

TOWN *of* **PARADISE VALLEY**



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253
MINUTES
THURSDAY, APRIL 24, 2025**

1. CALL TO ORDER / ROLL CALL

Mayor Stanton called to order the Town Council Meeting for Thursday, April 24, 2025 at 3:00 PM in the Town Hall Boardroom, 6401 E. Lincoln Drive, Paradise Valley, AZ 85253.

COUNCIL MEMBERS PRESENT

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore arrived at 3:02 PM
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew McGuire
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira
CFO Leslie DeReche
Human Resources Director Gina Monger
Procurement Coordinator Peggy Ferrin
Capital Projects Manager Sam Kayat
Municipal Court Director Jeanette Wiensenhoffer

2. EXECUTIVE SESSION

25-093 Review and discussion of applicants for possible appointment to committees, commission, and boards as authorized by A.R.S. §38-431.03(A)(1).

A motion was made at 3:01 PM by Vice Mayor Andeen-Keller, seconded by Council Member Thomasson, to go into executive session to discuss item 25-093. The motion carried by the following vote:

Note: Minutes of Town Council meetings are prepared in accordance with the provisions of Arizona Revised Statutes. These minutes are intended to be an accurate reflection of action taken and direction given by the Town Council and are not verbatim transcripts. Video recordings of the meetings along with staff reports and presentations are available online (www.paradisevalleyaz.gov) and are on file in the Office of the Town Clerk. Persons with disabilities who experience difficulties accessing this information may request accommodation by calling 480-948-7411 (voice) or 480-348-1811 (TDD).

Aye: 6 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Pace
Council Member Thomasson

Absent: 1 - Council Member Moore

25-097 **Discussion of Town Manager annual performance review as authorized by A.R.S. §38-431.03(A)(1).**

25-090 **The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the items listed on the agenda as authorized by A.R.S. §38-431.03(A)(3).**

3. STUDY SESSION ITEMS

Mayor Stanton reconvened the study session at 3:13 PM.

25-087 **Discussion of a Lot Combination Request for Scottsdale Plaza Resort Located at 7200 N. Scottsdale Road (LLA-25-03)**

Senior Planner George Burton presented a request submitted by SPR Hotel Owner LLC, d.b.a. Scottsdale Plaza Resort, for a non-administrative land modification to combine the three parcels that comprise the resort property into one lot. The lot combination application is pursuant to SUP 2023-03 stipulations 26 and 27.

Mr. Burton stated that the plat map is complete and contains the required data and meets all Town standards.

There were no additional questions or comments.

25-102 **Discussion of Comprehensive Facilities Condition Assessment Request for Proposal**

Public Works Director Isaac Chavira briefed the Town Council on the results of the Request for Proposal for a Comprehensive Facilities Condition Assessment. He said 11 proposals were received and evaluated by a multi-departmental evaluation team. Staff's recommendation is to award a contract to Bureau Veritas in the amount of \$103,100.19 to conduct the assessment on all eight Town-owned buildings. Bureau

Veritas was the preferred vendor due to their comprehensive approach, relevant experience, competitive pricing, and ability to meet the Town's timeline.

SERVICE FEE BREAKDOWN BY SITE

Facility Condition Assessment Fee Breakdown				
Facility Name	SF	Address	City, State	Fee
EMT Ambulance Building	3,518	6517 E. Lincoln Drive	Paradise Valley, AZ	\$ 3,869.29
Town Hall	14,866	6401 E. Lincoln Drive	Paradise Valley, AZ	\$ 4,422.04
Public Works (3 buildings)	8,999	6401 E. Lincoln Drive	Paradise Valley, AZ	\$ 4,422.04
Police Department (2 buildings)	18,441	6433 E. Lincoln Drive	Paradise Valley, AZ	\$ 4,422.04
Fire Station 91	9,934	8444 N. Tatum Boulevard	Paradise Valley, AZ	\$ 4,422.04
Fire Station 92	11,434	6539 E. Lincoln Drive	Paradise Valley, AZ	\$ 4,422.04
Court	6,000	6517 E. Lincoln Drive	Paradise Valley, AZ	\$ 4,422.04
Communications Building	700	6824 N. Highlands Drive	Paradise Valley, AZ	\$ 3,869.29
				\$ 34,270.81

In addition to the standard assessments, Mr. Chavira recommended that the Town also have Bureau Veritas conduct a single-line electrical assessment, an arc-flash electrical study, and barcode fixed assessments for better life-cycle management.

Service(s)	Lump Sum Fee(s)
Facility Condition Assessment & Inventory	\$34,270.81
Barcoding	\$2,109.38
Single-Line Assessment (Electrical)	\$29,400.00
Arc-Flash Assessment (Electrical)	\$37,320.00
Total	\$103,100.19

There was Council consensus to proceed with the recommendation and schedule a vote on May 8, 2025.

25-092 Discussion of Fiscal Year 2026 Budget - ClearGov Demonstration and Preliminary Budget Follow Up Items

CFO Leslie DeReche demonstrated how to navigate the online software tool called ClearGov that the Town uses to generate and publish the budget.

