>	<b>2,870,275</b>	<b>2,870,275</b>	<b>2,891,880</b>	<b>2,913,593</b>
<b>Excess revenues over expenditures</b>	<b>(11,089)</b>	<b>(2,070,275)</b>	<b>29,725</b>	<b>(1,880)</b>	<b>(13,593)</b>
<b>Ending Fund Balance</b>	<b>\$34,598</b>	<b>(2,035,275)</b>	<b>64,323</b>	<b>32,718</b>	<b>19,125</b>



# Capital Improvement Program (CIP) Fund

CIP Fund Summary	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>	<b>\$3,935,499</b>	<b>\$1,663,905</b>	<b>\$473,729</b>	<b>\$473,729</b>	<b>\$1,447,729</b>
<b>Sources</b>					
Donations	234,000	-	-	-	-
Other	160,807	150,315	150,315	24,000	108,000
Transfer In Sewer Fund	-	-	-	-	384,200
Transfers In GF	4,374,299	3,500,000	2,600,000	2,600,000	3,000,000
Proceeds from Debt Issuance		8,500,000	8,500,000	2,000,000	5,880,000
<b>Total Sources</b>	<b>4,769,106</b>	<b>12,150,315</b>	<b>12,150,315</b>	<b>4,624,000</b>	<b>9,372,200</b>
<b>Expenditures</b>	<b>8,230,876</b>	<b>9,830,200</b>	<b>9,830,200</b>	<b>3,650,000</b>	<b>8,281,419</b>
<b>Transfer Debt Service Payment</b>	-	-	-	-	158,000
<b>Total Uses</b>	<b>8,230,876</b>	<b>9,830,200</b>	<b>9,830,200</b>	<b>3,650,000</b>	<b>8,439,419</b>
<b>Revenues in Excess of Expenditures</b>	<b>(3,461,770)</b>	<b>2,320,115</b>	<b>2,320,115</b>	<b>974,000</b>	<b>932,781</b>
<b>Ending Fund Balance</b>	<b>473,729</b>	<b>3,984,020</b>	<b>2,793,844</b>	<b>1,447,729</b>	<b>2,380,510</b>



# Debt Service Fund

Debt Service Fund	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>	\$4,338,757	\$3,313,227	\$3,313,227	\$3,313,227	\$2,285,693
<b>Sources</b>					
Transfer in CIP	-	-	-	-	158,000
<b>Total Sources</b>	-	-	-	-	158,000
<b>Expenditures</b>					
MPC Bond	1,025,530	1,027,534	1,027,534	1,027,534	999,797
2016 Debt Issuance	-	-	-	-	158,000
<b>Total Expenditures</b>	<b>1,025,530</b>	<b>1,027,534</b>	<b>1,027,534</b>	<b>1,027,534</b>	<b>1,157,797</b>
<b>Excess revenues over expenditures</b>	<b>(1,025,530)</b>	<b>(1,027,534)</b>	<b>(1,027,534)</b>	<b>(1,027,534)</b>	<b>(999,797)</b>
<b>Ending Fund Balance</b>	<b>\$3,313,227</b>	<b>\$2,285,693</b>	<b>\$2,285,693</b>	<b>\$2,285,693</b>	<b>\$1,285,896</b>



# Enterprise Funds

- Wastewater (Sewer) Fund
- Alarm Fund
- Fire Service Fund





# Wastewater Fund

Wastewater Funds	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>					
Wastewater Operating Fund	\$(274,227)	\$(65,324)	\$(122,756)	\$8,303	\$139,362
Impact Fee Fund	(44,128)	(1,140,101)	(650,137)	(650,137)	(1,386,398)
<b>Total Beginning Fund Balance</b>	(318,356)	(1,205,425)	(772,893)	(641,834)	(1,247,036)
<b>Change in Fund Balance</b>					
Wastewater Operating Fund	151,471	131,059	131,059	131,059	(68,905)
Impact Fee Fund	(606,009)	(786,261)	(786,261)	(736,261)	(275,665)
<b>Ending Fund Balance</b>					
Wastewater Operating Fund	(122,756)	65,735	8,303	139,362	70,457
Impact Fee Fund	(650,137)	(1,926,362)	(1,436,398)	(1,386,398)	(1,662,063)
<b>Total Ending Fund Balance</b>	<b>\$(772,893)</b>	<b>(1,860,627)</b>	<b>(1,428,095)</b>	<b>(1,247,036)</b>	<b>(1,591,606)</b>



# Alarm Fund

Alarm Fund	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
Beginning Fund Balance	\$425,042	\$602,761	\$585,770	\$585,770	\$706,570
Change in Fund Balance	160,728	127,800	127,800	120,800	(185,500)
Ending Fund Balance	\$585,770	\$730,561	\$713,570	\$706,570	\$521,070



# Fire Services Fund

Fire Service Fund	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
Beginning Fund Balance	\$795,259	\$916,023	\$1,186,725	\$1,186,725	\$1,534,591
Change in Fund Balance	391,466	147,866	347,866	347,866	272,786
Ending Fund Balance	<b>\$1,186,725</b>	<b>\$1,063,889</b>	<b>\$1,534,591</b>	<b>\$1,534,591</b>	<b>\$1,807,377</b>



