

TOWN
Of
PARADISE VALLEY



STAFF REPORT

TO: Mayor Stanton and Town Council Members

FROM: Andrew Ching, Town Manager
James Bailey, Chief Information Officer
Taylor Hunter, IT Team Lead

DATE: June 11, 2026

AGENDA TITLE:

Discussion and Possible Action to Approve an Amendment to a Linking Agreement for Cabling and Information Technology Infrastructure Services

RECOMMENDATION:

Approve and authorize the Town Manager to execute the Sixth Amendment to the Linking Agreement with Level 7 Technologies, LLC dba Aspen Technologies (CON-25-036-POL-A6) for information technology infrastructure services increasing the not-to-exceed contract amount from \$95,780.96 to \$118,994.55.

SUMMARY STATEMENT:

Level 7 Technologies, LLC dba Aspen Technologies (“Aspen Technologies”) provides communications cabling and related electrical infrastructure services to the Town under Linking Agreement No. CON-25-036-POL, including the installation, testing, and warranty of structured cabling, fiber backbone, and supporting electrical systems across Town facilities. These services have been delivered through the original agreement and a series of amendments addressing additional scopes of work as Town needs have expanded. The proposed Sixth Amendment to the Agreement increases the combined not-to-exceed compensation for all goods and services from \$95,780.96 to \$118,994.55. This increase of \$23,213.59 will fund repairs to recently discovered damaged fiber conduit running between the Public Works facility and the Data Center located in the Police Department. This repair is critical to maintaining reliable Town network infrastructure.

BUDGET IMPACT:

The approved FY27 budget includes \$40,000 to maintain and improve the Town’s technology infrastructure. Pursuant to Town Code Section 3-8-4, Town Council approval is required for expenditures exceeding \$100,000 to a single vendor, even if approved in the budget. With the proposed Sixth Amendment, the combined not-to-exceed compensation under Linking Agreement No. CON-25-036-POL will total \$118,994.55, exceeding the \$100,000 per-vendor threshold. Therefore, staff is requesting approval to exceed the \$100,000 per-vendor limit for Aspen Technologies for FY27.

ATTACHMENT(S):

- A. Staff Report
- B. Contract Amendment 6
- C. Original Contract – Aspen Technologies Services