

**TOWN
Of
PARADISE VALLEY**



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
THURSDAY, DECEMBER 11, 2025**

1. CALL TO ORDER / ROLL CALL

Mayor Stanton called to order the Town Council Meeting for Thursday, December 11, 2025 at 3:00 PM in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

COUNCIL MEMBERS PRESENT

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore attended by video conference
Council Member Julie Pace arrived at 3:05 PM
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
ASU Marvin Andrews Fellow Erin Sweeney
Human Resources Director Gina Monger

2. STUDY SESSION ITEMS

25-291 Zoning Code Update Check In

Community Development Director Chad Weaver stated that the Town awarded a contract to Michael Baker International in June 2025 to assist with the update and reorganization of the Zoning Ordinance. He said the focus of the project was to make it easier for developers, the public, and staff to navigate and understand the Code, not make text changes.

He introduced Matthew Klyszeiko and Robbie Aaron with Michael Baker International. Mr. Aaron stated

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online (www.paradisevalleyaz.gov) and are on file in the Office of the Town Clerk.

Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

the goals of the project were to:

1. Identify existing inconsistencies, conflicts and duplications and clean them up.
2. Address potential development trends that will impact the town.
3. Make code more user friendly.
4. Ensure compliance with Arizona Revised Statutes and Federal law.

He discussed the proposed format and reorganization of the Code from 25 articles to nine, incorporation of recently adopted state law regulating municipalities, and minor refinements and clarifications of current text.

The Council discussed the public outreach strategy. There was consensus for the consultant to present a draft of the reorganized Code to the Council prior to holding public outreach. Public engagement should include specific examples of real-life impacts of the changes on properties. Council requested the following at the next update:

1. More clarity on the reorganized and renamed Articles
2. A detailed timeline for public outreach and public hearings
3. Identification of conflicts or inconsistencies in the current code and proposed text clarifications

25-290 Update on Short Term Rental Ordinance

Mr. Weaver provided background on the Town's efforts to regulate Short Term Rental (STR) properties and the adoption of an STR ordinance and amendments in 2022.

He summarized the STR regulations ranging from licensing, background checks, violations, and penalties, and compliance in the years since adoption. He stated that the number of licensed properties is down from approximately 146 to 99. He reported that complaints filed against STR properties have decreased and those that are filed are addressed immediately by the Community Development or Police Department. There is ongoing contact with the owners and managers in hopes of avoiding a need for Code Enforcement intervention.

Code Enforcement Officer Kristi Hillibert updated the Council on trends in STR enforcement and responded to questions. The Council asked staff to gather metrics on unlicensed properties, complaints, calls for service, and enforcement.

25-287 Discussion of Community Services Funding Process

Town Manager Andrew Ching introduced Erin Sweeny, ASU Marvin Andrews Fellow, who is interning with the Town for the next year.

Ms. Sweeny presented the history and background of the Community Services Funding Program and a recommendation to invite applications / request for proposals in Fiscal Year 2026.

The Council discussed the funding process options which included:

- 1) Do not expend the budgeted funds
- 2) Invite applications/RFP
- 3) Conduct needs assessment
- 4) Council identified program/project

There was Council consensus to proceed with a hybrid process. Staff was directed to develop a narrow scope of work for needed services and invite applications for funding that would serve those needs. The Council stressed that the proposals should include the metrics used to measure program success.

A motion was made at 4:59 PM by Vice Mayor Andeen-Keller, seconded by Council Member Pace, to go into executive session to discuss item 25-279. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

3. EXECUTIVE SESSION

25-279 **Discussion and consultation with Town Attorney to consider the Town Council's position and instruct the attorney regarding the City of Phoenix v. Town of Paradise Valley, SDB Contracting Services, SDB Inc. et al. matter as authorized by A.R.S. §38-431.A.4.**

25-270 **The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Stanton reconvened the meeting at 6:00 PM in the Town Hall Council Chambers.

6. ROLL CALL**COUNCIL MEMBERS PRESENT**

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore attended by video conference
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
CFO Leslie DeReche

7. PLEDGE OF ALLEGIANCE

PV Youth Group members Umeed Singh, Oliver Wurth, Claire Young, Saniya Dwivedi, Mustafa Agha led the Pledge of Allegiance.

8. PRESENTATIONS

**25-281 Presentation of Paradise Valley Vintage Car Show Proceeds to the
Sentinels of Freedom and the Military Assistance Mission**

Mayor Stanton stated that the Annual Paradise Valley Veterans Appreciation Vintage Car Show is a great community event where residents can share their love of cars, socialize with neighbors, and honor our nation's veterans. This year the event raised \$17,547.85.

Mayor Stanton was joined by former Mayor and PV Car Show Chair Ed Winkler and other members of the committee to present checks to Wynn Tyner representing Sentinels of Freedom and Mary Bons-Marshall, representing the Military Assistance Mission.

