

# **TOWN** *Of* **PARADISE VALLEY**



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## **STAFF REPORT**

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**TO:** Mayor Stanton and Town Council Members

**FROM:** Andrew B. Ching, Town Manager  
Isaac Chavira, Public Works Director  
Robert Deserano, Public Works Superintendent

**DATE:** January 22, 2026

**DEPARTMENT:** Public Works  
Isaac Chavira, 480-348-3540  
Robert Deserano 480-348-3589

**AGENDA TITLE:**  
**Discussion and Possible Action to Approve a Contract Extension for Janitorial Services at Town Municipal Facilities**

**RECOMMENDATION:**  
Approve the extension of Contract CON-25-030-PBW with Plan B Facility Services, LLC for janitorial services at Town buildings and authorize the Town Manager to execute the agreement.

**SUMMARY STATEMENT:**  
In 2023, the City of Peoria conducted a competitive procurement process for janitorial services and awarded a contract to Plan B Facility Services LLC (Plan B). The contract permits its cooperative use by other governmental agencies.

In 2025, the Town entered into a Linking Agreement with Plan B under the Town Manager's procurement authority to provide janitorial services at Town Hall, Public Works, Police Department, and Municipal Court. The Town desires to extend the contract through January 16, 2027. The extension would increase the total amount paid to the contractor to a sum in excess of the Town Manager's authority. Accordingly, it is being presented to the Town Council for approval

**BUDGETARY IMPACT:**  
The budgeted Fiscal Year 25/26 contract amount is \$88,305.00 which would increase the total aggregate compensation to \$176,616.00.

**ATTACHMENT(S):**  
A. Staff Report  
B.1. CON-25-030-PBW  
B.2. CON-25-030-PBW-A1