



TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, January 26, 2017

1. CALL TO ORDER / ROLL CALL

Mayor Collins called to order the Town Council Meeting for Thursday, January 26, 2017 at 3:00 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow arrived at 3:40 PM
Council Member Scott Moore
Council Member Julie Pace arrived at 3:05 PM
Council Member Mark Stanton

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Town Attorney Andrew Miller
Town Clerk Duncan Miller
Police Chief Peter Wingert
Director of Administration and Government Affairs Dawn Marie Buckland
Community Development Director Eva Cutro
Public Works Director Brent Skoglund
Building Safety Manager Robert Lee

2. STUDY SESSION ITEMS

17-016 Full Cost Recovery Results from Planning and Engineering Fee Study

Director of Administration and Government Affairs Dawn Marie Buckland introduced Tony Thrasher with Willdan and Associates who conducted a review of the Town's planning, building, engineering, and fire prevention fees. Mr. Thrasher explained the data collection process and methodology used to build the fee study. It assumed full cost recovery for providing each service. He stated that it is common practice for public agencies to seek full cost recover when the service provides 100% benefit to a private entity. In other situations it is appropriate not to seek full cost recovery when the service partially or completely benefits the public.

He reported that for 100% cost recovery, building permits fees would increase 5.2%. The Council discussed examples.

Ms. Buckland explained that these draft fees would be discussed with contractors at the next Builders'

Meeting. She stated that the fees would be brought back for Council action on March 23rd.

There was Council consensus to proceed with the proposed methodology and fees, but bring back fees for reimbursable expenses for consultants and atypical fees for further discussion.

17-019 Visually Significant Corridors Master Plan

Community Development Director Eva Cutro introduced John Griffin with Environmental Planning Group and Kevin Kugler with Michael Baker International who are the project consultants for the Visually Significant Corridors Master Plan. She stated that development of a Visually Significant Corridor Master Plan is required by the voter-approved 2012 General Plan.

Mr. Griffin and Mr. Kugler summarized the project purpose, the study area, the work plan, and discussed project objectives and expectations.

The Town Council provided feedback on the elements of the master plan and priorities and objects for the project. The Council discussed community engagement opportunities.

17-020 Discussion of Process to Fill Council Vacancy

The Town Council discussed the qualifications, process, and timeline to fill the vacancy on the Council resulting from Maria Syms resignation.

There was Council consensus on the following process and timeline:

January 27, 2017

- Develop application packet based on Council's direction
- Issue a press release to the Paradise Valley Independent
- Post press release and application packet on the Town's Website
- Push out on social media

February 8, 2017 - 3:00 PM

- Applications are due
- Town Clerk will do initial vetting to verify applicants meet minimum statutory qualifications

February 9, 2017

- Town Clerk will distribute all application materials to Mayor and Council Members

February 14, 2017 - 12:00 PM

- The Mayor and Council Members will each email the Town Clerk their top two applicants to be interviewed. The names will not be ranked.

February 14, 2017- 5:00 PM

- The Town Clerk will notify the finalists and check their availability to be interviewed on February 23.

February 16, 2017

- During the Thursday Leadership meeting, the leadership team will determine the start time for the Council meeting on February 23rd
- The Town Clerk will contact the finalists and schedule 30 minute interview slots.

February 23, 2017

- The Mayor and Council will conduct applicant interviews in a public meeting. There will not be prepared questions.
- Following the interviews, an hour will be scheduled for Council discussion
- During the business meeting the Mayor and Council Members will write the name of their choice for appointment and hand it to the Town Clerk
- The Town Clerk will count the ballots and announce the results
- The applicant receiving the most ballots will be formally nominated and a vote will be taken to officially fill the vacancy.
- If the appointee is present, the Town Clerk will swear-in the new Council Member.

3. EXECUTIVE SESSION

A motion was made by Vice Mayor Bien-Willner, seconded by Council Member Moore, to go into executive session at 5:10 PM. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

17-018 Discussion and consultation with the Town Attorney for legal advice regarding storm water management liability as authorized by A.R.S. §38-431.A.3.