**25-273 Discussion and Possible Action to Recognize 6122 East Quartz
Mountain Road as a Historic Property in the Town of Paradise
Valley**

Historical Advisory Committee Chair Catherine Kauffman presented the Committee's recommendation to recognize the Jorden home located at 6122 E Quartz Mountain Road as an official historic property in the Town of Paradise Valley.

The Town Council approved the Historical Advisory Committee's recommendation by unanimous consent.

Mayor Stanton read a proclamation recognizing the addition of the home to the Historic Property Program and presented owners with a bronze plaque to mount on the property.

**25-274 Discussion and Possible Action to Recognize 5312 East Royal
Palm Road as a Historic Property in the Town of Paradise Valley**

Historical Advisory Committee Chair Catherine Kauffman presented the Committee's recommendation to recognize the Gates home located at 5312 E Royal Palm Road as an official historic property in the Town of Paradise Valley.

The Town Council approved the Historical Advisory Committee's recommendation by unanimous consent.

Mayor Stanton read a proclamation recognizing the addition of the home to the Historic Property Program and presented owners with a bronze plaque to mount on the property.

25-288 Results of Paradise Valley Street Sweeper Naming Contest

Mayor Stanton announced that the Town of Paradise Valley held a naming contest for the Town's two new streetsweepers.

Town Manager Ching stated that over the last two fiscal years the Town acquired two street sweepers primarily using congestion mitigation grant funding. Fifth grade students from the Town's public and private schools were invited to suggest names for the new sweepers and an online public vote was held. The suggested names were:

Sarah
Jeremy
The Dust Eater 3000
Cupcake
Sweeppy, Sweep A-Lot
Emitt
Meow
Dustbucket
The Sweepanator
Sweet Striper
Marjorie (Marge)
Dust Devil
Cookie Monster
The Monster Cleaner
Road Runner

Duo Names

Romeo and Juliet
PB and J
Cherokee and Encore
Beep Beep and Vroom Vroom

Vroom and Vroom
Lemon and Lime
Mario and Luigi

Mayor Stanton announced the winners:

1. Dustbucket submitted by Landon Tulk, PCDS
2. The Sweepinator submitted by Nora Holt, PCDS

9. CALL TO THE PUBLIC

There were no public comments.

10. CONSENT AGENDA

Mr. Ching summarized the items on the items on the consent agenda. Mr. Ching withdrew item 25-289 from the agenda and will be rescheduled for action at a future meeting.

25-272 Minutes of Town Council Meeting November 13, 2025

25-276 Discussion and Possible Action to Approve Amendments to the Town of Paradise Valley Employee Handbook

Recommendation:Approve amendments to the Town of Paradise Valley Employee

Handbook in Section 202: Smokefree Workplace and Section 1402: Appeals effective December 21, 2025

25-277 Discussion and Possible Action to Approve an Agreement with the Arizona Department of Administration for Law Enforcement Records Management System Funding

Recommendation:Approve the agreement between the Town of Paradise Valley, through the Paradise Valley Police Department, and the Arizona Department of Administration for the purpose of receiving funds allocated to support the statewide Law Enforcement Records Management System initiative.

25-289 Discussion and Possible Action to Approve an Agreement with the Arizona Department of Public Safety and Authorize Acceptance of Grant Funds for Anti-Human Trafficking

Recommendation:Authorize the acceptance of grant funds from the Arizona Department of Public Safety in the amount of \$34,450 for Anti-Human Trafficking efforts and authorize the Police Chief to execute the funding agreement.

25-278 Discussion and Possible Action to Approve a Linking Agreement for Cooperative Purchase between the Town of Paradise Valley and B2B Direct Sales, Inc dba the HVAC Company for Replacement of HVAC Systems/Components within Town Facilities

Recommendation:Approve the linking agreement (CON-25-035-PBW-A1) with B2B Direct Sales Inc, dba The HVAC Company for replacement of HVAC System Components in the amount of \$101,224.95; and authorize the Town Manager to execute the agreement.

25-280 Discussion and Possible Action to Approve a Linking Agreement for Cooperative Purchase of an Articulating Telescopic Aerial Device (Bucket Lift Truck)

Recommendation:Approve a contract with ALTEC Industries, Inc (CON-26-031-PW) for the purchase of an Articulating Telescopic Aerial Device in the amount of \$204,287.00 and authorize the Town Manager to execute the agreement.

25-282 Discussion and Possible Action to Approve Settlement Agreements in the City of Phoenix v. Town of Paradise Valley et al. Matter Relating to Settling the Matter and Attorney's Fees

Recommendation:Approve the Settlement Agreements in the matter of *City of Phoenix v. Town of Paradise Valley et al.* resolving the underlying lawsuit and attorney's fees claims and authorize the Town Manager to execute the agreements.

25-284 Discussion and Possible Action to Approve Amendment No. 3 to the Professional Service Agreement with Gust Rosenfeld P.L.C. for Town Attorney Services

Recommendation:Authorize the Town Manager to execute amendment No. 3 (CON-21-162-ATY-A3) to the Professional Service Agreement with Gust Rosenfeld P.L.C. for Town Attorney Services

A motion was made by Council Member Pace, seconded by Council Member Liepmann, to approve the Consent Agenda with the exception of item 25-289 that was withdrawn. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

11. PUBLIC HEARING

There were no public hearings.

12. ACTION ITEMS**25-293 Discussion and Possible Action to Adopt Resolution 2025-13****Accepting the FY2024-25 Annual Comprehensive Financial Report,
Annual Expenditure Limitation Report and other Associated
Reports, and Results of the Annual Audit**

CFO Leslie DeRech reported that the certified public accounting firm of Baker Tilly US, LLP conducted the annual financial statement audit and examination of the annual expenditure limitation report for the fiscal year ended June 30, 2025 (FY2024/25). The firm concluded the Town's financial statements present fairly, in all material respects. They reviewed the financial position of the governmental activities, business-type activities, each major fund, the aggregate remaining fund information, and notes to the financial statements for the Town of Paradise Valley.

She stated that FY 25 total expenditure was \$3.7 million below the Arizona Expenditure Limitation. The General Fund tax revenue was \$35.1 million, and the fund balance increased to \$137.8 million. She noted that the Fire Service Enterprise Fund is operating at a deficit and being subsidized by the General Fund.

Brian Hemmerle, Partner at Baker Tilly, presented the auditor's report to Council. He stated that the firm issued an unqualified opinion, there were no instances of noncompliance or other matters, no difficulties were encountered, no disagreements with management, and no misstatements were identified. There was one internal control matter identified related to donated capital contributions. It was recommended that capital assets should be reviewed and approved by someone other than the preparer to ensure completeness of records.

He presented financial highlights and noted that the Town has 1,839 days of cash on hand which is well above the average for municipalities.

There were no public comments.

A motion was made by Council Member Thomasson, seconded by Council Member Pace, to adopt Resolution Number 2025-13. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

25-268

**Discussion and Possible Action to Adopt Ordinance 2025-05
Amendments to Administrative Review of Certain Plat Applications**

Community Development Director Chad Weaver stated that in 2025, the state legislature passed legislation that required municipalities to authorize administrative personnel to review and approve site plans, development plans, land divisions, lot line adjustments, and plat amendments, and to review and approve design review plans based on objective standards, without a public hearing. Municipalities were given until December 31, 2025 to bring local codes into compliance with the state law.

He said the Council reviewed the draft ordinance on November 13, 2025 and provided direction to staff not to change the 90-degree standard for side lot lines and not to change the automatic referral to the Council of lots splits denied by the Planning Commission.

Mr. Weaver summarized the ordinance and explained that met the requirements of the state statute.

There were public comments.

A motion was made by Council Member Pace, seconded by Council Member Thomasson, to adopt Ordinance 2025-05 The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

25-292

**Discussion and Possible Action to Approve the Third Amendment
to the Linking Agreement with Axon Enterprises, Inc for the
Purchase of Axon AI Products**

Police Chief Freeman Carney presented a contract amendment to add the following technologies to the Police Department's contract with AXON:

- AXON AI Era Plan - advanced AI tools such as automatic audio/video transcription, AI-assisted report drafting, and enhanced evidence management.
- AXON Fusus - real-time crime center (RTCC) used by agencies across the country. Fusus consolidates live camera feeds, license plate readers, drone video, officer locations, and other platforms into one secure, map-based interface.
- AXON Prepared 911 - AI-enabled system that enhances 911 call handling through real-time transcription, translation, caller video sharing, and structured call summaries. Prepared 911 reduces dispatchers' cognitive load and improves call accuracy, especially during high-stress or

noisy situations. It also helps address call-taking challenges such as language barriers, incomplete information, and simultaneous multi-caller events.

He stated that the contract amendment will cost an additional \$3,745 in FY26. The remaining fiscal years of the contract will cost an additional \$118,706.44 per year through June 30, 2033. If approved, the Town would increase AXON's total compensation by \$953,398, resulting in an increase of the combined not-to-exceed compensation from \$1,838,759.04 to \$2,792,156.28.

Adam Smith and Jake Borro with AXON responded to questions from the Council regarding the technology, cloud storage, and data privacy.

There were no public comments.

A motion was made by Council Member Labelle, seconded by Council Member Moore, to approve the Third Amendment to the Linking Agreement (CON-24-016-POL-A3) with Axon Enterprises, Inc to increase the scope of work to include Axon AI products in an amount not to exceed \$953,398 spread out over the contact term ending June 30, 2033. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

13. FUTURE AGENDA ITEMS

25-275 Consideration of Requests for Future Agenda Items

Town Manager Ching summarized the future agenda schedule.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Council Members provided comments and updates on current events.

15. ADJOURN

Council Member Moore departed the meeting at 8:02 PM

A motion was made by Council Member Pace, seconded by Council Member Thomasson, to adjourn. The motion carried by the following vote:

Aye: 6 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Pace
Council Member Thomasson

Absent: 1 - Council Member Moore

Mayor Stanton adjourned the meeting at 8:09 PM

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA

)

:ss.

COUNTY OF MARICOPA

)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, December 11, 2025

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk