

# TOWN OF PARADISE VALLEY

## HISTORIC PROPERTY RECOGNITION PROGRAM



The Hermosa Inn circa 1941.

## OVERVIEW AND APPLICATION

**TOWN OF PARADISE VALLEY  
HISTORIC PROPERTY RECOGNITION PROGRAM  
OVERVIEW**

**INTRODUCTION**

The Town was incorporated on May 24, 1961, but long before incorporation the area surrounding Mummy Mountain north of Camelback Mountain became the home to many who sought the beauty and tranquility of its desert landscape. The purpose of the Town's Historic Property Recognition Program is to recognize historic properties within the Town of Paradise Valley. With the consent of the property's owner, an eligible historic property will be added to the Program after the property's application receives the recommendation of the Town's Historical Advisory Committee and the approval of the Town Council. The property's owner will then receive a certificate recognizing the importance of the property to the Town and the Town will add the property to a list of recognized historic properties kept at the Town Hall. The Program is voluntary and does not impose any new regulations on the recognized properties.

**ELIGIBILITY CRITERIA**

**What type of properties are eligible for the Historic Property Recognition Program?**

Buildings, structures, objects, and designed landscape features (e.g., gardens) are all eligible.

**What criteria will be used when considering whether a property is a historic property?**

1. A Property must have been in existence in 1961, the year of the Town's incorporation; or
2. A Property must be at least 50 years old, have retained enough original materials, features, or characteristics necessary to convey its significance visually and represent an important part of the history or architecture of the Town under at least one of the following areas:
  - A. **Events/Trends.** The property must be associated with an event or pattern of events that made a significant contribution to the history of the nation, the state, or the Town.
  - B. **Persons.** The property must be associated with the life of a person who was significant in the history of the nation, the state, or the Town.
  - C. **Architecture.** The property must embody the distinctive characteristics of a type, period, or method of construction; represent the work of a master (architect, designer, engineer, or builder); possess high artistic values; or be a source of civic pride or identity for the Town.
3. There shall be no active violation codes on the property when submitting the application.

## **APPLICATION**

### **Who can apply to have a property be recognized as a historic property?**

A Town Council member, Committee member, Town citizen, or property owner can submit an application. If the applicant is not the property owner, the property owner's consent must be obtained before the application is reviewed.

## **PROCEDURE**

### **What is the process for adding a property to the Historic Property Recognition Program?**

An application is first submitted on the attached form. The Committee will review each application to determine if the property meets the criteria to qualify as a historic property; the Committee may request additional information before making a decision. If the Committee finds that the criteria to qualify as a historic property has been met, the Committee will make a recommendation to the Town Council to add the property to the Program. The Town Council will then make a final decision. If the Committee declines to make a recommendation to the Town Council or if the Town Council declines to add the property to the Program, another application for the same property will not be considered for at least one year.

### **What is the process for removing a property from the Historic Property Recognition Program?**

An owner may remove its property from the Program at any time by submitting a written request to the Committee, which shall remove the property and report such removal to the Town Council. A Town Council member, Committee member, or Town citizen may submit a written request for removal to the Committee if a property is remodeled in a way that damages its historic integrity. The Committee will provide a copy of such request to the property owner and ask the property owner to respond. After reviewing the request and response, if the Committee finds that the property no longer meets the criteria for the Program, then the Committee will make a recommendation to the Town Council, which will make a final decision. A property will be automatically removed from the Program if its historic buildings, structures, objects, and/or designed landscape features are demolished. The Town will keep a list of the properties that have been removed from the Program.

## **BENEFITS**

### **What are the benefits of the Historic Property Recognition Program?**

The importance of the property to the Town will be formally recognized, along with the property owner's efforts to preserve the property, by a Town Council Resolution. The property's owner will receive a certificate of inclusion in the Program and the Town will add the property to a list of recognized historic properties kept at the Town Hall. With the owner's permission, the property will be included in a list of recognized historic properties published on the Town's website. The property's owner will also have the option to purchase a commemorative plaque.

**TOWN OF PARADISE VALLEY  
HISTORIC PROPERTY RECOGNITION PROGRAM  
APPLICATION FORM**

Provide as much information as is known about the property. Use continuation sheets where necessary. Send completed forms to: Town of Paradise Valley, Historical Advisory Committee, 6401 East Lincoln Drive, Paradise Valley, AZ 85253-4399.

**PROPERTY IDENTIFICATION**

Historic Name (enter the name, if applicable, that best reflects the property's historic importance):

---

Address: \_\_\_\_\_, Paradise Valley, AZ 85253

Architect: \_\_\_\_\_

Source of information: \_\_\_\_\_

Builder: \_\_\_\_\_

Source of information: \_\_\_\_\_

Construction Date: \_\_\_\_\_

Source of information: \_\_\_\_\_

Current Owner: \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

**SIGNIFICANCE**

1. Was the property in existence in 1961, the year of the Town's incorporation? \_\_\_ Yes \_\_\_ No
  2. If you answered No to question #1, describe the historic significance of the property below. To be eligible, the property must be at least 50 years old and represent an important part of the history or architecture of the Town under one of the following areas.
    - A. **Events/Trends.** Describe how the property is associated either with an event or pattern of events that made a significant contribution to the history of the nation, the state, or the Town.
    - B. **Persons.** Describe how the property is associated with the life of a person who was significant in the history of the nation, the state, or the Town.
    - C. **Architecture.** Describe how the property embodies the distinctive characteristics of a type, period, or method of construction; represents the work of a master (architect, designer, engineer, or builder); possesses high artistic values; or is a source of civic pride or identity.
-



4. **Materials** (describe the materials used in the following elements of the property):

Walls (structure): \_\_\_\_\_

Foundation: \_\_\_\_\_

Roof: \_\_\_\_\_

If the roof has been altered, what was it originally? \_\_\_\_\_

Windows: \_\_\_\_\_

If the windows have been altered, what were they originally? \_\_\_\_\_

\_\_\_\_\_

Wall Sheathing: \_\_\_\_\_

If the sheathing has been altered, what was it originally? \_\_\_\_\_

\_\_\_\_\_

5. **Workmanship** (describe any major architectural features, uncommon or unique design features, or distinctive elements of craftsmanship or method of construction):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PHOTOGRAPHS:** Attach current and historical (if available) photographs of the property.

**FORM COMPLETED BY**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**OWNER APPROVAL**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_