



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, May 11, 2017**

1. CALL TO ORDER / ROLL CALL

Mayor Collins called to order the Town Council Meeting for Thursday, May 11, 2017 at 3:30 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner arrived at 3:35 p.m.
Council Member Scott Moore
Council Member Julie Pace
Council Member David A. Sherf
Council Member Mark Stanton

Absent:

Council Member Paul Dembow

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Assistant Town Attorney Deborah Robberson
Town Clerk Duncan Miller
Police Chief Peter Wingert
Town Engineer Paul Mood
Director of Administration and Government Affairs Dawn Marie Buckland
Public Works Director Brent Skoglund
Community Development Director Eva Cutro
Planner George Burton
Senior IT Analyst Robert Kornovich

2. STUDY SESSION ITEMS

17-171 Paradise Hills IV Lot Split -Joshua Tree Lane

Planner George Burton summarized a request by TMS Paradise Valley to subdivide a 2.454-acre parcel located at 6722 N. Joshua Tree Lane into two lots. He said the lot split meets all zoning and other legal requirements. On April 18, 2017, the Planning Commission met and voted to recommend approval of the lot split subject to four stipulations.

There was no discussion. The application was scheduled for Council approval on May 25, 2017.

**17-165 Phoenix Country Day School - Intermediate SUP Amendment 3901
E. Stanford Drive**

Community Development Director Eva Cutro presented an intermediate Special Use Permit Amendment for the Phoenix Country Day School located at 3901 E Stanford Drive. She said the amendment would allow for the replacement of the existing Administration Building, new fencing, and updated signage. The proposed improvements were approximately 9935 square feet in size. The Planning Commission reviewed the proposal on May 2, 2017 and voted 6-0 to recommend approval.

The Council discussed the proposed new 60 square foot sign. The SUP guidelines recommend an aggregate of 32 square feet. However, there are three entrances off of Stanford Drive and only one sign is proposed. The Council directed that stipulations be added to include landscaping under the proposed new sign and a commitment that signs would not be added at the other two entrances.

**17-167 Discussion of Ordinance Number 2017-03 Vehicle Emissions for
Diesel Sanitation Trucks and Discussion of Soliciting Proposals for
Town-wide Residential Collection**

Town Manager Kevin Burke reviewed that the Council identified trash collection as a quality of life initiative. The goals were to:

- Reduce Frequency of Trucks on the Street
- Reduce Wear & Tear on Streets
- Reduce Days of the Week Bins on the Street
- Reduce Noise
- Reduce Rates
- Improve Environmental Sustainability

Following a Community Conversation, the Town proceeded with a two-tiered approach. The first tier made the following amendments to the Town Code:

1. Vehicles with diesel engines shall be no older than seven years and all vehicles shall use "operation-at-idle" and "smart back up" technology;
2. Licensees shall provide containers free of noticeable defects and in good working order;
3. Licensees shall make application to the appropriate regulatory authority to allow for once-per-week solid waste collection and once-per-week recyclable collection. However, they may continue to offer twice-per-week collection of solid waste and weekly collection of recyclables;
4. The Town was divided into two residential zones. Collection is limited to two days in each zone (Monday and Thursday OR Tuesday and Friday).

The second tier was to issue an RFP for a signal hauler solution that would preserve customize services but improve efficiencies, reduce trucks on local roads, and possible reduce fees paid by residents.

When the Council adopted the tier one changes on October 27, 2016, concerns were raised about the requirement that trash be 7 years or newer. It was suggested that the Town grant waivers for older vehicles that use biodiesel. Staff was asked to research the issue and report back to Council with recommended code amendments.

Mr. Burke explained that if the Council wished to proceed with the tier-two plan to issue an RFP, the vehicle requirements could be addressed in the License Agreement.

The Council discussed the single hauler RFP in detail including the RFP provisions, process and timing, third-party collection of construction waste and manure, and outreach to the residents. Town Engineer Paul Mood reported on the Town of Fountain Hills experience with issuing a single hauler RFP and the resulting cost savings for residents.

There was consensus to issue the RFP. Staff was directed to bring back the final RFP document that requested cost proposals for the three service levels of (1) basic (2) standard (3) additional service. Special services such as bulk, household hazardous, shredding, green waste, and access to landfill should be bid as options. Commercial, agricultural/landscape, and animal waste would be excluded from the RFP collection requirements. Staff was also directed to develop a public outreach strategy to collect feedback on service level interests and how much they are currently paying. Finally, Council asked for options on how to address customer service concerns in the license agreement.

17-162 Update from Working Group on Alarm Monitoring

Mr. Burke and Police Chief Peter Wingert updated the Council on the Alarm Working Group's business model proposal for the Police Department Alarm Monitoring Program. On December 1, 2016, the Council discussed three possible business models and termination of the program.

The Town Council decided not to terminate but rather to create a working group comprised of Vice Mayor Bien-Willner, Council Member Stanton, Town Manager Burke, Chief Wingert, and Senior IT Analyst Robert Kornovich.