17-014 The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.A.3.

4. BREAK

5. RECONVENE FOR REGULAR MEETING 6:00 PM

Mayor Collins reconvened the meeting at 6:00 PM

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow
Council Member Scott Moore
Council Member Julie Pace
Council Member Mark Stanton

STAFF MEMBERS PRESENT

Town Manager Kevin Burke
Town Attorney Andrew Miller
Town Clerk Duncan Miller
Police Chief Peter Wingert
Community Development Director Eva Cutro
Director of Administration and Government Affairs Dawn Marie Buckland
Public Works Director Brent Skoglund
Engineering Services Analyst Jeremy Knapp

7. PLEDGE OF ALLEGIANCE*

Mayor Collins led the Pledge of Allegiance.

8. PRESENTATIONS*

17-017 Recognition of Maria Syms

Mayor Collins presented a proclamation and Soleri bell thanking Representative Syms for her many years of service to Paradise Valley. She resigned from the Council December 31, 2016 following her election to the Arizona House of Representatives.

9. CALL TO THE PUBLIC

Resident Dorothy Smith complimented the Public Works Department for the well maintained streets and media islands.

10. CONSENT AGENDA

Mr. Burke summarized the Consent Agenda.

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| 17-011 | Minutes of Town Council Meeting December 15, 2016 |
| 17-012 | Minutes of Town Council Meeting January 12, 2017 |
| 17-010 | Approval of Special Event Liquor License for CASA Academy |

Recommendation: Approve a Special Event Liquor License for CASA Academy for an event on Friday, February 24, 2017, subject to the following stipulations: only those people authorized by law be allowed to dispense and/or consume alcoholic beverages; consumption shall be limited to the premises as indicated in the application; and Section 10-7 Control of Excess Noise be observed.

A motion was made by Council Member Stanton, seconded by Council Member Dembow, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

11. PUBLIC HEARINGS

There were no public hearings.

12. ACTION ITEMS

17-008 Discussion and Public Input on Town Owned Property

Engineering Services Analyst Jeremy Knapp provided background on the 39 parcels owned by the Town of Paradise Valley. These parcels included municipal buildings, vacant lots, and right-of-way.

Mayor Collins invited public comment.

Attorney Bill Clarke spoke on behalf of resident Ingard Clausen. He asked that Mr. Clausen be notified if the Town changes the future use of the parcel on Mummy Mountain at the end of Invergordon Rd.

Residents Rita Lippman, Cepand Alizadeh, Jaime Gaitah opposed any change in use for the parcel between Lincoln and Ocotillo, near 66th Pl. (Referred to as parcel O). They expressed security concerns if the parcel becomes a pedestrian walkway.

Resident Dorothy Smith encouraged the Council to transfer the parcels on Mummy Mountain to the Mummy Mountain Preserve Trust. She asked the Council not to change the usage for the right-of-way on Tatum Blvd.

Resident Ruggeri Sebastian asked about the proposed usage of the parcels on Mummy Mountain.

Resident Beth Selden asked about the future use for the right-of-way at the north east corner of the Town. (Referred to as parcel G1).

Resident Tao Dang asked about the future use of the parcel on the corner of Scottsdale Rd and Doubletree Ranch Rd. He asked how he could become informed about potential Capital Improvement Project planning.

Srinivas V Challapalli submitted a request for more information about the parcel at the corner of Scottsdale Rd and Doubletree Ranch Rd.

The Town Council discussed the proposed future uses of each parcel. There was consensus to maintain all current parcel uses, with the exception of the following:

- The Council expressed interest in eventually transferring the Mummy Mountain parcels to the Mummy Mountain Preserve Trust
- The corner lot at Scottsdale Rd and Doubletree Ranch Rd needs more study and consideration
- The Council was willing to entertain proposals regarding the right-of-way near Invergordon and Fanfol (referred to as parcel G2). However, the Council suggested that the neighbors use a mediator to come up with a solution. The Town would not initiate discussions or propose a solution that may benefit one owner over another.
- The future use of the right-of-way between Lincoln and Ocotillo near 66th PI would be left as “vacant” but it could be discussed as part of the bicycle / pedestrian master plan discussions. Adequate notice should be given to the neighbors if it is considered for a change in usage.

