



Town of Paradise Valley

6401 E Lincoln Dr
Paradise Valley, AZ 85253

Meeting Notice and Agenda

Town Council

Mayor Jerry Bien-Willner
Vice Mayor Scott Moore
Council Member Ellen Andeen
Council Member Christine Labelle
Council Member Julie Pace
Council Member Mark Stanton
Council Member Anna Thomasson

Thursday, May 25, 2023

5:00 PM

Council Chambers

1. CALL TO ORDER / ROLL CALL

Notice is hereby given that members of the Town Council will attend either in person or by electronic conference system, pursuant to A.R.S. §38-431(4).

2. EXECUTIVE SESSION

23-184

The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).

3. STUDY SESSION ITEMS - IMMEDIATELY FOLLOWING THE EXECUTIVE SESSION

The Study Session is open to the public for viewing, and the following items are scheduled for discussion among the Council, Staff, and their designees. The Town Council will be briefed by staff and other Town representatives. There will be no votes and no final action taken on discussion items. The Council may give direction to staff and request that items be scheduled for consideration and final action at a later date. The order of discussion items and the estimated time scheduled to hear each item are subject to change.

23-197

Discussion of 5-year Renewal of CON 16-006-CMD with Accela SaaS Civic Land Management providing an on-line Community Development Transparency Portal
10 Minutes

Staff Contact:

Lisa Collins, 480-348-3522 and James Bailey 480-348-3672

Attachments:

[A. Staff Report](#)

[B. Contract CON 16-006-CMD](#)

[C. 5-Year renewal of CON 16-006-CMD](#)

[D. Presentation](#)

23-196**Discussion of Ordinance Number 2023-01, Rezoning 6041 N Quail Run Road from R-43 to Special Use Permit Resort, and Ordinance Number 2023-02 Andaz Resort Intermediate Special Use Permit Amendment
25 Minutes**

Staff Contact: George Burton, 480-348-3525

Attachments:

[A. Staff Report](#)

[B. Presentation](#)

[D. Response Letter & Updated Plans](#)

[E. Narrative/Plans/Application \(with updated plans incorporated into plan set\)](#)

[F. Resort History & Scope of Work](#)

[G. Ordinance 2023-01](#)

[H. Ordinance 2023-02 Track Changes](#)

[I. Ordinance 2023-02 Clean](#)

[J. Town of PV Andaz Noise Study 10.21.21](#)

[K. Noise Impact Study 08.03.22](#)

[L. Addendum to Noise Impact Study 12.05.22](#)

[M. Updated Noise Study 03.17.23](#)

[N. Statement of Direction \(SOD\)](#)

[O. Comparison & Consideration Points](#)

[P. Quail Run Rd ROW Pavement Pros & Cons](#)

[Q. Applicant Response Letter to September 8th SOD Work Session](#)

[R. Trip Generation Comparison](#)

[S. Water System Analysis Report](#)

[T. Sewer System Analysis Report](#)

[U. Conceptual Drainage Design Memo](#)

[V. Summary of Andaz Preliminary Meeting with Neighbors](#)

[W. Public Comment](#)

[X. Neighborhood Citizen Review Summary Meeting Minutes](#)

[Y. Notification Materials](#)

[Z. Kimley Horn Turn Around Details](#)

[AA. Prop 207 Waiver](#)

23-201

**Discussion of Amendments to the Town of Paradise Valley
Policies and Procedures Handbook
25 Minutes**

Staff Contact:

Gina Monger, 480-348-3520

Attachments:

[A. Staff Report](#)

[B. Presentation](#)

[C. AP04 Salary Administration Premium Pays 07012023](#)

[D. AP17 - Overtime - Draft 06112023](#)

[E. Resolution 2023 - 10 - HR Policies and Procedures \(Unclassified Service\)](#)

[F. Section 904 Sick Leave 06092023](#)

[G. SECTION 905 Annual Vacation Leave](#)

[H. Ordinance 2023-04 - Town Officers Update](#)

4. BREAK

5. RECONVENE FOR REGULAR MEETING 6:00 PM**6. ROLL CALL****7. PLEDGE OF ALLEGIANCE*****8. PRESENTATIONS*****9. CALL TO THE PUBLIC**

Citizens may address the Council on any matter not on the agenda or any item on the Study Session (Section 3 on the agenda). In conformance with Open Meeting Laws, Council may not discuss or take action on this matter at this Council meeting, but may respond to criticism, ask that staff review a matter raised, or ask that it be placed on a future agenda. Those making comments shall limit their remarks to three (3) minutes. Please fill out a Speaker Request form prior to addressing the Council.

10. CONSENT AGENDA

All items on the Consent Agenda are considered by the Town Council to be routine and will be enacted by a single motion. There will be no separate discussion of these items. If a member of the Council or public desires discussion on any item it will be removed from the Consent Agenda and considered separately. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

[23-182](#)**Minutes of Town Council Meeting May 4, 2023**

Attachments: [Town Council Minutes May 4 2023](#)

[23-183](#)**Minutes of Town Council Meeting May 11, 2023**

Attachments: [Town Council Minutes May 11 2023](#)

[23-190](#)**Discussion and Possible Action to Cancel the June 22, 2023 Regular Council Meeting**

Recommendation: Cancel the June 22, 2023 Regular Council Meeting

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report](#)

[23-188](#)**Discussion and Possible Action to Adopt Resolution Number 2023-08 Adopting the Annual Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for Fiscal Year 2024**

Recommendation: Adopt Resolution 2023-08.

Staff Contact: Jill Keimach 480-348-3690

Attachments: [A. Staff Report](#)

[B. Resolution 2023-08 - Adopting PSPRS Pension Funding Policy](#)

23-181 **Discussion and Possible Action to Award Community Services Funding for Fiscal Year 2023**

Recommendation: Authorize the Town Manager to execute funding agreements with the agencies listed in the staff report in the total amount of \$65,000

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report - Community Services Funding](#)

23-189 **Discussion and Possible Action to Partner with the City of Scottsdale and the Scottsdale Railroad & Mechanical Society on The Roundhouse & Splashpad Capital Improvement Project at the McCormick-Stillman Railroad Park**

Recommendation: Authorize an appropriation of \$50,000 from the Fiscal Year 2023 Capital Improvement Project professional services account for The Roundhouse & Splashpad CIP Project and authorize the Town Manager to take any actions necessary to disburse the funds.

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report - McCormick-Stillman Railroad Park](#)
[B. Roundhouse Project Slides - May 2023](#)

23-200 **Discussion and Possible Action to Approve FY 2023 Funding for Homelessness Initiatives**

Recommendation: Authorize an appropriation of \$200,000 from the FY24 Town Council budget line item and authorize the Town Manager to take any actions necessary to disburse FY24 funds to MAG for regional homelessness initiatives in conformity with the Council approved policy direction.

Staff Contact: Jill Keimach, 480-348-3354

Attachments: [A. Staff Report Community Funding Homelessness](#)

11. PUBLIC HEARINGS

The Town Council may hear public comments and take action on any of these items. Citizens may address the Council regarding any or all of these items. Those making comments are limited to three (3) minutes. Speakers may not yield their time to others. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

23-195**Discussion and Possible Action on Ordinance Number 2023-01, Rezoning 6041 N Quail Run Road from R-43 to Special Use Permit Resort, and Ordinance Number 2023-02 Andaz Resort Intermediate Special Use Permit Amendment**

Recommendation: Consider Ordinance 2023-01, the Rezoning of 6041 N Quail Run Road from R-43 to SUP Resort and consideration of Ordinance 2023-02, Intermediate SUP Amendment to incorporate and develop 6041 N Quail Run Road into the Andaz Resort.

Staff Contact: George Burton, 480-348-3525

Attachments:

[A. Staff Report](#)

[B. Presentation](#)

[D. Response Letter & Updated Plans](#)

[E. Narrative/Plans/Application \(with updated plans incorporated into plan set\)](#)

[F. Resort History & Scope of Work](#)

[G. Ordinance 2023-01](#)

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[V. Summary of Andaz Preliminary Meeting with Neighbors](#)

[W. Public Comment](#)

[X. Neighborhood Citizen Review Summary Meeting Minutes](#)

[Y. Notification Materials](#)

[Z. Kimley Horn Turn Around Details](#)

[AA. Prop 207 Waiver](#)

12. SPECIAL MEETING

The Town Council will convene a Special Meeting in accordance with Arizona law to consider the final budget for Fiscal Year 2023-2024.

**[23-186](#) Discussion and Possible Action to Adopt Resolution 2023-07
Approving the Final Budget for Fiscal Year 2023-2024**

Recommendation: Adopt Resolution 2023-07.