Chief Wingert outlined a proposed business plan that would involve issuing an RFP to partner with a monitoring provider who could receive signals from current PVPD subscribers and forward them to the Town's police dispatcher. The compromise would be that the Town could not accept any new customers.

Council Member Stanton departed the meeting at 5:30 p.m.

The Council expressed reservations about authorizing continuation of a Police Department service that was not open to new subscribers. Also there were no built-in triggers to terminate the program if the number of subscribers falls below a level that would make the program revenue neutral. The Council also discussed the merits of ASAP to PSAP which would benefit all residents and not just those on the Town's alarm monitoring system. (The Automated Secure Alarm Protocol (ASAP) refers to new technology for the transmitting of information from alarm monitoring panels to emergency dispatch centers.) It was suggested that the Alarm Monitoring reserve fund could be used to fund necessary technology upgrades to implement ASAP to PSAP in Paradise Valley.

There was Council consensus to proceed as recommended and issue the RFP.

17-157 Legislative Update

Director of Administration and Government Affairs Dawn Marie Buckland stated that the Legislature completed the state budget and adjourned this week. She stated that the Town was able to work constructively with the legislature the small cell legislation, construction sales taxes, and state-shared revenue. She thanked the Town's legislative delegation, especially Senator Kate Brophy McGhee who was a champion for local interests.

The Council discussed strategies for next year and made suggestions about outreach efforts starting this summer.

Mayor Collins recessed the meeting at 6:25 p.m.

3. EXECUTIVE SESSION

The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

There was no action taken on this item.

5. RECONVENE FOR REGULAR MEETING

Mayor Collins reconvened the meeting at 6:00 PM

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Scott Moore
Council Member Julie Pace
Council Member David A. Sherf

Absent:

Council Member Paul Dembow
Council Member Mark Stanton

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Town Attorney Andrew Miller
Town Clerk Duncan Miller
Police Chief Peter Wingert
Public Works Director Brent Skoglund
Director of Administration and Government Affairs Dawn Marie Buckland
Community Development Director Eva Cutro
Engineering Services Analyst Jeremy Knapp

7. PLEDGE OF ALLEGIANCE*

Mayor Collins led the Pledge of Allegiance.

8. PRESENTATIONS*

17-168 Certificate of Achievement for Excellence in Financial Reporting

Mayor Collins presented the Director of Administration and Government Affairs Dawn Marie Buckland with the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

17-172 Recognition of Outstanding Citizenship

Police Chief Peter Wingert, Officer James Bach, and Mayor Collins presented the Outstanding Citizen Award to Eric Barkdull who took control of the vehicle he was riding in and summoned emergency personnel when his father became ill. His actions averted a potential vehicle collision and got his father the medical attention he needed.

9. CALL TO THE PUBLIC

Resident Teresa Zachariah, on behalf of Save Camelback Mountain, presented petitions with 2,200 signatures stating that “the scenic beauty of Camelback Mountain is an asset for everyone, should not be scarred and ruined by carving driveways and building sites for over-sized homes high up on Camelback.”

10. CONSENT AGENDA

Mr. Burke summarized the Consent Agenda.

17-160 Minutes of Town Council Meeting April 27, 2017**17-164 Approval of Tax Reporting System IGA with the City of Phoenix**

Recommendation: Authorize the Town Manager to execute an intergovernmental agreement with the City of Phoenix for Business Intelligence tax reporting system.

A motion was made by Council Member Moore, seconded by Council Member Pace, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Moore
Council Member Pace
Council Member Sherf

Absent: 2 - Council Member Dembow
Council Member Stanton

11. PUBLIC HEARINGS

There were no public hearings.

12. ACTION ITEMS**17-163 Adoption of Resolution 2017-11 Approving the FY 2018 Tentative Budget**

Director of Administration and Government Affairs Dawn Marie Buckland presented the Fiscal Year 2018 Tentative Budget. She stated that the budget included \$52 million in spending for operating and capital improvement projects.

She explained the financial plans for the sewer, fire, and alarm services enterprise funds. She said the sewer fund has been operating with a structural deficit and subsidized by the general fund. This was resolved through the recent fee study and rate adjustment. The Town had hoped to reduce fire service fees by 10%. However, the City of Phoenix, which provides fire services to the town, increased the fees they charge by 12.5%. On April 27, 2017 the Council resolved to leave the fire service fees unchanged but committed not to increase the fee in the future even when the general fund must subsidize the shortfall.

The Council expressed support for the budget.

A motion was made by Council Member Sherf, seconded by Council Member Moore, to adopt Resolution Number 2017-11 approving the FY 2018 Tentative Budget setting the maximum appropriation for FY 2018 at \$52,400,300 The motion carried by the following vote:

Aye: 5 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Moore
Council Member Pace
Council Member Sherf

Absent: 2 - Council Member Dembow
Council Member Stanton

17-161 Award of Community Services Funding for Fiscal Year 2016-17

Town Clerk Duncan Miller presented the recommendations from the advisory group to the Town Manager on community services funding. He stated that nine grant applications had been received totaling \$90,000 in funding requests. The advisory group made up of Council Members Stanton and Pace reviewed the applications and agreed upon a recommendation to allocate the \$50,000 that had been budgeted.