17-009 Adoption of Resolution Number 2017-01: Accepting the FY16 Comprehensive Annual Financial Report (CAFR) and Associated Financial Reports a.k.a. the Annual Audit

Dennis Osuch, Principal with CliftonLarsonAllen, presented the Town’s Fiscal Year 2016 Annual Financial Audit. He stated that the Town’s financial statements present fairly in all material respects. No material weaknesses were reported and no significant deficiencies were reported.

There was no Council discussion and no public comment.

A motion was made by Vice Mayor Bien-Willner, seconded by Council Member Pace, to Adopt Resolution Number 2017-01 accepting the FY16 Comprehensive Annual Financial Report (CAFR) and associated financial reports. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

**17-015 Consideration of Resolution 2017-02 Updating the Wastewater
Development Impact Fees**

Pat Walker of Pat Walker Consulting explained the comprehensive public process followed to adjust the sewer impact fee, pursuant to state statute. She presented the following proposed rates. She stated that following Council adoption tonight, the fees would become effective May 1, 2017.

Meter Size	Current	Proposed
1-inch or less	\$6,541	\$7,847
1.5-inch	13,083	15,963
2 –inch	20,932	25,109
3-inch	41,865	50,218
4-inch (compound meter)	65,415	78,466
4-inch (turbine meter)	78,498	94,159
6-inch (compound meter)	130,831	156,932
6-inch (turbine meter)	163,539	196,165
8-inch meter	209,329	251,091

There was no Council discussion and no public comment.

A motion was made by Council Member Stanton, seconded by Council Member Moore, to Adopt Resolution 2017-02 approving the updates to the wastewater development impact fees The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

13. FUTURE AGENDA ITEMS

16-443 Consideration of Requests for Future Agenda Items

Town Manager Kevin Burke summarized the future agenda schedule.

The Council discussed the start time for the February 23rd meeting. Mr. Burke stated that the Council was invited to the Experience Scottsdale Unity Dinner starting at 5:00 PM. There was Council consensus to start the Council meeting before noon and end the meeting by 4:30 PM. The start time would depend on the number of Council candidates to be interviewed that day.

Mayor Collins announced that he was adding a discussion to the February 9th meeting on small cell legislation under consideration at the legislature.

14. MAYOR / COUNCIL / MANAGER COMMENTS

Mr. Burke reported on the last leadership meeting with the Mayor, Vice Mayor, and Council Member Pace. They discussed Council expectations for staff reports and staff presentations in the future. It was agreed that staff reports would be more detailed and staff presentations would be more concise to leave adequate time for Council discussion and direction.

Council Member Pace reported on the last Advisory Committee on Public Safety. She stated that Chief Wingert presented an update on the Department's goals and performance measures. She reported that response times have decreased by 65%. Also, more residents have signed up for CodeRed and participate in programs to improve home safety and security. She announced that the Public Safety Fair would be held on Saturday, February 11, 2017 from 8:00 AM to Noon.

Vice Mayor Bien-Willner reported on the Town's Alarm Monitoring Service. He said that he, Council Member Stanton, Chief Wingert, Kevin Burke, and Robert Kornovich have been studying the technological infrastructure for the Town's alarm system, as well as, integration and communication with private alarm companies. He said the group would meet again next week.

A motion was made by Vice Mayor Bien-Willner, seconded by Council Member Pace, to go back into executive session at 8:40 PM. The motion carried by the following vote:

Aye: 6 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Stanton

Mayor Collins reconvened the Study Session at 9:48 PM. The Council continued their discussion of the process to fill the vacancy on the Town Council.

