



Town of Paradise Valley

6401 E Lincoln Dr
Paradise Valley, AZ 85253

Meeting Notice and Agenda

Town Council

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Councilmember Christine Labelle
Councilmember Karen Liepmann
Councilmember Scott Moore
Councilmember Julie Pace
Councilmember Anna Thomasson

Thursday, November 13, 2025

3:00 PM

Council Chambers

1. CALL TO ORDER / ROLL CALL

Notice is hereby given that members of the Town Council will attend either in person or by electronic conference system, pursuant to A.R.S. §38-431(4).

2. STUDY SESSION ITEMS - IMMEDIATELY FOLLOWING THE EXECUTIVE SESSION

The Study Session is open to the public for viewing, and the following items are scheduled for discussion among the Council, Staff, and their designees. The Town Council will be briefed by staff and other Town representatives. There will be no votes and no final action taken on discussion items. The Council may give direction to staff and request that items be scheduled for consideration and final action at a later date. The order of discussion items and the estimated time scheduled to hear each item are subject to change.

[25-247](#)

Discussion of Proposed Amendments for Administrative Review on Certain Plat Applications 45 Minutes

Staff Contact:

Chad Weaver, 480-348-3522

Attachments:

[A. Staff Report](#)

[B. House Bill 2447](#)

[C. Land Modification Process Table](#)

[D. Draft Ordinance 2025-05](#)

[E. Presentation](#)

[25-234](#)

Discussion of Sanitary Sewer Manhole Inventory Update 30 Minutes

Staff Contact:

Sam Kayat, 480-348-3541

Attachments:

[A. Staff Report](#)

[B. Presentation](#)

[C. Contract CON-26-018-ENG](#)

25-257 **Discussion of Employee Handbook Updates**
15 Minutes

Staff Contact: Gina Monger, 480-348-3542

Attachments: [A. Staff Report](#)
 [B. Employee Handbook - Draft 11.13.2025](#)
 [C. Presentation](#)

3. EXECUTIVE SESSION

25-249 **Discussion of Town Attorney mid-year performance check in as authorized by A.R.S. §38-431.03(A)(1).**

25-256 **Discussion or consultation with the Town Attorney in order to consider the Town Council's position and instruct the Town Attorney regarding the Town's position regarding contracts that are subject to pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation related to Five Star Development project as authorized by A.R.S. §38-431.03(A)(4); and discussion and consultation with the Town Attorney for legal advice regarding the development agreement and associated agreements with Five Star Development as authorized by A.R.S. §38-431.03(A)(3).**

25-250 **The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

4. BREAK

5. RECONVENE FOR REGULAR MEETING 6:00 PM**6. ROLL CALL****7. PLEDGE OF ALLEGIANCE*****8. PRESENTATIONS*****9. CALL TO THE PUBLIC**

Citizens may address the Council on any matter not on the agenda or any item on the Study Session (Section 3 on the agenda). In conformance with Open Meeting Laws, Council may not discuss or take action on this matter at this Council meeting, but may respond to criticism, ask that staff review a matter raised, or ask that it be placed on a future agenda. Those making comments shall limit their remarks to three (3) minutes. Please fill out a Speaker Request form prior to addressing the Council.

10. CONSENT AGENDA

All items on the Consent Agenda are considered by the Town Council to be routine and will be enacted by a single motion. There will be no separate discussion of these items. If a member of the Council or public desires discussion on any item it will be removed from the Consent Agenda and considered separately. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

[25-251](#)**Town Council Minutes October 23, 2025**

Attachments: [Town Council Minutes October 23 2025](#)

[25-253](#)**Discussion and Possible Action to Adopt Resolution 2025-12
Approving the 2026 Legislative Agenda**

Recommendation: Adopt Resolution 2025-12.

Staff Contact: Amy Rebenar, Andrew Ching, 480-348-3690

Attachments: [A. Staff Report](#)
[B. Resolution 2025-12 - 2026 Legislative Agenda](#)

[25-258](#)**Discussion and Possible Action to Authorize Acceptance of Two
Governor's Office of Highway Safety Grants**

Recommendation: Authorize the Town Manager to accept two Governor's Office of Highway Safety Grants in the total amount of \$16,000 for overtime costs associated with DUI and traffic safety enforcement.

Staff Contact: Freeman Carney, 480-948-7418

Attachments: [A. Staff Report](#)
[B. Paradise Valley PD Grant Letter 11-13-25](#)

25-261**Discussion and Possible Action to Authorize the Town Manager to Execute a Contract for Phase II Sanitary Sewer Manhole Locating Services**

Recommendation: Authorize Town manager to execute contract No. CON-26-018-ENG with Michael Baker International for amount not to exceed \$101,163 for phase II of sanitary sewer manhole locating services.

Staff Contact: Sam Kayat, 480-348-3541

Attachments: [A. Staff Report](#)
[B. Presentation](#)
[C. Contract CON-26-018-ENG](#)

11. PUBLIC HEARINGS

The Town Council may hear public comments and take action on any of these items. Citizens may address the Council regarding any or all of these items. Those making comments are limited to three (3) minutes. Speakers may not yield their time to others. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

12. ACTION ITEMS

The Town Council May Take Action on This Item. Citizens may address the Council regarding any or all of these items. Those making comments are limited to three (3) minutes. Speakers may not yield their time to others. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

25-260**Discussion and Possible Action to Adopt the Town of Paradise Valley Stormwater Master Plan**

Recommendation: Adopt the Town of Paradise Valley Stormwater Master Plan.

Staff Contact: Shar Johnson, 480-348-3573

Attachments: [A. Staff Report](#)
[B. Presentation](#)
[C.1. Town of Paradise Valley Stormwater Master Plan - Report](#)
[C.2. Stormwater Master Plan Appendices](#)
[D. Hydrologic and Hydraulic Model Development Report](#)

13. FUTURE AGENDA ITEMS

The Town Council May Take Action on This Item. The Mayor or Town Manager will present the long range meeting agenda schedule and announce major topics for the following meeting. Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon concurrence of four more Members, which may include the Mayor, the item shall be added to the list of future agenda items and scheduled by the Town Manager as a future agenda item within 60 days, or longer with Council approval.

25-252**Consideration of Requests for Future Agenda Items**

Recommendation: Review the current list of pending agenda topics.

Staff Contact: Town Manager, 480-348-3690

Attachments: [2025 Council Agenda Schedule](#)

14. MAYOR / COUNCIL / MANAGER COMMENTS

The Mayor, Council or Town Manager may provide a summary of current events. In conformance with Open Meeting Laws, Council may not have discussion or take action at this Council meeting on any matter discussed during the summary.

15. ADJOURN

AGENDA IS SUBJECT TO CHANGE

**Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.*

The Town of Paradise Valley endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can also be provided for disabled persons at public meetings. Please call 480-948-7411 (voice) or 480-483-1811 (TDD) to request accommodation to participate in the Town Council meeting.