The Council discussed the history of the funding program and how agencies are notified and selected for funding. It was suggested that in the future the Town invite the public schools to submit grant applications. It was also suggested that the Council increase the budgeted amount for community services in future years.

A motion was made by Council Member Moore, seconded by Council Member Pace, to authorize the Town Manager to execute funding agreements with the following community services organizations in the total amount of \$50,000.

**Area Agency on Aging \$9,000
Central AZ Shelter Services \$23,000
Circle the City \$3,000
Duet Partners in Health & Aging \$9,000
Save the Family Foundation of AZ \$2,000
The AZ Center for Nature Conservation – Phoenix Zoo \$2,000
The Phoenix Symphony \$2,000**

The motion carried by the following vote:

Aye: 5 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Moore
Council Member Pace
Council Member Sherf

Absent: 2 - Council Member Dembow
Council Member Stanton

13. FUTURE AGENDA ITEMS**17-159 Consideration of Requests for Future Agenda Items**

Mr. Burke summarized the items on the future agenda schedule. He said there would be a special joint meeting of the Council and Planning Commission on May 17, 2017 at 5:00 p.m. to discuss cell phone service. The next regular meeting would be held on May 25, 2017 starting at noon.

There was no discussion and no additions.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Mr. Burke introduced new Town Engineer Paul Mood. He joined the Town on May 8, 2017, most recently from the Town of Fountain Hills.

Mayor Collins recessed the meeting at 6:50 p.m.

STUDY SESSION CONTINUED

Mayor Collins reconvened the meeting at 7:00 p.m.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Scott Moore
Council Member Julie Pace
Council Member David A. Sherf
Council Member Mark Stanton

Absent:

Council Member Paul Dembow

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Assistant Town Attorney Deborah Robberson
Town Clerk Duncan Miller
Police Chief Peter Wingert
Town Engineer Paul Mood
Director of Administration and Government Affairs Dawn Marie Buckland
Public Works Director Brent Skoglund
Community Development Director Eva Cutro
Municipal Court Director Jeanette Wiesenhofer

17-173 Complete the 2017 Mayor and Council Retreat

Mr. Burke stated that the Town Council held a policy retreat in March 2017 to establish goals, priorities, and a work plan for the 2017-2018 term. The Council generated a list of seven goals. The next step was to finalize and prioritize the work plan.

It was noted that the initiatives identified in March did not include several of the most basic and enduring values of the Town. In response, the Town Manager drafted a preamble to the 2017-2018 Work Plan with extensive input from the Council.

PREAMBLE

The 2017-2018 Mayor and Town Council recognize their work is built upon the outstanding accomplishments of those who have preceded them and the goals articulated in the adopted General Plan. The longstanding fundamental Town values of public safety, preservation of natural open space and mountains, limited government, financial responsibility and long-term sustainability, low density residential land use, world-class resorts and the constant desire to improve and protect the Paradise Valley quality of life, will always be forefront and assumed in this governing body's work and deliberations. The priorities below represent additional commitments or area of work to improve existing conditions and promote these values.

The Mayor and Council finalized the Initiatives for 2017-2018 and ranked them.

1. Responsiveness to Residents – Identify and consider resident concerns in a timely manner and seek solutions to the best of the Town's ability.
2. Governance – Review and seek improvement to processes and procedures for our community.
3. Infrastructure – For efficient and effective execution, review and seek improvements for the planning, timing, and coordination of infrastructure maintenance and enhancement.
4. Intergovernmental Relations – Maximize our ability to successfully advocate for the values of Paradise Valley.
4. Hillside – Preserve and protect the resident safety and intrinsic scenic value of the Hillside environment

It was agreed that the next step would be to schedule study sessions to discuss these initiatives more broadly and develop task assignments and a work plan. It was understood that the scope of these initiatives would require more time than is available during Council Study Sessions. It was also agreed that tasks and priorities could change during the year depending on unknown factors and circumstances. After the Council holds Study Sessions to frame the initiatives and work plan, tasks would be assigned to staff or Council working groups to develop and finalize recommendations for Council consideration.

16. ADJOURN

Mayor Collins announced that a special meeting would be held on May 17 at 5:00 p.m. and the next regular meeting would be held on May 25, 2017.

A motion was made by Council Member Moore, seconded by Council Member Sherf, to adjourn. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Moore
Council Member Pace
Council Member Sherf
Council Member Stanton

Absent: 1 - Council Member Dembow

Mayor Collins adjourned the meeting at 8:37 p.m.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA)
COUNTY OF MARICOPA) :ss.

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, May 11, 2017.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk