

SECTION 703

Unclassified Service

- A. The unclassified service includes employees in positions which must be responsive to Town Council. Employees within the unclassified service are at-will employees; employment is subject to termination by the employee or the Town at any time for any reason, unless otherwise stated in a written contract of employment.
- B. Section 502 *Probation* and subsections A and B of Section 503 *Reinstatement* do not apply to any appointment made to any position designated as unclassified in this section.
- C. The following positions are unclassified:
1. All Town Officers appointed by the Town Council:
 - a) Town Manager
 - b) Town Attorney
 - c) Town Magistrate
 2. Town Officers appointed by the Town Manager after July 8, 2023. Such officers shall include (working titles may vary):
 - a) Chief Financial Officer
 - b) Community Development Director
 - c) Municipal Court Director
 - d) Human Resources Director/Manager
 - e) Information Technology Director
 - f) Police Chief
 - g) Public Works Director
 - h) Town Clerk
 - i) Town Engineer
 - j) Town Marshal

An incumbent appointed to one of the above-listed positions on or before July 8, 2023, will retain the rights and privileges of the classified service until such time that the incumbent is terminated from Town employment, transfers to a different unclassified position, or voluntarily relinquishes classified status.
 3. Volunteers and personnel appointed to serve without pay.
 - a) Non-exempt Town employees may not perform volunteer service for the Town when the volunteer hours involve the “same type of services” (as defined by the Fair labor Standards Act) for which the individual is currently employed.
 4. Temporary employees
 5. Probationary employees.