

TOWN
of
PARADISE VALLEY



TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
THURSDAY, MAY 14, 2026

1. CALL TO ORDER / ROLL CALL

Mayor Stanton called to order the Town Council Meeting for Thursday, May 14, 2026 at 3:00 PM in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

COUNCIL MEMBERS PRESENT

Mayor Mark Stanton
Council Member Ellen Andeen-Keller
Council Member Karen Liepmann
Council Member Scott Moore
Council Member Julie Pace attended by video conference and arrived at 3:15 PM.
Council Member Anna Thomasson

Vice Mayor Christine Labelle was not present

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire attended by video conference
Attorney John Gaylord, Gust Rosenfeld PLC
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Superintendent Robert Deserano
Management Analyst Amy Rebenar
ASU Marvin Andrews Fellow Erin Sweeny
Senior Planner George Burton
Associate Engineer Juan Gonzalez

2. STUDY SESSION ITEMS

26-107 Zoning Code Update Check In

Community Development Director Chad Weaver stated that the Town contracted with Michael Baker International to review and draft recommended Zoning Code updates. The scope of work was to:

1. Identify existing inconsistencies, conflicts and duplications and clean them up
2. Address potential development trends that will impact the Town

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online (www.paradisevalleyaz.gov) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

3. Make code more user-friendly
4. Ensure compliance with Arizona Revised Statutes and Federal law

He said the Town Council discussed the code update project on December 11, 2025 and asked staff to:

1. Prepare and present a draft of the reorganized Code to the Town Council prior to holding public outreach.
2. Identify conflicts or inconsistencies in the current code and proposed text clarifications
3. Provide more clarity on the reorganized and renamed Articles
4. Prepare a public engagement strategy and timeline that includes specific examples of real-life impacts of the changes on properties.
5. Develop options to address pickleball courts and construction site signage.

Robbie Aaron with Michael Baker International provided an update on the reformatting and restructuring of the Zoning Code. He stated sections have been updated to ensure legal compliance with recently enacted state legislation.

Mr. Aaron provided background, best practices, and recommendations related to pickleball courts. There was Council consensus to allow one pickleball court per property, require a 32-foot setback. Staff was asked to research and recommend additional provisions related to netting and sound mitigation regulations such as sound walls and allowing construction of pickleball courts below grade and/or prohibiting construction of pickleball courts on a raised deck.

Mr. Aaron summarized the Town's existing sign code regulations. He said up to six signs are allowed per property. They signs may be three square feet maximum and three feet tall maximum. In addition, there is a Community Development construction sign policy that allows one project information sign that is a maximum of six-square-feet and six feet high.

A motion was made at 3:54 PM by Council Member Moore, seconded by Council Member Liepmann, to go into executive session for legal advice related to item 26-107. The motion carried by the following vote:

Aye: 6 - Mayor Stanton
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

Absent: 1 - Vice Mayor Labelle

The Council discussed the Town's existing sign code and asked for more information about the legislative history limiting signs to six per property and information about what is required to be posted at construction sites by Maricopa County and other regulatory bodies.

There was Council consensus to repeal the construction sign policy and enforce the Town's current sign ordinance. Mr. Weaver stated that the policy would be repealed, building permit informational materials would be updated to remove references to the policy, and the process change would be presented at the next Builders' Meeting. Additionally, options would be investigated for signage required to be posted by Maricopa County.

Mr. Aaron summarized next steps. A final draft of the Zoning Code would be brought back to Council for review prior to public outreach meetings and Planning Commission hearings.

26-119 Discussion on Phoenix Country Day School Intermediate Special Use Permit Amendment (SUP-25-06)

Senior Planner George Burton presented a request submitted by Rose Law Group P.C., on behalf of Phoenix Country Day School (PCDS), for an Intermediate Special Use Permit amendment (SUP-25-06) for Phoenix Country Day School located at 3901 E Stanford Drive to update/renovate the existing baseball field, construct a new Wellness Center building, and add a digital display sign in the north parking lot and the east parking lot for school use.

He stated that the Planning Commission reviewed the application on March 17 and April 7. During the March 17th work session, the Planning Commission inquired about the height of the digital information signs, inquired about the drainage associated with these improvements, and directed the applicant to provide a construction staging plan to ensure that the construction does not impede traffic or interfere with school drop-off and pick-up times.

The Planning Commission voted unanimously to forward Ordinance 2026-01 with a recommendation for approval. Mr. Burton summarized the 19 stipulations and highlighted the digital sign

- Shall display static text messages, pictures, and graphics that cycle through with unobtrusive transitions (in a similar way to a slide show on a computer screen). No advertising is permitted
- Operate 7 am – 7 pm Monday – Friday and 30 minutes after evening events (no later than 10 pm)
- If Town receives complaint that signs too bright, Town's Community Development Director may require brightness of signs and/or hours of operation be adjusted

He stated that the next step is for the Town Council to hold a public hearing on May 28, 2026.

