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**TOWN COUNCIL MEETING  
6401 E. LINCOLN DRIVE  
PARADISE VALLEY, ARIZONA 85253  
MINUTES  
Thursday, January 9, 2018**

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**1. CALL TO ORDER / ROLL CALL**

Mayor Collins called to order the Town Council Meeting for Thursday, January 9, 2018 at 4:00 p.m. in the Town Hall Boardroom.

**COUNCIL MEMBERS PRESENT**

Mayor Michael Collins  
Vice Mayor Jerry Bien-Willner  
Council Member Paul Dembow  
Council Member Scott Moore  
Council Member Julie Pace  
Council Member David A. Sherf arrived at 5:19 PM  
Council Member Mark Stanton

**STAFF MEMBERS PRESENT**

Town Manager Kevin Burke  
Town Attorney Andrew Miller  
Town Clerk Duncan Miller  
Police Chief Peter Wingert  
Town Engineer Paul Mood  
Deputy Town Manager Dawn Marie Buckland  
Public Works Director Brent Skoglund  
Community Development Director Eva Cutro

**2. STUDY SESSION ITEMS**

**18-038 Mayor's 2018 Volunteers in Paradise (VIP) Strategy - A Discussion and Possible Action on the 2018 Committee, Commission and Board Appointment / Reappointment Process**

Mayor Collins presented his "Volunteers in Paradise" strategy for 2018. A plan to recruit, interview, and appoint volunteers to the Town's committees, commissions, and boards. The Council suggested minor edits to the strategy. There was consensus to proceed as the Mayor suggested.

The Council reviewed the list of vacancies and terms expiring in March 2018. There was agreement to combine the review process for the current vacancies on the Planning

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Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online and are on file in the Office of the Town Clerk.

Commission and Advisory Committee on Public Safety (ACOPS) with the regular appointment cycle but not re-advertise for Planning Commission and ACOPS.

The Council took a 10-minute recess at 5:37 PM.

The Council provided direction to the Town Clerk on which committees to advertise for volunteers.

### **18-021            Governance - Discussion #8**

Mr. Burke presented the three remaining Governance topics: use of Statement of Direction for non-SUPs; parameters for Town Manager work groups with Council Members; and supervising structure for the Town Attorney.

The Council discussed draft language amending Town Code Section 2-5-1(C) regarding statements of direction. The Council offered edits and directed the Town Manager to prepare an ordinance for Council consideration.

Mr. Burke noted that Council Members often volunteer to provide their knowledge and assistance with the Town Manager's development of a policy initiative. He suggested it would be appropriate for the Council to agree upon certain parameters for such work groups in the future. There was consensus to prepare an amendment to the Town Council Rules of Procedure clarifying Town Manager work groups.

The Council discussed the coordination and communication among the Town Attorney, Town Manager, and Town Council. It was agreed that no action was required on this topic.

### **18-037            Experience Scottsdale Report**

Council Member Stanton provided an update on the activities of Experience Scottsdale and stressed the importance of the Town's participation. He circulated the agenda for the next meeting and asked for feedback. He stated regular updates would be given in the future.

## **3. EXECUTIVE SESSION**

### **18-026            The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

This item was not discussed.

**4. ADJOURN**

**Mayor Collins moved to adjourn. Vice Mayor Bien-Willner seconded the motion which passed by the following vote:**

**Aye:** 7 - Mayor Collins  
Vice Mayor Bien-Willner  
Council Member Dembow  
Council Member Moore  
Council Member Pace  
Council Member Sherf  
Council Member Stanton

Mayor Collins adjourned the meeting at 7:40 p.m.

**TOWN OF PARADISE VALLEY**

SUBMITTED BY:

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Duncan Miller, Town Clerk

**STATE OF ARIZONA                    )**  
**COUNTY OF MARICOPA            )** :ss.

**CERTIFICATION**

I, Duncan Miller, Town Clerk of the Town of Paradise Valley, Arizona hereby certify that the following is a full, true, and correct copy of the minutes of the regular meeting of the Paradise Valley Town Council held on Thursday, January 9, 2018.

I further certify that said Municipal Corporation is duly organized and existing. The meeting was properly called and held and that a quorum was present.

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Duncan Miller, Town Clerk