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4 **ORDINANCE NUMBER 2018-07**
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6 **AN ORDINANCE OF THE TOWN OF PARADISE VALLEY,**
7 **ARIZONA, AMENDING ARTICLE 2, MAYOR AND**
8 **COUNCIL; SECTION 2-5-1, COMMITTEES AND**
9 **COMMISSIONS IN GENERAL**

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11 **WHEREAS**, the Town Council, under its 2017-2018 Governance Initiative discussed this topic at
12 its January 9, 2018 study session; and

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14 **WHEREAS**, the Town Council from time-to-time assigns tasks to committees and commission;
15 and

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17 **WHEREAS**, either the Town Council has specific outcomes in mind or the committee or
18 commission is requesting more guidance on the task assigned;

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20 **BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF**
21 **PARADISE VALLEY, ARIZONA:**

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23 Section 1. The Town of Paradise Valley's Code is hereby amended by adding subsection C to
24 Section 2-5-1, as follows, showing text to be added in **bold** and deleting the text shown by
25 ~~strikeout~~.

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27 **C. Statement of Direction - A Statement of Direction is a document that Town Council may**
28 **adopt at the beginning of a policy or project task assigned to a committee or commission.**
29 **A Statement of Direction is not a final decision of the Town Council. Its purpose is to guide**
30 **committees and commissions on policy aspects that are preferred or discouraged by**
31 **Council in order to be transparent and efficient in the completion of the task. It may**
32 **address, but is not limited to, the following items:**

- 33 **1. Anticipated time frame for completion;**
34 **2. When and if drafts should be referred back to Mayor and Council;**
35 **3. Expectations for public participation;**
36 **4. Process for new policy considerations; and,**
37 **5. Policy preferences, undesired outcomes, or areas where no further review is**
38 **necessary.**

39 **At any time during the review process, the assigned committee and commission may, by a**
40 **favorable vote of the majority, request clarification and/or expansion of the Statement of**
41 **Direction based upon matters not considered by the Town Council.**

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43 Section 2. If any section, subsection, sentence, clause, phrase or portion of this ordinance or any
44 part of these amendments to the Town Code adopted herein by reference is for any reason held to
45 be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision
46 shall not affect the validity of the remaining portions thereof.

1 Section 3. This ordinance shall become effective in the manner provided by law.

2 PASSED AND ADOPTED by the Mayor and Council of the Town of Paradise Valley, Arizona,
3 this 22nd day of March 2018.

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Michael Collins, Mayor

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ATTEST:

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Duncan Miller, Town Clerk

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APPROVED AS TO FORM:

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Andrew M. Miller, Town Attorney

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