26-151 Discussion of the Ascension Lutheran Church Spire Preservation

Town Attorney Andrew McGuire presented a draft resolution expressing support for citizen group efforts to preserve the spire from the former Ascension Lutheran Church and designating the Town Hall property as an appropriate location for installation of the spire. He noted that the Town Council approved Resolution 2024-13 in June 2024 accepting ownership of the spire as a gift and agreeing to store the spire until a suitable permanent location was identified. On April 23, 2026 the Council meeting, the Save the Spire Citizens Group presented conceptual design plans and a recommendation to install the spire in the retention basin on the Town Hall campus.

Mr. McGuire explained that the Save the Spire Citizen Group (which Save the Spire Citizen Group member Scott Jarson confirmed is a 501(c)(3) organization) is responsible for all design and construction costs. The draft resolution limits Town expenditures to cumulative expenditures under the Town Manager's authority.

He stated that Section 3 of the resolution requires that the Save the Spire Citizen Group shall provide an update to Council at the 30% design stage.

The Council discussed the resolution and offered suggestions to fine tune the design relative to the exact location of the installation, size of the base, and the overall height of the structure.

A motion was made at 5:30 PM by Council Member Andeen-Keller, seconded by Council Member Liepmann, to go into executive session to discuss item 26-138. The motion carried by the following vote:

Aye: 6 - Mayor Stanton
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

Absent: 1 - Vice Mayor Labelle

3. EXECUTIVE SESSION

26-138 Discussion and consultation with the Town Attorney or Town representatives, authorized by A.R.S. §38-431.03(A)(7), concerning negotiations for the abandonment, purchase, sale,

lease, transfer, or quit claim of real property in the vicinity of 6543 E Indian Bend Rd.

- 26-134 The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Stanton reconvened the meeting at 6:10 PM in the Town Hall Council Chambers.

6. ROLL CALL

COUNCIL MEMBERS PRESENT

Mayor Mark Stanton
Vice Mayor Christine Labelle attended by video conference
Council Member Ellen Andeen-Keller
Council Member Karen Liepmann
Council Member Scott Moore
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire attended by video conference
Attorney John Gaylord
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
CFO Leslie DeReche
Public Works Superintendent Robert Deserano
Associate Engineer Juan Gonzalez
Senior Engineering Technician David Diekman
IT Team Lead Taylor Hunter

7. PLEDGE OF ALLEGIANCE

Plans Examiner Don Sandoval led the Pledge of Allegiance.

8. PRESENTATIONS

26-139 Celebration of the Town of Paradise Valley’s 65th Anniversary

Mayor Stanton announced that the Town of Paradise Valley was incorporated 65 years ago this month. Historical Advisory Committee Chair Catherine Kauffman and Committee members Julie Garrison, Beth Wickstrom and Danielle Kesic distributed cupcakes with the Town Seal printed on them to mark the occasion.

26-149 Recognition of Don Sandoval on the Occasion of His Retirement

Mayor Stanton presented Don Sandoval with a proclamation recognizing him for his 37 years of dedicated service to the Town of Paradise Valley.

26-140 Discussion and Possible Action to Recognize 6240 North Palo Cristi Road as a Historic Property in the Town of Paradise Valley

Historical Advisory Committee Chair Catherine Kauffman presented the Committee's recommendation to recognize the Fearnow home located at 6240 N Palo Cristi Rd as an official historic property in the Town of Paradise Valley.

The Town Council approved the Historical Advisory Committee's recommendation by unanimous consent.

Mayor Stanton presented a proclamation recognizing the addition of the home to the Historic Property Program and a bronze plaque to mount on the property.

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Mr. Ching summarized the items on the items on the consent agenda.

Council Member Pace asked to remove item 26-117 for separate discussion.

A motion was made by Council Member Thomasson, seconded by Council Member Liepmann, to approve the Consent Agenda with the exception of item 26-117. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Labelle
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace

26-135 Minutes of Town Council Meeting April 23, 2026

26-117 Discussion and Possible Action on Statement of Direction (SUP-26-02) Franciscan Renewal Center Major Special Use Permit Amendment 5802 E Lincoln Drive (APN 169-31-020)

Recommendation: Approve the Statement of Direction for Franciscan Renewal Center for the addition of solar panel systems on four (4) new parking lot shade structures, adding approximately 19,200 square-feet of floor area, in the western/southwestern portion of the parking lot

A motion was made by Council Member Pace, seconded by Council Member Thomasson, to approve the Statement of Direction for Franciscan Renewal Center for the addition of solar panel systems on four new parking lot shade structures, adding approximately 19,200 square-feet of surface area, in the western/southwestern portion of the parking lot. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Labelle
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

26-143 Discussion and Possible Action to Approve the Third Amendment to the Town Manager's Employment Agreement

Recommendation: Authorize the Mayor to execute the Third Amendment to the Town Manager's Employment Agreement, Contract No. CON-23-060-TMG-A3.