She explained that the draft Fiscal Year 2026 budget exceeds the Town's expenditure limitation by \$1.8 million. She said the three notable proposed expenditures contributing to budget exceedance (and that were previously discussed) were:

1. New Police Department motorcycle officer unit
2. Increase in the pavement preservation program
3. Capital Improvement Program (particularly the Mockingbird Ln: Invergordon Rd to 56th St project)

The Council discussed in detail options to reduce the budget.

There was Council consensus to schedule a vote on the FY 2026 Tentative budget at the May 8th meeting with the following amendments and directions:

1. Reduce the FY 2026 Capital Improvement Project budget by \$2 million (reduce from \$12.5 million to \$10.5 million) to bring the total budget below the Town's FY26 expenditure limit.
 - a. Direct staff to negotiate cost reductions for the Mockingbird Lane Construction Manager at Risk project and bring back a guaranteed maximum price contract for Council review.
 - b. Potentially phase the Mockingbird Ln project over three fiscal years.
2. Transfer \$520,000 for the proposed three new motorcycle officers from the Police Department budget to the contingency fund. It was understood that this would give the Town Council flexibility later in the fiscal year to authorize some, or all, of the positions. It would require a Council vote to amend the budget and transfer funds from contingency to authorize the program.
3. Proceed with the recommended pavement preservation program in the amount of \$4.3 million.
4. Schedule future study sessions to receive more information on:
 - a. Bond financing
 - b. Arizona Expenditure Limitation law and permanent base adjustment election
 - c. Long-term capital project prioritizing / phasing and financing given the constraints of the Town's expenditure limitation cap.

Mayor Stanton recessed the meeting at 5:46 PM.

4. BREAK

5. RECONVENE FOR REGULAR MEETING

Mayor Stanton reconvened the meeting at 6:05 PM in the Town Hall Council Chambers.

6. ROLL CALL**COUNCIL MEMBERS PRESENT**

Mayor Mark Stanton
Vice Mayor Ellen Andeen-Keller
Council Member Christine Labelle
Council Member Karen Liepmann
Council Member Scott Moore
Council Member Julie Pace
Council Member Anna Thomasson

STAFF MEMBERS PRESENT

Town Manager Andrew B. Ching
Town Attorney Andrew J. McGuire
Police Chief Freeman Carney
Town Clerk Duncan Miller
Community Development Director Chad Weaver
Public Works Director Isaac Chavira

7. PLEDGE OF ALLEGIANCE

Rabbi Jeffrey Schesnol led the Pledge of Allegiance. Mayor Stanton and the Town Council observed a moment of silence honoring Yom Hashoah – Holocaust Remembrance Day.

Mayor Stanton and the Town Council observed a moment of silence honoring the memory of His Holiness Pope Francis who died on Monday, April 21, 2025.

8. PRESENTATIONS

There were no presentations.

9. CALL TO THE PUBLIC

Rabbi Jeffrey Schesnol, Director of the Arizona Jewish Historical Society, Project Manager of its Museum Curatorial affairs and of its planned Hilton Family Holocaust Education Center, addressed the Council about learning the lessons of the Holocaust.

Resident Lou Baransky, PV Men's Group, addressed the Council regarding the budget and encouraged a closer review of general fund expenditures.

Resident and former Councilmember Jini Simpson addressed the Council regarding the budget. She reminded the Council of the Town's fiscally conservative heritage.

10. CONSENT AGENDA

Town Manager Ching summarized the Consent Agenda.

25-095 Minutes of Town Council Meeting March 27, 2025

25-096 Minutes of Town Council Meeting April 10, 2025

A motion was made by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

11. PUBLIC HEARING

There were no public hearings.

12. ACTION ITEMS

25-099 Discussion and Possible Action to Make Appointments and Reappointments to the Paradise Valley Mountain Preserve Trust

Mayor Stanton announced he was reappointing Stephen Evans and George Getz with terms ending March 2028 and appointing Christa Berlanti to a term ending March 2028 and Rene Romero to a term ending March 2027.

Paradise Valley Mountain Preserve Trust Chair John Graham stated his support of the appointments and reappointments.

Resident David Selden spoke in favor of the appointments and reappointments.

A motion was made by Council Member Thomasson, seconded by Council Member Pace, to confirm the Mayor's appointments and reappointments to Paradise Valley Mountain Preserve Trust:

**Stephen Evans - term ending March 2028
George Getz - term ending March 2028
Christa Berlanti - term ending March 2028
Rene Romero - term ending March 2027**

The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

13. FUTURE AGENDA ITEMS

25-091 Consideration of Requests for Future Agenda Items

Town Manager Ching summarized the future agenda schedule.

14. MAYOR / COUNCIL / MANAGER COMMENTS

A motion was made at 6:39 PM by Council Member Pace, seconded by Vice Mayor Andeen-Keller, to go into executive session to discuss item 25-097. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

Mayor Stanton recessed the meeting at 6:39 PM

15. ADJOURN

A motion was made 8:35 PM by Vice Mayor Andeen-Keller, seconded by Council Member Pace, to adjourn the meeting. The motion carried by the following vote:

Aye: 7 - Mayor Stanton
Vice Mayor Andeen-Keller
Council Member Labelle
Council Member Liepmann
Council Member Moore
Council Member Pace
Council Member Thomasson

Mayor Stanton adjourned the meeting at 8:35 PM

