



TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
Thursday, July 11, 2018

1. CALL TO ORDER / ROLL CALL

Mayor Collins called to order the Town Council Meeting for Thursday, July 11, 2018 at 4:00 p.m. in the Town Hall Boardroom.

COUNCIL MEMBERS PRESENT

Mayor Michael Collins
Vice Mayor Jerry Bien-Willner
Council Member Paul Dembow
Council Member Scott Moore
Council Member Julie Pace attended by telephone conference call
Council Member David A. Sherf attended by telephone conference call
Council Member Mark Stanton

STAFF MEMBERS PRESENT

Deputy Town Manager Dawn Marie Buckland
Town Attorney Andrew Miller
Town Clerk Duncan Miller

2. EXECUTIVE SESSION

18-277 Discussion of recruitment and appointment of an interim Town Manager and recruitment and employment of a future Town Manager as authorized by A.R.S. §38-431.A.1.

Council Member Moore moved to go into executive session at 4:04 PM. Council Member Stanton seconded the motion which passed by the following vote:

Aye: 7 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Sherf
Council Member Stanton

3. STUDY SESSION ITEMS

18-278 Discussion of Town Manager Recruitment and Organizational Planning

Mayor Collins reconvened the Study Session at 5:25 PM.

Mayor Collins explained that, following Mr. Burke's resignation, the Town retained Interim Public Management (IPM), a local firm specializing in providing temporary public sector executive level staff for communities across Arizona. The Town used this firm in the past to hire the interim director of public safety.

He announced that IPM provided the Council with three candidates who will be interviewed between now and the end of the month. The Council will appoint an interim manager at a special meeting on August 2 with a start date of August 6. This will provide some overlap before Mr. Burke's last day on August 11. The interim candidates were: Ken Buchanan, Brian Dalke, and Cynthia Seelhammer.

Vice Mayor Bien-Willner explained the process that would be followed to hire a new Town Manager. He stated that the Town contracted with CPS HR Consulting to conduct a nation-wide recruitment. The Town used CPS to employ previous Town Managers Jim Bacon and Kevin Burke. He said a Special Meeting will be held on July 19 with CPS to discuss expectations, benchmarks, and timelines. It is anticipated that the recruitment process will be concluded by the end of December.

4. ADJOURN

A motion was made by Council Member Dembow, seconded by Council Member Moore, to adjourn. The motion carried by the following vote:

Aye: 7 - Mayor Collins
Vice Mayor Bien-Willner
Council Member Dembow
Council Member Moore
Council Member Pace
Council Member Sherf
Council Member Stanton

Mayor Collins adjourned the meeting at 5:45 PM.

TOWN OF PARADISE VALLEY

SUBMITTED BY:

Duncan Miller, Town Clerk

STATE OF ARIZONA)

:SS.

COUNTY OF MARICOPA)

CERTIFICATION

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, July 11, 2018.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

Duncan Miller, Town Clerk