

# Volunteer Opportunities

## TOWN OF PARADISE VALLEY COMMITTEE VOLUNTEER APPLICATION FORM

Thank you for your interest in volunteering with the Town. Appointments to committees, commissions, and boards are made in February of each year and terms begin April 1. The application deadline for this appointment is cycle January 31. It is anticipated that there will be vacancies on the Advisory Committee on Public Safety (ACOPS), Paradise Valley Mountain Preserve Trust (PVMPT) the PV Arts Board, as well as other potential vacancies. You are welcome to indicate which committee(s) you are most interested in being considered for appointment. During the interview with the Mayor and Council, consideration will be given to the applicant's background, skills, and interests to assist in determining the best fit.

Please provide the following background information.

Name\*

Steven Kinney

Address\*

[Redacted]

Email\*

[Redacted]

Home Phone

[Redacted]

Employer

Sharp Sterile Manufacturing

Occupation

Manager

Business Phone

[Redacted]

Cell Phone

[Redacted]

Number of years as PV resident

1

Professional experience highlights

As a new resident of Paradise Valley, I am enthusiastic about contributing to the preservation of the natural landscape, desert plants, wildlife, and scenic beauty that make this community unique. I am drawn to the mission of the Paradise Valley Mountain Preserve Trust. As an Eagle Scout, I have long valued conservation, stewardship, and service to the community, principles that align closely with the Trust's purpose. My career in strategic leadership and applications management has prepared me to support the Trust's efforts to encourage and assist with conservation initiatives. In my current role as Director of Applications and Business Analytics, I lead planning and governance work that relies on collaboration, clear communication, and consistent follow through, skills that align with the Trust's expectations for trustees to participate in meetings, outreach, and subcommittee tasks. My earlier experience as an Information Systems Manager and as a U.S. Army officer strengthened my ability to manage complex initiatives, coordinate diverse teams, and act as a responsible steward of critical resources. I am committed to becoming an active member of the community and would welcome the opportunity to help preserve Paradise Valley's natural beauty for future generations.

What experience do you think qualifies you to be a committee member?

I believe I am well qualified to serve on this committee through my experience leading complex initiatives, guiding cross-functional teams, and ensuring strong operational governance across several organizations. My background in managing large projects and building effective stakeholder relationships has prepared me to contribute meaningfully to the Trust's outreach and subcommittee work. My earlier military service strengthened my skills in leadership, risk assessment, and responsible stewardship of important resources. As an Eagle Scout, I also bring a long-standing commitment to conservation and community service that aligns closely with the Trust's mission.

#### Community Activities

As a new resident, I've been participating in family-oriented and community events, including several that highlight cultural diversity and bring together residents from different backgrounds. While I haven't yet taken on a formal volunteer role, these activities have helped me better understand the character of the Town and have motivated me to look for opportunities to contribute more directly.

Information on each of the committees including summaries, annual reports, and meeting minutes are located on the Boards & Commissions page.

#### [Information on Committees](#)

Please indicate which committee(s) you would be interested in.\*

- Advisory Committee on Public Safety       PV Arts Board  
 Paradise Valley Mountain Preserve Trust

Have you familiarized yourself with the duties of the committee(s) in which you are interested?\*

- Yes       No

Attach resume and cover letter

[Cover and Resume Steven Kinney.pdf](#)

\* indicates required fields.

Steven T. Kinney  
Paradise Valley, AZ

January 24, 2026

Town Clerk's Office  
Town of Paradise Valley  
6401 E. Lincoln Drive  
Paradise Valley, AZ 85253

Dear Members of the Paradise Valley Mountain Preserve Trust:

I am writing to express my interest in volunteer service with the Paradise Valley Mountain Preserve Trust. Since moving to Paradise Valley, I've made a point to get outside and learn the character of the mountains and desert foothills that surround us, which has strengthened my gratitude for the work that keeps these areas protected. As an Eagle Scout, I believe strongly in the responsibility to care for shared spaces, and I would bring that same sense of respect and commitment to the Trust.

In prior leadership roles, I learned that lasting results come from listening first and building coalitions. When I lived in the Berkshires of Massachusetts, I saw how much can be accomplished when a community pulls in the same direction. After a heavy winter storm one year, a few of us on my road set out to clear fallen branches and debris along a shared road. What began as three neighbors with snow shovels grew into a crowd, someone brought a chainsaw, another arrived with a pickup truck, and a group of college students from down the hill pitched in just because they saw us working. That afternoon reminded me that when the goal is clear and everyone feels included, people will always show up to protect the places they care about.

