

TOWN
Of
PARADISE VALLEY



STAFF REPORT

TO: Mayor Bien-Willner and Town Council Members

FROM: Jill B. Keimach, Town Manager
Lisa Collins, Community Development Director
Paul Mood, Town Engineer

DATE: June 10, 2021

DEPARTMENT: Engineering
Paul Mood, 480-348-3573

AGENDA TITLE:

Award of Contracts to South West Environmental, Inc. in the amount of \$11,744.10 for Sewer Manhole Rehabilitation Services and to Project Engineering Consultants, Ltd. in the amount of \$5,225.62 for Sewer Manhole Rehabilitation Design and Construction Administration & Inspection Services.

RECOMMENDATION:

Authorize the Town Manager to execute contract CON-21-172-ENG with South West Environmental, Inc. in the amount of \$11,744.10 for Sewer Manhole Rehabilitation Services and waive the 14-day contract execution wait period.

Authorize the Town Manager to execute contract CON-21-173-ENG with Project Engineering Consultants, Ltd. in the amount of \$5,225.62 for Sewer Manhole Rehabilitation Design and Construction Administration & Inspection Services and waive the 14-day contract execution wait period.

SUMMARY STATEMENT:

Per the Town's Intergovernmental Agreement with the City of Scottsdale for Wastewater Treatment, the Town is in the process of completing a five-year sanitary sewer assessment program. The sewer assessment program consists of the inspection and numerical ranking of all sewer pipes and manholes. Photographs and videos are taken of manholes and reviewed. The manholes are given a numerical ranking based on its condition. Based on the numerical ranking of the manholes a maintenance program can be developed. Town staff is notified of any immediate manhole repairs needed.

The current sewer assessment identified three manholes in immediate need of rehabilitation before more costly reconstruction is required. The recommended repair is to clean the manhole, make spot repairs as needed and recoat the manhole. This is consistent with recommendations from the City of Scottsdale Water Resources Department staff.

The sewer manhole rehabilitation contract in the amount of \$11,744.10 is a Cooperative Purchasing Agreement based on the City of Peoria Job Order Contract for On-Call Manhole Rehabilitation held by South West Environmental, Inc. The contract includes a \$3,000.00 owner's allowance to account for any unforeseen conditions that may arise. South West Environmental, Inc. has successfully completed similar sewer manhole rehabilitation services in FY20-21. The contractor will notify residents that may be affected by the sewer manhole rehabilitation process.

The contract with Project Engineering Consultants in the amount of \$5,225.62 is for Sewer Rehabilitation Design and Construction Administration & Inspection Services. The contract includes a \$1,000.00 owner's allowance to account for any unforeseen conditions that may arise. Project Engineering Consultants is currently performing the sanitary sewer assessment project and has provided similar services for the previous manhole rehabilitation project.

Staff is requesting that the 14-day waiting period for the Town Manager to execute the contract be waived so that a notice to proceed may be issued and the work be scheduled and completed between July 1, 2021 and August 31, 2021.

BUDGETARY IMPACT:

The Town's proposed Capital Improvement Program has \$455,000 budgeted in FY21-22 under project 2019-05 for Sewer System Improvements. The total cost of the sewer manhole rehabilitation project is \$16,969.62

ATTACHMENT(S):

- A. Staff Report
- B. Contract CON-21-172-ENG
- C. Contract CON-21-173-ENG
- D. Sewer Manhole Location Map