Staff Contact: Jill Keimach, 480-348-3690

Attachments: [A Staff Report - Final Budget FY24](#)
[B. Presentation](#)
[C. Resolution 2023-07 - Final Budget FY 24](#)

RECONVENE REGULAR MEETING

13. ACTION ITEMS

The Town Council May Take Action on This Item. Citizens may address the Council regarding any or all of these items. Those making comments are limited to three (3) minutes. Speakers may not yield their time to others. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

**[23-187](#) Discussion and Possible Action to Adopt Resolution 2023-06
Approving the 2023 Master Fee Schedule**

Recommendation: Adopt Resolution 2023-06.

Staff Contact: Duncan Miller, 480-348-3610

Attachments: [A. Staff Report](#)
[B. Paradise Valley User Fee Report](#)
[C. Resolution 2023-08 -Master Fee Schedule](#)
[D. Presentation - User Fee Study v2](#)

**[23-191](#) Discussion and Possible Action on Club Estates 7 Lot Split
(LS-21-02). 5639 E Joshua Tree Lane (APN: 169-32-932)**

Recommendation: Deny the Club Estates No. 7 Lot Split, located at 5639 E Joshua Tree Lane, dividing an approximately 2.023-acre property into two (2) residential R-43-zoned properties.

Staff Contact: George Burton, 480-348-3525

Attachments: [A. Staff Report](#)
[B. Vicinity Map & Aerial Photo](#)
[C. Application](#)
[D. Narrative, Plans, & Documents](#)
[E. Optional Design with Access Easements](#)
[F. Notification Materials](#)
[G. Letters of Support](#)
[H. Letter of Opposition](#)
[I. Power Point Presentation](#)

23-194 **Discussion and Possible Action to Approve the Purchase of Town Vehicles Budgeted in Fiscal Year 2024**

Recommendation: Authorize the purchase of the eight vehicles listed in the staff report in the amount not to exceed \$1,401,158.00 after July 1, 2023 and contingent upon budget approval.

Staff Contact: Jerry Cooper 480-348-3589

Attachments: [A. Staff Report](#)
[B. Presentation](#)
[C. Tahoe & 2500 Silverado](#)
[D. Traverse Quote](#)
[E. 2024 Chevy Colorados X 3](#)
[F Pierce Pumper Quote](#)
[G. Water Truck Proposal](#)

23-198 **Approval of 5-year renewal of CON 16-006-CMD with Accela SaaS Civic Land Management providing an on-line Community Development Transparency Portal.**

Staff Contact: Lisa Collins, 480-348-3522 and James Bailey 480-348-3672

Attachments: [A. Staff Report](#)
[B. Contract CON 16-006-CMD](#)
[C. 5-Year renewal of CON 16-006-CMD](#)
[D. Presentation](#)

23-199 **Discussion and Possible Action for Approval of Town Manager's Employment Agreement**

Recommendation: Authorize the Mayor to execute the Employment Agreement with Andrew B. Ching and waive the Council's policy to delay execution of the agreement until expiration of the two-week waiting period.

Staff Contact: Andrew McGuire 602-257-7664

Attachments: [A. Staff Report](#)
[B. Employment Agreement](#)

14. FUTURE AGENDA ITEMS

The Town Council May Take Action on This Item. The Mayor or Town Manager will present the long range meeting agenda schedule and announce major topics for the following meeting. Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon concurrence of four more Members, which may include the Mayor, the item shall be added to the list of future agenda items and scheduled by the Town Manager as a future agenda item within 60 days, or longer with Council approval.

23-185**Consideration of Requests for Future Agenda Items**

Recommendation: Review the current list of pending agenda topics.

Staff Contact: Jill B. Keimach, Town Manager, 480-348-3690

Attachments: [AGENDA TOPICS 05 19 2023](#)

15. MAYOR / COUNCIL / MANAGER COMMENTS

The Mayor, Council or Town Manager may provide a summary of current events. In conformance with Open Meeting Laws, Council may not have discussion or take action at this Council meeting on any matter discussed during the summary.

16. ADJOURN

AGENDA IS SUBJECT TO CHANGE

**Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.*

The Town of Paradise Valley endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can also be provided for disabled persons at public meetings. Please call 480-948-7411 (voice) or 480-483-1811 (TDD) to request accommodation to participate in the Town Council meeting.