I also value thoughtful governance. In a previous board setting, I helped introduce a practice we called the 'last-mile check,' a short pause before decisions to confirm that the plan aligned with our guiding principles and that responsibilities were clear. That small habit reduced rework, strengthened transparency, and kept our work focused on long-term outcomes, an approach I would bring to subcommittee tasks and outreach.

What draws me to the Mountain Preserve Trust is its commitment to protecting land in perpetuity and honoring the character of our hillsides. I am prepared to contribute time in the evenings, do the homework between meetings, and engage respectfully with property owners and neighbors. My aim is to support the Trust's mission with steady follow-through, clear communication, and a balanced perspective that weighs conservation, community, and commonsense practicality.

Thank you for your consideration. If selected, I would be honored to help safeguard the open spaces that make Paradise Valley unique, so that a generation from now, a new resident will feel the same sense of gratitude I do today.

Sincerely,

Steven T. Kinney

# Steven T. Kinney

## EDUCATION

**SOUTHERN NEW HAMPSHIRE UNIVERSITY** Manchester, NH *Master of Business Administration Aug 2022 – May 2025*

- 4.0 GPA; Honors Graduate

**UNITED STATES MILITARY ACADEMY** West Point, NY *Bachelor of Science in Mathematical Sciences (Honors) Jun 2006 – May 2010*

- 3.83 GPA; Distinguished Cadet and Superintendent Awards

**LEADERSHIP AND MANAGEMENT ACADEMY** Fort Rucker, AL *Graduate Aug 2010 – Mar 2011*

**JUNIOR OFFICER TRAINING COURSE** Fort Rucker, AL *Distinguished Graduate Feb 2015 – Sep 2015*

## CAREER HIGHLIGHTS

A career defined by strategic leadership, careful stewardship of critical resources, and a commitment to preserving what is valuable for future generations. I have led complex, mission-driven initiatives that require disciplined planning, cross-functional collaboration, and responsible oversight. Experience in operations, highly regulated industries, and public service has strengthened my ability to assess risk, manage assets thoughtfully, and support long-term organizational goals.

- Leadership Experience • Team Building • Process Improvement • Written and Oral Communication • Risk Management
- Data Analysis

## PROFESSIONAL EXPERIENCE

**SHARP STERILE MANUFACTURING** Lee, MA *Oct 2024 – Present*

*Director Business Applications & Analytics*

- Lead strategic planning, governance, and delivery of enterprise application and analytics solutions that support organizational goals.
- Manage cross-functional initiatives that enhance operational efficiency, data integrity, and technology alignment.
- Collaborate with business leaders to modernize systems and establish scalable, long-term application strategies.

**BERKSHIRE STERILE MANUFACTURING** Lee, MA *Jun 2018 – Oct 2024*

Advanced through roles of increasing responsibility, beginning as an Information Systems Manager and ultimately serving as Associate Director of Manufacturing Operations. Managed the implementation and administration of key operational systems, led Quality Management System deployment, and strengthened compliance through internal audits, CAPA execution, and SOP development. As Senior Validation Manager and later Associate Director of Validation, oversaw validation teams, directed qualification and validation activities, and led risk-based validation programs, ensuring alignment with 21 CFR Part 11 and continuous readiness for FDA audits. As Associate Director of Manufacturing Operations, directed core manufacturing functions, improved process efficiency and system integration, and coordinated across quality, operations, and technical departments to ensure organizational alignment. Consistently drove operational excellence, regulatory compliance, and cross-functional collaboration.

## MILITARY SERVICE

**UNITED STATES ARMY** Afghanistan / Fort Hood, TX / Fort Drum, NY *May 2010 – May 2018*

Held progressively senior leadership and operations roles supporting aviation units, deployed elements, and large organizational missions. Led teams ranging from 30 to 150 personnel, managed maintenance and readiness for fleets of Apache helicopters, unmanned aircraft systems, tactical vehicles, and ground equipment valued at more than \$220 million, and directed daily operations for a rear detachment supporting 400 deployed soldiers and their families. Oversaw major training and modernization programs, including partnerships with Boeing to transition units to new aircraft models, and conducted risk assessments and certification support for unmanned aircraft operating in FAA-controlled airspace. Roles included service as a Rear Detachment Commander, Company Commander, Senior Operations and Plans Officer, Executive Officer, and Platoon Leader, each requiring strong communication, disciplined decision-making, and stewardship of critical resources in dynamic environments.

## ADDITIONAL

- Awarded Meritorious Service Medal, three Aerial Service Medals, and Combat Action Badge for combat achievements. • Project Management Professional Certification, June 2018