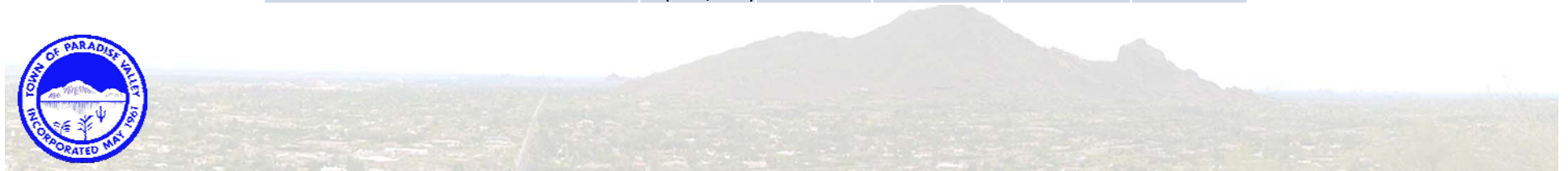
# Court Special Funds

- Court Enhancement Fund (CEF)
- Judicial Collection Enhancement Fund (JCEF)
- Municipal Fill the Gap



# Court Enhancement Fund

Court Enhancement	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>	\$(642,846)	\$(612,866)	\$(405,859)	\$(405,859)	\$54,453
<b>Revenues (Sources)</b>	376,502	380,000	380,000	699,000	500,000
<b>Expenditures</b>					
Operations	3,577	105,000	105,000	105,000	70,500
Interest	20,938	18,688	18,688	18,688	16,438
Principal	90,000	90,000	90,000	90,000	90,000
Land Lease	25,000	25,000	25,000	25,000	25,000
<b>Total Expenditures (Uses)</b>	<b>139,515</b>	<b>238,688</b>	<b>238,688</b>	<b>238,688</b>	<b>201,938</b>
<b>Ending Fund Balance</b>	(405,859)	(471,554)	(264,547)	54,453	352,515
Reconciling item to CAFR	90,000				
	(315,859)				



# Judicial Collection Enhancement Fund (JCEF)

JCEF	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
Beginning Fund Balance	\$16,679	\$21,179	\$23,192	\$23,192	\$27,692
Revenues (Sources)	7,730	7,000	7,000	7,000	7,000
Expenditures (Uses)	1,217	2,500	2,500	2,500	2,500
Ending Fund Balance	\$23,192	\$25,679	\$27,692	\$27,692	\$32,192





# Municipal Fill the Gap

Municipal Fill the Gap	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
Beginning Fund Balance	\$6,858	\$9,358	\$9,717	\$9,717	\$14,217
Revenues (Sources)	2,859	4,500	4,500	4,500	4,500
Expenditures (Uses)	-	-	-	-	-
Ending Fund Balance	\$9,717	\$13,858	\$14,217	\$14,217	\$18,717



# Minor Funds

- Donations
- Grants
- Mummy Mountain Trust



# Donations Fund

Donations Fund	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>	\$16,878	\$13,149	\$13,518	\$13,518	\$13,518
<b>Sources</b>					
Donations	13,670	15,000	15,000	19,000	15,000
Transfer in from GF	3,730	-	-	-	-
<b>Total Sources</b>	<b>17,400</b>	<b>15,000</b>	<b>15,000</b>	<b>19,000</b>	<b>15,000</b>
<b>Expenditures</b>	<b>20,760</b>	<b>15,000</b>	<b>15,000</b>	<b>19,000</b>	<b>15,000</b>
<b>Ending Fund Balance</b>	<b>\$13,518</b>	<b>\$13,149</b>	<b>\$13,518</b>	<b>\$13,518</b>	<b>\$13,518</b>



# Grants Fund

Grant Fund	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>	-	-	-	-	-
<b>Sources</b>					
ALF	\$40,759	40,000	40,000	40,000	40,000
ADOT		197,000	-	-	197,000
Police Grants				60,000	38,000
Transfer in from GF	\$5,393	-	-	-	-
<b>Total Sources</b>	<b>\$46,152</b>	<b>237,000</b>	<b>40,000</b>	<b>100,000</b>	<b>275,000</b>
<b>Expenditures</b>	<b>\$46,152</b>	237,000	40,000	100,000	275,000
<b>Ending Fund Balance</b>	-	-	-	-	-



# Mummy Mountain Preserve Fund

Mummy Mountain Preserve Fund	FY15 Actuals	FY16 Budget	FY16 Amended	FY16 Projected	FY17 Budget
<b>Beginning Fund Balance</b>	\$40,213	\$40,221	\$40,221	\$40,221	\$40,229
<b>Sources</b>					
Interest	8	-	-	8	-
Transfer in from GF	-	-	-	-	-
<b>Total Sources</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>8</b>	<b>-</b>
<b>Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$40,221</b>	<b>\$40,221</b>	<b>\$40,221</b>	<b>\$40,229</b>	<b>\$40,229</b>



# Questions or Comments?