26-145 Discussion and Possible Action to Approve a Contract Amendment for Bus Shelter Rehabilitation and Maintenance Services

Recommendation: Approve and authorize the Town Manager to execute Linking Agreement CON-22-222-PBW-A3 with Southwest Fabrication LLC for bus shelter rehabilitation and maintenance services increasing the total contract amount from \$99,588.25 to \$124,604.77 and authorize funding the project using the Town's allocation of Arizona Lottery Funds.

26-146 Discussion and Possible Action to Approve an Amendment to Ratify and Extend the Intergovernmental Agreement Extension between the Town of Paradise Valley, the Paradise Valley Municipal Court, and the Maricopa County Superior Court for Jury Management Services

Recommendation: Approve the amendment to ratify and extend the Intergovernmental Agreement (IGA) for jury services for an additional two-year term (June 1, 2026 - June 30, 2028)

11. PUBLIC HEARING

26-141 Discussion and Possible Action to Adopt Resolution 2026-06 Approving the Final Budget for Fiscal Year 2026-2027

CFO DeReche presented the Final Budget for Fiscal Year 2026/27. She stated that the Final Budget is a result of Management and Town Council's collective efforts to identify, communicate, and fund priorities for the operating and capital budgets during the upcoming fiscal year. Discussions regarding the development of the FY2027 budget were held on March 12, March 26, April 9, and April 23, 2026.

She stated that the final budget includes \$15,916,280 in capital projects and \$68,776,233 in total expenditures.

She recommended that the Council adopt Resolution 2026-06 approving the FY2027 Final Budget

Mayor Stanton opened the public hearing. There were no public comments.

Mayor Stanton closed the public hearing.

12. SPECIAL MEETING

26-142 Discussion and Possible Action to Adopt Resolution 2026-06 Approving the Final Budget for Fiscal Year 2026-2027

Mayor Stanton recessed the regular meeting and convened a special meeting.

A motion was made by Council Member Pace, seconded by Council Member Moore, to adopt Resolution 2026-06 Approving the Final Budget for Fiscal Year 2026-27 with an amendment to strike the full-time administrative position that was transferred from the Attorney's Office to the Town Manager's Office. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Labelle
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

RECONVENE REGULAR MEETING

Mayor Stanton reconvened the regular meeting.

13. ACTION ITEMS**26-152 Discussion and Possible Action regarding Resolution No. 2026-05, Expressing Support for Citizen Efforts to Preserve the Historic Spire of the Ascension Lutheran Church; Designating the Town Hall Property as an Appropriate Location for Installation of the Spire; and Approving All Actions Necessary to Allow for Such Installation**

Town Attorney Andrew McGuire presented Resolution No. 2026-05 as revised based on discussions during the study session earlier in the meeting.

Residents Doug Jorden, Bill Fearnow, Whitney Hunchak, Beth Wickstrom, and Beth Ames Swartz spoke in favor of the project.

A motion was made by Council Member Andeen-Keller, seconded by Council Member Pace, to approve Resolution No. 2026-05 as amended. The motion carried by the following vote:

Aye: 6 - Mayor Stanton
Vice Mayor Labelle
Council Member Andeen-Keller
Council Member Liepmann
Council Member Pace
Council Member Thomasson

Nay: 1 - Council Member Moore

26-148 Discussion and Possible Action to Approve a Contract Amendment for Phase 2 of the Town Hall Campus Closed Circuit Camera Monitoring System Refresh Project

IT Team Lead Taylor Hunter presented a request to authorize phase 2 of the Town Hall Campus Closed Circuit Camera Monitoring System Capital Improvement Project. On October 9, 2025, the Town Council approved a contract with Logicalis Inc to modernize the Town's security camera system across the entire campus to better protect employees, visitors, buildings, and infrastructure. Phase 1 included replacement of cameras at the Police Department, Municipal Court, Public Works, and Town Hall. He said Phase 2 closes the remaining coverage gaps identified by the Police Department.

Phase 1 expenditures totaled \$209,278,278.79 and Phase 2 will cost \$120,000.00.

There were no public comments.

