

# Alarm Service Enterprise

RECOMMENDED BUDGET 2018/19

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April 12<sup>th</sup>, 2018

# Statistics



## MUNICIPAL SERVICES BILLING

| FY                              | FIRE         |        | SEWER        |        | ALARM      |       | LATE PENALTY |       | RETURNED CHECK FEE |       | FIRE - PROCESS SERVER FEE |       | LANDSCAPE - METER READING |       | TOTAL CURRENT CHARGES | Printed Statement Count | Electronic Statement Count |
|---------------------------------|--------------|--------|--------------|--------|------------|-------|--------------|-------|--------------------|-------|---------------------------|-------|---------------------------|-------|-----------------------|-------------------------|----------------------------|
|                                 | \$           | COUNT  | \$           | COUNT  | \$         | COUNT | \$           | COUNT | \$                 | COUNT | \$                        | COUNT | \$                        | COUNT |                       |                         |                            |
| 14/15                           | 2,876,122.31 | 47,187 | 2,088,444.66 | 25,932 | 217,952.88 | 5,560 | 10,889.99    | 2,234 | 925.00             | 19    | 1,504.00                  | 24    | 850.00                    | 34    | 5,196,688.84          | 45,054                  | 53,915                     |
| 15/16                           | 2,862,759.52 | 44,385 | 2,094,751.33 | 26,098 | 199,749.08 | 4,845 | 9,465.00     | 1,957 | 700.00             | 14    | 1,328.00                  | 22    | 850.00                    | 34    | 5,169,602.93          | 42,175                  | 52,318                     |
| 16/17                           | 2,852,018.48 | 42,726 | 2,250,539.68 | 26,267 | 190,727.40 | 4,919 | 8,235.00     | 1,851 | 750.00             | 15    | 1,920.00                  | 32    | 880.00                    | 32    | 5,305,070.56          | 39,238                  | 50,627                     |
| 17/18*                          | 2,834,297.02 | 42,266 | 2,461,515.12 | 26,385 | 169,530.41 | 4,411 | 7,675.00     | 1,800 | 200.00             | 10    | 2,527.00                  | 65    | 880.00                    | 32    | 5,476,624.55          | 38,086                  | 51,033                     |
| *9 Mos Actual - 3 Mos Estimated |              |        |              |        |            |       |              |       |                    |       |                           |       |                           |       |                       |                         |                            |

## MUNICIPAL SERVICES PAYMENTS

| FY                              | Lockbox (Mailed) |              | Online |              | Counter |            |
|---------------------------------|------------------|--------------|--------|--------------|---------|------------|
|                                 | Count            | Amount       | Count  | Amount       | Count   | Amount     |
| 14/15                           | 14,149           | \$ 1,773,117 | 30,456 | \$ 3,164,553 | 3,009   | \$ 263,341 |
| 15/16                           | 13,038           | \$ 1,648,640 | 31,840 | \$ 3,324,364 | 1,987   | \$ 213,107 |
| 16/17                           | 11,047           | \$ 1,468,917 | 30,746 | \$ 3,038,386 | 1,024   | \$ 200,942 |
| 17/18*                          | 11,979           | \$ 1,650,847 | 37,332 | \$ 4,088,888 | 918     | \$ 153,979 |
| *9 Mos Actual - 3 Mos Estimated |                  |              |        |              |         |            |

# Budget Summary



## FUNDING LEVELS

Funding for the Alarm services consists of service fees paid by customers and use of prior years' carry forward fund balance. Funding is recommended to **decrease by \$213,432 (34%)**.

**ALRM Table 1 - Funding by Source**

| Funding by Source    | Budget 2018/19*   | Budget 2017/18    | Change \$           | Change %    | Projected 2017/18 | Actual 2016/17    |
|----------------------|-------------------|-------------------|---------------------|-------------|-------------------|-------------------|
| Service fees         | \$ 185,000        | \$ 190,000        | \$ (5,000)          | -3%         | \$ 185,000        | \$ 185,000        |
| Use of fund balance  | 232,968           | 441,400           | (208,432)           | -47%        | 85,422            | (56,478)          |
| <b>Total Sources</b> | <b>\$ 417,968</b> | <b>\$ 631,400</b> | <b>\$ (213,432)</b> | <b>-34%</b> | <b>\$ 270,422</b> | <b>\$ 128,522</b> |

\* Recommended funding levels for the 2018/19 budget year

\*\* Information Technology provides services to Alarm, Fire and Wastewater (enterprise)

# Budget Summary



**ALRM Table 2 - Expenditures by CATEGORY**

| EXPENDITURES BY<br>CATEGORY          | Budget<br>2018/19* | Budget<br>2017/18 | Change<br>\$        | Change<br>% | Projected<br>2017/18 | Actual<br>2016/17 |
|--------------------------------------|--------------------|-------------------|---------------------|-------------|----------------------|-------------------|
| <b>Total Personnel</b>               | <b>\$ 257,468</b>  | <b>\$ 157,900</b> | <b>\$ 99,568</b>    | <b>63%</b>  | <b>\$ 257,468</b>    | <b>\$ 96,000</b>  |
| Radio service fee                    | 9,000              | 9,000             | -                   | 0%          | 7,454                | 8,086             |
| Computer maintenance                 | 8,500              | 8,500             | -                   | 0%          | 4,500                | 3,795             |
| Professional services                | 25,000             | 180,000           | (155,000)           | -86%        | 1,000                | 8,446             |
| Computer hardware                    | 10,000             | 268,000           | (258,000)           | -96%        | -                    | 12,175            |
| Operating contingency*               | 108,000            | 8,000             | 100,000             | 1250%       | -                    | -                 |
| Other supplies & services            | -                  | -                 | -                   | n/a         | -                    | 20                |
| <b>Total Supplies &amp; Services</b> | <b>160,500</b>     | <b>473,500</b>    | <b>(313,000)</b>    | <b>-66%</b> | <b>12,954</b>        | <b>32,522</b>     |
| <b>Total Capital</b>                 | <b>-</b>           | <b>-</b>          | <b>-</b>            | <b>n/a</b>  | <b>-</b>             | <b>-</b>          |
| <b>Total Expenditures</b>            | <b>\$ 417,968</b>  | <b>\$ 631,400</b> | <b>\$ (213,432)</b> | <b>-34%</b> | <b>\$ 270,422</b>    | <b>\$ 128,522</b> |

\* Recommended funding levels for the 2018/19 budget year

\*operating contingency also contains contingency for computer hardware

The Alarm Services recommended budget of \$417,968 is \$213,432 (-34%) less than the prior fiscal year. This results primarily from changes in:

**Personnel:** The net increase of the administrative allocation increase budget to budget, but matches the allocation plan for 2017/18.

**Supplies and services:** A contingency has been set aside in the event Council wishes to make any program changes, transitions or system upgrades.



**April 12<sup>th</sup>, 2018**