

TOWN
Of
PARADISE VALLEY



STAFF REPORT

TO: Chair and Board of Adjustment

FROM: Lisa Collins, Community Development
Director

DATE: May 3, 2023

DEPARTMENT: Community Development, Lisa Collins 480-348-3522

AGENDA TITLE:

Discussion and Possible Action to amend the Board of Adjustment Code of Conduct

RECOMMENDATION:

It is recommended that the Board of Adjustment discuss and determine whether modifications to the Code of Conduct are desired.

SUMMARY STATEMENT:

On June 9, 2022, the Town Council adopted Resolution 2022-12 Rules of Procedure for the Board of Adjustment. In that Resolution, the Board was given the authority to adopt a code of conduct to govern the responsibilities of its members, its method of holding meetings and other matters. On February 1, 2023, the Board of Adjustment voted to approve the Board of Adjustment Handbook which included the Code of Conduct.

At the April 12, 2023, Board of Adjustment meeting, during an agendaized orientation and training, Board members discussed the Code of Conduct and requested the item be placed on an agenda to discuss possible amendments.

ATTACHMENT(S):

- A. Staff Report
- B. Current Board of Adjustment Code of Conduct
- C. Resolution 2022-12 Rules of Procedure for the Board of Adjustment