A motion was made by Council Member Pace, seconded by Council Member Andeen-Keller, to approve and authorize the Town Manager to execute Linking Agreement CON-26-022-IT-A1 with Logicalis, Inc for Phase 2 of the Town Hall Campus Closed Circuit Camera Monitoring System Refresh Project in the amount of \$120,000 increasing the not-to-exceed contract amount from \$209,278.79 to \$329,278.79. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Labelle
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

**26-133 Discussion and Possible Action to Approve a Construction
Contract to Reconstruct the Intersection at Las Brisas Lane and
Cheney Drive**

Senior Engineering Technician David Diekman presented a request to approve a contract with Nesbitt Contracting for the Las Brisas Lane and Cheney Drive Intersection Improvement Project. He said the intersection is substandard. The owner at 5221 E Cheney Drive contributed to the design costs to improve the street profile.

He stated the FY 2026 Capital Improvement budget includes \$200,000 for roadway repairs and the estimated cost to complete this project is \$146,675.

A motion was made by Council Member Pace, seconded by Vice Mayor Labelle, to approve and authorize the Town Manager to execute contract CON-26-058-ENG with Nesbitt Contracting for reconstruction of the intersection at Las Brisas Lane and Cheney Drive in an amount not to exceed \$146,675.00. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Labelle
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

**26-137 Discussion and Possible Action to Approve a Construction
Contract for Emergency Embankment and Erosion Repair on 40th
Street and Clearwater Parkway**

Associate Engineer Juan Gonzalez presented a request to approve a contract with Caliente Construction Inc to make emergency repairs to the roadway and embankment at the southeast corner of 40th St and Clearwater Parkway. He stated flooding from a major storm event in October 2025 caused a sizable portion of the grouted shoulder along 40th St to fail. The cost to reconstruct the embankment and install new rip-rap to reinforce the shoulder was \$404,995.47.

There were no public comments.

A motion was made by Council Member Thomasson, seconded by Council Member Liepmann, to approve and Authorize the Town Manager to execute Contract CON-26-059-ENG with Caliente Construction Inc for emergency embankment and erosion repair in an amount not to exceed \$404,995.47 The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Labelle
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

13. FUTURE AGENDA ITEMS

26-136 Consideration of Requests for Future Agenda Items

Town Manager Ching summarized the future agenda schedule.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Council Members provided comments and updates on current events.

Vice Mayor Labelle departed the meeting at 7:50 PM

2. STUDY SESSION ITEMS CONTINUED

26-150 Discussion of FY 26 Community Services Funding Recommendations

A motion was made at 8:15 PM by Council Member Andeen-Keller, seconded by Council Member Liepmann, to go into executive session for legal advice related to item 26-150. The motion carried by the following vote:

Aye: 6 - Mayor Stanton
Council Member Andeen-Keller
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

Absent: 1 - Vice Mayor Labelle

Mayor Stanton reconvened the Study Session at 8:35 PM

COUNCIL MEMBERS PRESENT

Mayor Mark Stanton
Council Member Ellen Andeen-Keller
Council Member Karen Liepmann
Council Member Scott Moore
Council Member Julie Pace
Council Member Anna Thomasson

Vice Mayor Christine Labelle was not present

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney John Gaylord
Police Chief Freeman Carney
Town Clerk Duncan Miller
Management Analyst Amy Rebenar
ASU Intern Erin Sweeny

Management Analyst Amy Rebenar provided background on the Town's Community Services Funding program and the direction given by Council in December 2025 to issue a request for proposal. It was agreed that a needs assessment would be conducted to limit the scope of programs eligible to apply for funding.

She said applications for funding were advertised and accepted through April 30th. An advisory group consisting of Vice Mayor Labelle, Councilmember Liepmann, Town Manager Ching, Community Resource Officer Sagovnovic, ASU Intern Erin Sweeny, and Management Analyst Amy Rebenar reviewed and the

applications. She presented funding recommendations for homelessness services and general community services.

The Council discussed the Community Services Funding program broadly and the process followed this year specifically. There was Council consensus to schedule another study session on May 28th to consider funding recommendations. Staff was asked to provide additional information about each of the agencies recommended for funding including: (1) metrics on the services they provide and the clients they serve; and (2) demonstrate a nexus between the programs or services provided and the Town of Paradise Valley.

15. ADJOURN

A motion was made at 9:37 PM by Council Member Pace, seconded by Council Member Andeen-Keller, to adjourn. The motion carried by the following vote:

- Aye:** 6 - Mayor Stanton
- Council Member Andeen-Keller
- Council Member Liepmann
- Council Member Moore
- Council Member Pace
- Council Member Thomasson

Absent: 1 - Vice Mayor Labelle

Mayor Stanton adjourned the meeting at 9:37 PM

TOWN OF PARADISE VALLEY

SUBMITTED BY:


Duncan Miller, Town Clerk

